



625 Burnell Street • Napa, CA 94559-3420
Tel: (707) 259-8631
Fax: (707) 259-8638

**Active Transportation Advisory Committee
(ATAC)**

AGENDA

**Monday, January 28, 2013
5:00 p.m.**

**625 Burnell Street
Napa CA 94559**

General Information

All materials relating to an agenda item for an open session of a regular meeting of the Active Transportation Advisory Committee (ATAC) which are provided to a majority or all of the members of the ATAC by ATAC members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the office of the Secretary of the ATAC, 625 Burnell Street, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for NCTPA holidays. Materials distributed to a majority or all of the members of the ATAC at the meeting will be available for public inspection at the public meeting if prepared by the members of the ATAC or staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

Members of the public may speak to the ATAC on any item at the time the ATAC is considering the item. Please complete a Speaker's Slip, which is located on the table near the entryway, and then present the slip to the ATAC Secretary. Also, members of the public are invited to address the ATAC on any issue not on today's agenda under Public Comment. Speakers are limited to three minutes.

This Agenda shall be made available upon request in alternate formats to persons with a disability. Persons requesting a disability-related modification or accommodation should contact the Administrative Assistant, at (707) 259-8631 during regular business hours, at least 48 hours prior to the time of the meeting.

This Agenda may also be viewed online by visiting the NCTPA website at www.nctpa.net, click on Minutes and Agendas – ATAC or go to www.nctpa.net/bod-c/adv-committees/atac.html

ITEMS

1. Call to Order
2. Introductions
3. Approval of Meeting Minutes – November 2012
4. Public Comments
5. ATAC Member and Staff Comments

REGULAR AGENDA ITEMS**RECOMMENDATION**

6.	ATAC Work Plan for 2013 (Eliot Hurwitz) <i>(Page 3)</i> ATAC will review and discuss the work plan for 2013.	INFORMATION/ ACTION
7.	Caltrans Pedestrian Advisory Committee (Eliot Hurwitz) <i>(Pages 4-5)</i> ATAC will consider appointing a member to the Caltrans committee.	INFORMATION/ ACTION
8.	Solano Avenue Trail Contract (Eliot Hurwitz) ATAC will review the scope of work of the Solano Avenue Trail contract.	INFORMATION
9.	Topics for Next Meeting o Discussion of topics for next meeting by ATAC members	DISCUSSION
10.	Approval of Next Regular Meeting Date of February 25, 2013 and Adjournment	APPROVE

NCTPA

ACTIVE TRANSPORTATION ADVISORY COMMITTEE (ATAC)

WORK PLAN 2013

1. PLANNING
 - a. Update of countywide bike plans – review plans and suggest changes and amendments – **FEBRUARY- MARCH**
 - b. Regional working groups
 - i. D4 ped advisory group – find Napa rep – **JANUARY- FEBRUARY**
 - ii. Ratwg – review notes from meetings – **EVERY OTHER MONTH**
2. PROJECT REVIEW
 - a. Complete streets checklists – review – **AS REQUIRED**
3. MAPS
 - a. Approval of new bike map – **FEBRUARY**
 - b. Interface with 511.org – **MONTHLY**
4. ATAC PROJECTS & FUND PROGRAMMING
 - a. Review TDA-3 call for projects and programming – **MAY- JUNE**
 - b. Other funding opportunities – **AS NEEDED**
 - c. Solano Ave Vine Trail Segment – review progress **MONTHLY**
 - d. Other Vine Trail segments – **AS NEEDED**
 - i. Soscol gap
 - ii. Tulocay segment
 - iii. North County/Calistoga segment



Caltrans District 4 Pedestrian Advisory Committee CHARTER

The primary mission of the Caltrans District 4 Pedestrian Advisory Committee is to help ensure that Caltrans District 4 capital projects, maintenance activities and operations meet the needs of pedestrian travelers on the state highway system within the District in accordance with the California Blueprint for Bicycling and Walking and Deputy Directive 64.

Goals and Objectives:

- Decrease pedestrian fatalities, injuries and negative impacts from Caltrans facilities.
- Improve the walking environment and access on Caltrans facilities except where pedestrians are prohibited by law.
- Educate the Committee, public and Caltrans staff on pedestrian needs and how projects can be improved.

Responsibilities and Tasks:

- Review and provide pedestrian-related input on district system plans and project initiation documents in order to ensure that pedestrian needs are being duly considered and accommodated.
- Provide input and awareness regarding existing major roadway deficiencies and needed upgrades, such as in the area of signal and traffic engineering, in support of pedestrian travel.
- Coordinate and share information with regional and local pedestrian and bicycle committees and the Metropolitan Transportation Commission Regional Pedestrian Committee.
- Advise and assist Caltrans on implementing existing policies such as Caltrans' Deputy Directive 64, Caltrans' Director's Policy 22, MTC's policy on Routine Accommodation of Bicyclists and Pedestrians in the Bay Area, the Strategic Highway Safety Plan, the California Blueprint for Bicycling and Walking, and Safe Routes to Schools Programs.
- Provide input on new policies and policy revisions pertaining to pedestrians.
- Review and comment on Caltrans standards, guidelines, and procedures as they affect pedestrian travel.

Membership Criteria & Requirements:

The District 4 Pedestrian Advisory Committee will be comprised of local and regional government agency staff, transportation professionals, and regional pedestrian advocates who regularly work on pedestrian issues and have an interest in improving pedestrian mobility, accessibility and safety throughout the nine San Francisco Bay Area counties.

Pedestrian Advisory Committee members should:

- Consistently attend meetings.
- Adhere to District 4 Pedestrian Advisory Committee Charter.
- Participate as advocates for improving pedestrian mobility, accessibility and safety in District 4.