

Napa County Transportation and Planning Agency (NCTPA)

Board of Directors

MINUTES

Wednesday, January 16, 2008

ITEMS

1. Call to Order

Vice Chair Jim Krider called the meeting to order at 1:34 p.m.

2. Pledge of Allegiance

Ginny Simms led the salute to the flag.

3. Roll Call

Members Present:

Cindy Coffey	City of American Canyon @ 1:45 p.m.
Michael Dunsford	City of Calistoga
Jack Gingles, Mayor	City of Calistoga
Jim Krider	City of Napa
Jill Techel, Mayor	City of Napa
Bill Dodd, MTC Chair	County of Napa
Del Britton, Mayor	City of St. Helena @ 1:36 p.m.
Joe Potter	City of St. Helena @ 1:39 p.m.
Cynthia Saucerman, Mayor	Town of Yountville
Steve Rosa	Town of Yountville

Members Absent:

Leon Garcia, Mayor	City of American Canyon
Brad Wagenknecht	County of Napa

Non-Voting Members Absent:

JoAnn Busenbark	Paratransit Coordinating Council
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4. Chairperson, Board Members' and Metropolitan Transportation Commission (MTC) Update

MSC* - Motioned, Seconded, and Unanimously Carried

Vice Chair Jim Krider – No Report Given

MTC Commissioners Report, Supervisor Bill Dodd

Reported that MTC is preparing the Transportation Plan 2035 Plan and soliciting public comments which can be submitted online at www.mtc.ca.gov.

5. Directors Update

Jim Leddy, Executive Director

Reported the Regional Transportation Plan call for projects list will be reviewed at the February Technical Advisory Committee (TAC) meeting. The NCTPA Board will approve the projects list before it is submitted to MTC.

Introduced Danielle Sinclair, NCTPA's new Staff Services Analyst – Climate Protection employee.

Reviewed various handouts distributed at the meeting.

6. Caltrans Update

Kelly Hirshberg, Caltrans, provided an update on the status of various projects located throughout the county

Member Dodd requested that Caltrans bring the video of the Bay Bridge closure (Labor Day Sept 07) be viewed at the February 20th NCTPA Board meeting.

7. Public Comment - None

8. Approval of Meeting Minutes of December 19, 2007

MSC* DODD / GINGLES to APPROVE the meeting minutes of December 19, 2007.

CONSENT ITEM (9)

At the request of staff, Item 9 was pulled for correction.

9. Actions to Transition NCTPA to an Independent Staff – Approval of Resolution 08-01 Authorizing a Contract between the Board of Directors Napa County Transportation and Planning Agency the Board of Administration California Public Employees' Retirement System

Staff requested the date in Item 9 Attachment 1 (page 13 of the January 16, 2008 Agenda packet) paragraph two be corrected to read November 28, 2007.

MSC* - Motioned, Seconded, and Unanimously Carried

MSC* DODD / POTTER to APPROVE Resolution 08-01 authorizing a contract between the Board of Directors of the Napa County Transportation and Planning Agency and the Board of Administration of the California Public Employees' Retirement System with the correction of the date in paragraph two to read November 28, 2007.

REGULAR AGENDA ITEMS - TRANSPORTATION

10. **Actions to Transition NCTPA to an Independent Staff-Approval of Professional Service Agreement with Automatic Data Processing, Inc. (ADP) Small Business Services for Payroll Services for the Napa County Transportation and Planning Agency (NCTPA)**

Board action approved contracting with ADP for payroll services.

MSC*POTTER / DUNSFORD to APPROVE authorizing the Executive Director to execute a professional service agreement with ADP for payroll services for Napa County Transportation and Planning Agency.

DISCUSSION OF INTERJURISDICTIONAL ISSUES 2:00 P.M. TIME CERTAIN

REGULAR AGENDA ITMES – INTERJURISDICTIONAL

13. **Defining Collaborative Success**

A proposed plan for establishing NCTPA priorities was reviewed for suggestions and recommendation.

MSC* POTTER / DUNSFORD to APPROVE the implementation of the NCTPA staff recommended three-stage process as detailed in the Board report below:

- Stage 1: Member Agencies will independently discuss and determine priorities (based on agreed upon "Principles") and preferred approaches to collaboration. NCTPA staff will assist member agencies as necessary during this process including preparing staff reports and making presentations at board and council meetings.
- Stage 2: NCTPA staff will compile responses and present results to NCTPA Board.
- Stage 3: NCTPA Board will, during a scheduled Issues Forum, discuss the results of the independent priority lists and then collectively define a path for the collaborative including specific goals and implementation actions.

14. Future Interjurisdictional Agenda Items

Member Coffey stated as a member of the Circulation Committee for the City of American Canyon the past 3 and half years, she would like to discuss what the Committee has found in American Canyon to make transportation easier through the city and within the city. She would like American Canyon to offer the presentation to the NCTPA Board.

Member Techel request that a standing informational discussion sharing item be places on the Interjurisdictional Issues agenda.

REGULAR AGENDA ITEMS - TRANSPORTATION

11. Update on SR 29/12 Intersection Upgrade Alternatives

Caltrans provided a briefing to solicit feed back from Board members as to preferred alternatives.

Ginny Simms, Get a Grip on Growth, suggested the Board consider reevaluating the Flyover Option as a more economical alternative.

The Board directed staff to work with Caltrans to bring back Flyover Option for Board review at their February 20th meeting.

12. Review of Senate Bill 976 (2007) – San Francisco Bay Area Water Emergency Transportation Authority

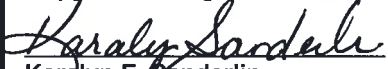
Board action approved: (1) NCTPA Chair send a letter of support for the appointment of Vallejo Mayor Tony Intintoli to the new WETA Board to the Governor, Senate President Pro Tem, Speaker of the Assembly and the local legislators, (2) NCTPA staff track the proposed clean up legislation that is in preliminary discussions and ensure that any concerns about impact to the Vallejo Ferry service on the VINE be expressed with appropriate legislative and administration officials, and (3) NCTPA provide appropriate formal comment once the public comment period officially opens in late 2008.

MSC*GINGLES / COFFEY to APPROVE (1) NCTPA Chair send a letter of support for the appointment of Vallejo Mayor Tony Intintoli to the new WETA Board to the Governor, Senate President Pro Tem, Speaker of the Assembly and the local legislators, (2) NCTPA staff track the proposed clean up legislation that is in preliminary discussions and ensure that any concerns about impact to the Vallejo Ferry service on the VINE be expressed with appropriate legislative and administration officials, and (3) NCTPA provide appropriate formal comment once the public comment period officially opens in late 2008

15. Approval of Next Meeting Date of February 20, 2008 and Adjournment

The next meeting will held in the NCTPA Conference Room on Wednesday February 20, 2008 at 1:30 p.m.

The meeting was adjourned by Vice Chair Krider at 3:08 p.m.

This is a Certified and True
Copy of the Original Document

Karalyn E. Banderlin
NCTPA Board Secretary

MSC* - Motioned, Seconded, and Unanimously Carried