

Napa County Transportation Planning Agency (NCTPA)

Board of Directors

MINUTES

Wednesday March 15, 2006

ITEMS

1. Call to Order

Due to the absence of both Chair Bill Dodd and Vice Chair Kevin Block, the meeting was called to order at 2:05 p.m. by NCTPA Board Secretary.

2. Pledge of Allegiance

Karrie Sanderlin, NCTPA Board Secretary, let the salute to the flag.

3. Roll Call

Voting Members Present:

Michael Dunsford	City of Calistoga
Leon Garcia	City of American Canyon
Jim Krider	City of Napa
Steve Rosa	Town of Yountville
Joe Potter	City of St. Helena
Brad Wagenknecht	County of Napa

Voting Members Absent:

Kevin Block	City of Napa
Bill Dodd	County of Napa

Non-Voting Members Present:

Doug Weir	Paratransit Coordinating Council
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Karrie Sanderlin, Board Secretary, stated that in the absence of both Chair and Vice Chair, the Bylaws require the Board to elect a temporary chair to preside over the meeting. Motion was made by Member Garcia to elect Joe Potter as NCTPA temporary chair.

MSC* GARCIA / DUNSFORD for APPROVAL to elect Joe Potter as NCTPA temporary chair to preside over the meeting.

4. Chairperson, Board Members' and Metropolitan Transportation Commission (MTC) Update

None

5. Directors Update

Mike Zdon, Executive Director

Reviewed various handouts

NCTPA Staff Reports

John Ponte reviewed the January 19, 2006 Letter from Napa Bike Coalition (Handout #5) and the status on the bike lane stripping on the First Street Bridge

6. Caltrans Update

Doanh Nguyen, reviewed status of various projects located through out the county

7. Public Comment

John Clifton, City of Napa Resident, commended the progress in improving public transportation in Napa County, supports the exploration of extended use of rail service as an alternate means of transportation.

Muriel Fagiani, City of Napa Resident, feels that the Tax Plan (Transportation Sales Tax Expenditure Plan) should be modified to include more for the buses (VINE transit system).

8. Approval of Meeting Minutes of January 18, 2006

MS GARCIA / DUNSFORD to **APPROVE**, with **WAGENKNECHT** abstaining, the meeting minutes of January 18, 2006.

CONSENT ITEMS (9-16)

MSC* KRIDER / GARCIA to **APPROVE** Consent Items 9-16

9. NCTPA/NVTA Policy for Professional Services Contracting with Respect to Local Preference

Board action approved a Request for Professional Services (RFP) point system that encourages work with local firms where possible.

10. NCTPA Board Appointments to the VINE Consumer Advisory Committee (VCAC)

Board action approved VINE CAC membership and set the first meeting of the citizen's advisory committee for transit.

11. Approval of Resolution 06-01 Adopting a NCTPA Mid-Year Budget Adjustments FY 05/06

Board action approved Resolution 06-01 Adopting a NCTPA mid-year budget adjustments for FY 05-06

12. Resolution 06-02 Modification to Bicycle Advisory Committee (BAC) Meeting Time

Board action changed the bylaws of the BAC to modify the schedule time of meeting from 7:00 p.m. to 6:00 p.m.

13. Legislation: Recommending Support for AB 2538: Transportation Funds-Planning and Programming for Regional Agencies

Board action approved to support a bill that would authorize CMA's to request up to 5% of State Transportation Improvement Program (STIP) funds for project planning, programming and monitoring.

14. Summary of Recent Discussions on Proposed Infrastructure Bonds

Information Only / No Action Taken

Information summarizing recent discussions between the administration and the legislature on a potential bond measure for the June or November elections was provided for Board Member review.

15. Resolution 06-03 Support for League of Cities Proposition 42 Ballot Initiative

Board action approved Resolution 06-02 supporting the League of Cities efforts in conjunction with other groups to place before the voters a measure that would insure Prop 42 funds would not be diverted to the general fund in the future.

16. Resolution 06-04 Transportation Development Act (TDA) Fund Request to MTC for FY 06/07

Board action approved the request of approximately \$6M for FY 06/07 to support NCTPA transit operating and administrative services.

REGULAR AGENDA ITEMS

17. Final Cost Adjustment to SR/29 Trancas Interchange Construction

Information Only / No Action Taken

Caltrans reviewed final costs on the SR/29 Trancas Interchange and the California Transportation Commission action related to the County's State Transportation Improvement Program (STIP) fund balance.

18. Solano Napa Commuter Information (SNCI) Work Program FY 06/07

Anna McLaughlin of SNCI reviewed the proposed employer based carpool/vanpool/transit marketing program for the next fiscal year. The work program includes an Employee Rideshare Incentive Program and a Countywide Demonstration Emergency Ride Home Program.

MSC* KRIDER / GARCIA to APPROVE the SNCI FY 06/07 Work Program, including the implementation of a Napa Employee Rideshare Incentive Program and demonstration Emergency Ride Home Program including marketing for both programs; and authorize the Executive Director to coordinate the delivery of programs and services with SNCI.

19. Federal Transit Administration (FTA) Triennial Review of NCTPA and Follow Up Actions

Information Only / No Action Taken

Staff reviewed FTA findings related to capital and operations of Maintenance of VINE Transit services as well as recommendations for changes based on the FTA Triennial report.

20. Recommendation to Modify the Part Time NCTPA Transportation Coordinator Position to a Full Time Transportation Program Assistant Position

Based on an FTA request, staff recommended that the Current Transportation Coordinator Position funded 50% by NCTPA become a full time NCTPA position.

MSC* ROSA / GARCIA to APPROVE: (1) the addition of a Transportation Program Assistant position to NCTPA staff and (2) authorize the executive director to sign an amendment to the existing agreement with Health and Human Services (H&HS) for the Transportation Coordinator to modify the scope of work to include FTA grant management duties and the budget from \$53,173 to \$67,583 until the new position is filled.

21. NCTPA Draft FY 06/07 Overall Work Program (OWP)

Staff reviewed the recommended draft work program for the next fiscal year which lays the groundwork for a final draft budget that will be brought back to the Board at its' April meeting.

MSC* DUNSFORD / GARCIA to APPROVE the Draft Overall Work Program for FY 06/07 as a basis for the preparation of the NCTPA FY 06/07 budget

22. Approval of Next NCTPA meeting Date of Wednesday April 19, 2006 at 2:00 p.m. and Adjournment

The next NCTPA meeting will held in the NCTPA/NCTA Conference Room on Wednesday April 19, 2006 at 2:00 pm.

The meeting was adjourned by Temporary Chair Potter at 3:13 p.m.