



U.S. Department  
of Transportation  
**Federal Transit  
Administration**

REGION IX  
Arizona, California,  
Hawaii, Nevada, Guam  
American Samoa,  
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Ms. Kate Miller  
Executive Director  
Napa County Transportation & Planning Agency  
625 Burnell Street  
Napa, CA 94559-2912

IFEB 25 2014

RE: FY 2013 Draft Triennial Review Report

Dear Ms. Miller:

This draft report documents the Federal Transit Administration's (FTA) Triennial Review of the Napa County Transportation & Planning Agency (NCTPA) in Napa, California. This review is required by Chapter 53 of Title 49, United States Code; Section 5307. Although not an audit, the Triennial Review is the FTA's assessment of the NCTPA's compliance with federal requirements, determined by examining a sample of grant management and program implementation practices. As such, the Triennial Review is not intended as, nor does it constitute a comprehensive and final review of compliance with grant requirements.

No deficiencies were found with the FTA requirements in 14 of the 18 areas. Deficiencies were found in four areas: Satisfactory Continuing Control, Procurement, DBE, and ADA. An advisory comment was made in the Safety and Security area.

Please review this draft report for accuracy and provide your comments to both the reviewer and your FTA Program Manager, **within seven calendar days from the date of this letter**. A final report that incorporates your comments to the draft report will be provided to you within 30 days from the date of the exit conference.

Thank you for your cooperation and assistance during this Triennial Review. If you need any technical assistance or have any questions, please do not hesitate to contact Jeffrey S. Davis at (415) 744-2594 or [jeffrey.s.davis@dot.gov](mailto:jeffrey.s.davis@dot.gov), or Michele Butchko at (212) 490-9090 or [mxb@ieitransit.com](mailto:mxb@ieitransit.com).

Sincerely,

  
For Leslie T. Rogers  
Regional Administrator

Enclosure  
Cc: Antonio Onorato, NCTPA