

Napa County Transportation and Planning Agency (NCTPA)

Board of Directors

MINUTES

Wednesday, December 14, 2011

ITEMS

1. Call to Order

Chair Caldwell called the meeting to order at 1:31 p.m.

2. Pledge of Allegiance

Chair Caldwell led the salute to the flag.

3. Roll Call

Members Present:

| | |
|------------------|-------------------------|
| Joan Bennett | City of American Canyon |
| Leon Garcia | City of American Canyon |
| Michael Dunsford | City of Calistoga |
| Jack Gingles | City of Calistoga |
| Jim Krider | City of Napa |
| Jill Techel | City of Napa |
| Mark Luce | County of Napa |
| Keith Caldwell | County of Napa |
| Peter White | City of St. Helena |
| Margie Mohler | Town of Yountville |
| Lewis Chilton | Town of Yountville |

Members Absent:

| | |
|------------------|-------------------|
| Michael Dunsford | City of Calistoga |
| Jack Gingles | City of Calistoga |

4. Public Comment – Speakers included

5. Chairperson, Board Members' and Metropolitan Transportation Commission (MTC) Update

Bill Dodd provided MTC update. No other reports given.

MSC - Motioned, Seconded, and Unanimously Carried

6. Directors Update

Paul W. Price, Executive Director
No report given.

7. Caltrans Update

Kelly Hirschberg, Caltrans Regional Project Manager, reported on the Caltrans Groundbreaking of Jameson Canyon Widening Project.

8. CONSENT ITEMS (8.1 – 8.7)

MSC* DODD / KRIDER to APPROVE Consent Items 8.1 - 8.7.

8.1 Approval of Meeting Minutes of November 16, 2011

Board action approved meeting minutes of November 16, 2011.

8.2 Approval of Amended Resolution No. 11-24 Adopting the Revised Transportation for Clean Air (TFCA) projects List for FY 11/12

Board action approved an amended Resolution No. 11-24 adopting the Revised list of projects for TFCA FY 11/12 Program Manager Funds.

8.3 Approval of revised Section 2.10. Performance Evaluation of the NCTPA Policies, Practices and Procedures Section 10 Personnel Policies and Procedures

Board action approved the revised Section 2.10. Performance Evaluations of the NCTPA Policies, Practices, and Procedures Section 10: Personnel Policies and Procedures.

8.4 Appointment/Reappointment of Members of NCTPA Advisory Committees

Board action authorized posting annual committee appointments and position availability of membership to bicycle Advisory Committee (BAC), the Napa County Commission for Arts and Culture (NCCAC), the Paratransit Coordinating Council (PCC) and the VINE Consumer Advisory Committee (VCAC).

8.5 Notice of Completion Trancas Park and Ride Lot Concrete Islands NCTPA No. 11-26

Board action authorized the filing of a notice of Completion with the Recorder-County Clerk for NCTPA Contract 11-26, the Trancas Park and Ride Lot concrete work.

8.6 Approval to Renew Lease Agreement at 707 Randolph St. on a Month-to Month Basis, Commencing March 1, 2012

Board action authorized the Executive Director to sign the lease addendum to renew the lease at 707 Randolph St. on a month-to-month basis, commencing March 1, 2012.

8.7 Report of the Technical Efficiency Committee

Board action accepted the report of the Transit Efficiency Committee and authorized the Transit Efficiency Committee to reschedule its meetings from a quarterly to "as needed" basis.

REGULAR AGENDA ITEMS

9.1 Transportation Sales Tax Recommendation

Board action approved options 1-5 and asked that staff move forward to develop an EIR, a revenue plan and directed staff to come up with an expenditure plan.

MSC* GARCIA / BRITTON to APPROVE

10. INTERJURISDICTIONAL ISSUES FORUM

10.1 Napa County Commission for Arts and Culture Report (NCCAC)

Paul Price provided an update of activities to date.

10.2 Interjurisdictional Issues Discussion Forum and Information Exchange

(1) Board members were encouraged to share specific new projects with interjurisdictional impacts.

(2) Board Members received a presentation from County of Napa ITS Department and Board would like to see NCTPA get iPad.

ADJOURNMENT

12.1 Approval of Meeting Date of January 11, 2012 and Adjournment

The next regular meeting will be held Wednesday January 11, 2011 at 1:30 p.m.

The meeting was adjourned by Chair Caldwell at 4:20 p.m.

Karalyn E. Sanderlin, NCTPA Board Secretary

APPROVED