

**Napa County Transportation Planning Agency (NCTPA)**

**Board of Directors**

**MINUTES**

**Wednesday May 17, 2006**

**ITEMS**

**1. Call to Order**

Chair Bill Dodd called the meeting to order at 2:30 p.m.

**2. Pledge of Allegiance**

Jill Techel led the salute to the flag at the NVTa meeting.

**3. Roll Call**

Voting Members Present:

Jill Techel	City of Napa
Brad Wagenknecht	County of Napa
Bill Dodd	County of Napa
Michael Dunsford	City of Calistoga
Leon Garcia	City of American Canyon
Steve Rosa	Town of Yountville
Joe Potter	City of St. Helena

Voting Members Absent:

Kevin Block	City of Napa
Jim Krider	City of Napa

Non-Voting Members Absent:

Doug Weir	Paratransit Coordinating Council
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**4. Chairperson, Board Members' and Metropolitan Transportation Commission (MTC) Update**

No reports/updates given.

**5. Directors Update**

No reports/updates given.

**6. Caltrans Update**

*Ahmad Rahimi*

Reviewed status of various projects located through out the county.

Report that Caltrans has issued the bid notice for Jamieson Canyon rumble strip installation project. Bids will be opened in June and construction is estimated to begin in August with completion by year end.

**7. Public Comment - None**

**8. Approval of Meeting Minutes of April 19, 2006**

Due to a lack of quorum by abstentions, the Minutes of April 19, 2005 were not approved. Minutes to be approved at the June 21, 2006 meeting.

**CONSENT ITEMS (9-14)**

**MSC\* WAGENKNECHT / TECHEL to APPROVE** Consent Items 9-14.

**9. NCTPA Transit Procurement Manual**

Board action completed a Federal Transit Administration (FTA) requirement for Board adoption of Transit Procurement procedures.

**10. Update Up Valley Transit Study Progress**

*Information Only / No Action Taken*

Attached for Board information was an update on consultant Selection and work program for the Up Valley Transit Study.

**11. Approval of Resolution 06-11 Authorizing an NCTPA FY 05/06 Budget Revenue Adjustment**

Board action added \$50,000 from MTC for Strategic Transportation planning efforts to the FY 05/06 budget.

**12. Approval of Resolution 06-12 Final Adoption of Disadvantaged Business Enterprise (DBE) Overall Goals for FY 05/06**

Board action completed a Federal Transit Agency (FTA) Requirement to set DBE goals for NCTPA business actions.

**13. Adoption of Resolution 06-13 Authorizing a Federal Transit Administration (FTA) Section 5311 (f) Application for the Provision of Continued St. Helena/Calistoga to Santa Rosa Bus Service**

Board action approved an application to Caltrans for \$60,000 In FTA funding to continue the existing St. Helena/Calistoga to Santa Rosa Bus Service.

**14. Amendment No. 3 to the VINE Go Paratransit Service Contract**

Board action extended the VINE Go contract for one year, to expire on June 30, 2007 and include an optional one-year extension.

**REGULAR AGENDA ITEMS**

**15. Recommendation to the Metropolitan Transportation Commission on Allocation of State Transit Assistance (STA) Population Based Funds**

Item15 was pulled at staff's recommendation.

**16. Establishing a Co-Lead Cooperative Agreement among Caltrans, the Solano Transportation Authority (STA), and NCTPA for Completion of Environmental, Engineering, and Design work on Jamieson Canyon**

Board action established a cooperative process for expediting completion of all work prior to construction of improvements to both the Jamieson Canyon Corridor and the Airport Interchange.

**MSC\* POTTER / GARCIA** for **APPROVAL** to direct staff to complete a Draft Memorandum of Understanding (MOU) and Cooperative Agreement among Caltrans, NCTPA and STA for the completion of environmental, engineering, and design work on Jamieson Canyon.

**17. Trancas/SR 29 Cooperative Agreement among NCTPA the City of Napa and Caltrans for Joint Sale of Excess Trancas Interchange Property**

Caltrans reviewed the status of a requirement approved by the State Legislature (SB 1403) passed in 2000 for combining City of Napa and State excess ROW properties from the Trancas/SR 29 Interchange. Funds from the sale of the combined property are to be credited to the project or an equivalent Napa County project.

**MSC\* POTTER / GARCIA** to **APPROVE** a letter from the Board to the Caltrans Director with copies to our legislative delegation (Senator Chesbro, Assemblymember Evans) requesting Caltrans follow through with the intent of the original legislation which is to require joint sale of excess Trancas property with funds returning to the Napa communities.

**18. Request to Caltrans for an Agreement for use of Trancas/SR 29 Right of Way for a Park and Ride Lot**

Staff reviewed current issues with delivering the Trancas/SR 29 Park and Ride Facility.

**MSC\* POTTER / ROSA to APPROVE** a letter from the Chair to Caltrans requesting a cooperative agreement for use of the ROW at Trancas/SR29 for a transit park and ride lot.

**19. Actions to Transition of NCTPA to an Independent Agency**

The Board directed staff on a series of actions that would separate NCTPA out from the County of Napa and create an independent staff function.

**MSC\* POTTER / ROSA to APPROVE** a schedule as indicated in Attachment 1 for defining and reviewing issues related to establishing an independent staff function for NCTPA. Further that the Board direct staff to coordinate efforts with the County of Napa's CEO office, as well as, review the structures of the other Bay Area CMA's.

**20. Approval of Next Meeting Date of Wednesday June 21, 2006 at 2:00 p.m. and Adjournment**

The next NCTPA meeting will be held in the NCTPA/NCTA Conference Room on Wednesday June 21, 2006 at 2:00 pm.

The meeting was adjourned by Chair Dodd at 3:20 p.m.