

Napa County Transportation and Planning Agency (NCTPA)

Board of Directors

MINUTES

Wednesday, April 18, 2007

ITEMS

1. Call to Order

Chair Garcia called the meeting to order at 2:00 p.m.

2. Pledge of Allegiance

Board member Jack Gingles led the salute to the flag.

3. Roll Call

Members Present:

Leon Garcia	City of American Canyon
Cindy Coffey	City of American Canyon
Jack Gingles	City of Calistoga
Michael Dunsford	City of Calistoga
Jill Techel	City of Napa
Jim Krider	City of Napa
Harold Moskowitz	County of Napa
Bill Dodd	County of Napa
Del Britton,	City of St. Helena
Cynthia Saucerman	Town of Yountville
Steve Rosa	Town of Yountville

Non-Voting Member Present:

JoAnn Busenbark	Paratransit Coordinating Council
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Voting Members Absent:

Joe Potter	City of St. Helena
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4. Chairperson, Board Members' and Metropolitan Transportation Commission (MTC) Update

Chair Leon Garcia – No Report Given

MTC Commissioners Report, Supervisor Bill Dodd

Provided an update on Prop 1B Bond funds.

Announced as the MTC Chair, he will be attending at least one Board meeting for each of the nine Bay Area Congestion Management Agencies (CMA) and of the twenty-six transit agencies in the up coming year.

5. Directors Update

Jim Leddy, Executive Director

Reviewed various handouts distributed at the meeting.

Reported attending the Bay Area Partnership Meeting. Topics of discussion included the 30 year Regional Transportation Plan (RTP) and the CMIA Prop 1B Funding.

Reported staff will begin giving monthly reports to the Board on the process of the Strategic Transportation Plan

Reported meeting with Caltrans and Solano Transportation Authority (STA) on the development of the Jamieson Canyon Memorandum of Understanding (MOU).

Reported that the NCTPA Board meetings will now be recorded and televised on Channel 28.

Reported that newest California Transportation Commission (CTC) Commissioner Carl Guardino visited the April 17th Board of Supervisors meeting where he heard the priorities and transportation issues of Napa County. Mr. Guardino will be returning to Napa County on July 20th for a reception and tour of local projects.

6. Caltrans Update

Doanh Ngyuen, Caltrans, provided an update on the status of various projects located throughout the county. Further, reported that construction of the rumble strip installation project on Jamieson Canyon was completed in March.

Board member Gingles stated that the road conditions are very poor on SR 29 north in Yountville and requested an update on possibility of repaving. Doanh Ngyuen responded that Caltrans is currently working on the project and that the planning phase is scheduled for completion in the summer of 2008.

7. Public Comment

Naomi Dreskin-Anderson and Betty Rhodes, representing the Napa County Committee on Aging, requested that the Board place a Fingerprinting and Background Screening Program for Care Givers discussion item on a future agenda.

8. Approval of Meeting Minutes of March 21, 2007

MS DODD / GINGLES, with **MOSKOWITE** abstaining, to **APPROVE** the meeting minutes of March 21, 2007.

CONSENT ITEMS (9-11) – TRANSPORTATION

At the request of PCC Chair, JoAnn Busenbark Item10 was pulled for further review by the PCC.

MSC* DUNSFORD / GINGLES to **APPROVE** consent Items 9 and 11.

9. Transportation Development Act (TDA) Article 3 Pedestrian/Bicycle Requests

Board action adopted Resolution 07-06 approving the three-year program and priority list for FY 07/08 and transmittal to MTC.

10. Recommendation to Modify the VINE Go No Show and Late Cancel Policies

Item pulled for further review by the Paratransit Coordinating Council (PCC).

11. Abandoned Vehicle Abatement Authority (AVAA) Concerns Over Voluntarily Abated Vehicles

Board action approved (1) support legislative changes to take the statute back to the original meaning; and (2) request that the Member Agencies separate the costs of their voluntary abatements from the towed vehicles.

REGULAR AGENDA ITEMS – TRANSPORTATION

12. Public Hearing on the Draft NCTPA FY 07/08 Budget and Approval of Resolution 07-09 Adopting the Draft NCTPA FY 07/08 Overall Budget

Staff reviewed the draft FY 07/08 NCTPA annual budget totaling \$25M in revenues and \$24M in expenditures.

Chair Garcia opened the Public Hearing at 2:42 p.m.

Betty Rhodes asked for clarification if the Low Income Flexible Transportation (LIFT) line item (on agenda page 48) is for Paratransit. Further, stated that a cut of 70% services is a drastic change. Adriann Cardoso, NCTPA staff, responded that the LIFT is a revenue fund source and is being cut based on the projects that NCTPA has going for FY 07/08.

Being no further Public Comments, Chair Garcia closed the Public Hearing at 2:43 p.m.

MSC* GINGLES / DODD to APPROVE (1) Resolution 07-09 adopting the draft FY 07/08 NCTPA annual budget totaling \$25,073,243 in revenues and \$24,130,193 in expenditures (2) that Board members relay the financial requirements of their specific city/County to their agency for inclusion in its budget process (Attachment 5); and (3) authorize the NCTPA Executive Director to sign any claims, applications or agreements in order to move budgeted funds into the Agency or to Member Agencies.

13. Transportation Fund for Clean Air (TFCA) Criteria and 2006-2011 Program

Staff reviewed the TFCA criteria and 2006-2011 program recommended by the Technical Advisory Committee (TAC). Board action adopted Resolution 07-07 approving the selection criteria and a list of projects. Further, that a second call for TFCA projects be issued.

MSC* DODD / GINGLES to APPROVE Resolution 07-07 adopting the recommended selection criteria and list of projects. Further, that a second call for TFCA projects be issued.

14. Letter of Support for Senate Bill 286 (Dutton) Re: Local Streets and Road Bond Funding

Board action approved sending a letter of support for SB 286.

MSC GINGLES / KRIDER to APPROVE staff to send a version of the draft letter (as provided in Attachment 21, page 73 of the April 18, 2006 agenda packet) provided by the League of California Cities staff.

15. Discussion and Potential Change of NCTPA Board Meeting Time and Day

Board action approved Resolution 07-08 setting the regular meeting time NCTPA Governing Board as the third Wednesday of the month at 1:30 p.m.

MSC* KRIDER / GINGLES to APPROVE Resolution 07-08 setting the NCTPA standing Board Meeting for 1:30 p.m. on the third Wednesday of each month.

16. Establish Nominating Committee for Recommendation for Chair and Vice Chair for FY 07/08

Recommendation was made to appoint JoAnn Busenbark, Bill Dodd, Joe Potter, and Jill Techel to serve as the nominating committee:

MSC* GINGLES / BRITTON to **APPROVE** the appointment of Board members Busenbark, Dodd, Potter and Techel to the Chair and Vice Chair nominating committee for FY 07/08

DISCUSSION OF INTERJURISDICTIONAL ISSUES

3:00 P.M. TIME CERTAIN

17. Board Action on NCTPA Discussion Items - Arts Council Request

Recommendation was made to establish the membership of the Commission under the Commission Format C: Each jurisdiction nominates one Commissioner from their jurisdiction, plus three additional at-large Commissioners will be appointed, for a total of nine Commissioners. The three at-large would be appointed directly by the NCTPA Board to make sure that all arts disciplines are represented.

MSC* KRIDER / DODD for **APPROVAL** to establish the Napa County Arts and Culture Commission as an advisory committee to the Board under the recommended Commission Format C membership make-up.

REGULAR AGENDA ITEMS – TRANSPORTATION

Adjourned to Close Session at 3:26 p.m.

**18. Closed Session –
CONFERENCE WITH REAL PROPERTY NEGOTIATOR** (Government Code Section 54956.8)

Property: APN 006-194-01, APN 006-195-001, APN 006-195-002, and APN 006-195-003

Agency Negotiator: Jim Leddy, Adriann Cardoso, John Ponte, Andy Plescia

Negotiating Parties: BPI Company, Trustee of Bell Family Trust

Under Negotiation: Instructions to negotiator will concern both price and terms of payment

Adjourned to Open Session at 3:52 p.m.

Rob Paul, Legal Council, reported that there were no reportable actions taken during closed session.

19. Approval of Next Meeting Date of May 16, 2007 and Adjournment

The next meeting will held in the NCTPA Conference Room on Wednesday May 16, 2007 at 2:00 pm.

The meeting was adjourned by Chair Garcia at 3:55pm.