

Napa County Transportation Planning Agency (NCTPA)

Board of Directors

MINUTES

Wednesday January 18, 2006

ITEMS

1. Call to Order

Chair Dodd called the meeting to order at 2:05 p.m.

2. Pledge of Allegiance

Pam Kindig, County of Napa Auditor-Controller, let the salute to the flag.

3. Roll Call

Voting Members Present:

Kevin Block	City of Napa
Diane Dillon	County of Napa
Bill Dodd	County of Napa
Michael Dunsford	City of Calistoga
Leon Garcia	City of American Canyon
Jim Krider	City of Napa
Steve Rosa	Town of Yountville
Joe Potter	City of St. Helena

Voting Members Absent:

None

Non-Voting Members Present:

Margaret Lee	Paratransit Coordinating Council
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4. Chairperson, Board Members' and Metropolitan Transportation Commission (MTC) Update

Chair Bill Dodd – No report given

5. Directors Update

NCTPA Staff Reports

Peter Engel reviewed photos taken during the December 31, 2005 flood of the VINE bus yard and VINE Go administrative offices and yard.

Mike Zdon, Executive Director

Reviewed various handouts and the summary of the Governors Bond proposal.

6. Caltrans Update – No Report Given

7. Public Comment - None

CONSENT ITEMS (8-12)

MSC* DILLON / DUNSFORD to APPROVE Consent Items 9-12

8. Approval of Meeting Minutes of November 16, 2005

Board action approved the minutes of the November 16, 2005 meeting.

9. Appointment of Bicycle Advisory Committee Members

Board action renewed three year terms for ten incumbent BAC members and one new member (as stated on pages 10 & 11 of the agenda packet).

10. Annual Approval of NCTPA Committee List

Board action adopted the Local Appointments List for 2006 (as listed in Attachment 1, pages 14-15 of the agenda packet)

11. Request By NCTPA Member Agencies to Extend the Abandoned Vehicle Abatement Authority (AVAA) Status of NCTPA for an Additional Ten Years

Board action requested that Member Agencies approve renewal of the AVAA Program

12. Governors Strategic Growth Plan Proposal

Information Only / No Action Taken

On January 5th the Governor released a proposal to bond for key transportation projects. A summary of his proposal and its impact on Napa County was provided for Board review.

REGULAR AGENDA ITEMS

13. South Napa County Corridor Study

John Ponte, NCTPA Deputy Executive Director, and Dennis Struecker, consultant from Korve Engineering, reviewed recent efforts of the County of Napa, the City of American Canyon, Caltrans, and NCTPA to review traffic circulation issues in South County.

MSC* POTTER / DILLON for **APPROVAL** to (1) accept the study, (2) direct staff to include the results of the work in any future update of the Strategic Transportation Plan, (3) present the results of the work to American Canyon and the County, (4) continue to work with American Canyon and the County on potential further refinements, particularly on the capacity needs of SR 29, and (5) consult with Caltrans; working with them to include the results of the work in their long-range planning.

14. Update on Napa Intermodal Transit Center and Mixed Use Development Final Report and Next Steps

Rick Williams of Van Meter Williams Pollack gave a presentation on the Final Report outlining the feasibility of the Napa Intermodal Transit prepared by his firm Van Meter Williams Pollack for the City of Napa and NCTPA. The report outlined the potential project, possible costs, funding mechanisms and next steps.

MSC* BLOCK / POTTER for **APPROVAL** to (1) accept the Napa Intermodal Transit Center and Mixed Use Development Final Report; (2) Authorize Transportation Development Act (TDA) expenditure, not to exceed \$140,000, to carry out the next steps of the project; and (3) authorize the NCTPA Executive Director to solicit and enter into an agreement with a consultant to act as Project Manager on behalf of NCTPA for completing the tasks provided in Attachment 3 (pages 56-57 of the agenda packet).

15. Approval of a Transportation Sales Tax Expenditure Plan Outreach Program Contract Extension

Board action authorized the Executive Director to extend an existing contract with the firm of Smith and Watts for transportation sales tax expenditure plan education and public outreach in an amount not to exceed \$59,000.

MSC* GARCIA / POTTER for **APPROVAL** to (1) Authorize the Executive Director to amend the existing contract with Smith Watts and Company in an amount not to exceed \$59,000 for services as identified in Attachment 1 (page 60 of the agenda packet) and (2) select Option 2: Proceed with project using \$ 59,000 in NCTPA reserves (currently estimated at \$250,000) if a regional source cannot be secured.

16. SR/29 Rutherford Cross Road Roundabout Feasibility Study Draft Final Report and Direction to Fund \$60,000 for Phase II (PSR/PR)

John Ponte, NCTPA Deputy Executive Director, reviewed the Feasibility Study Draft Final Report. The initial study concluded that (1) a roundabout could be constructed and be operationally effective at this location, (2) additional right-of-way (ROW) beyond that owned by the State may be necessary to accommodate pedestrians and larger vehicle turning radius, and (3) additional design work will need to be completed to safely handle traffic through the roundabout when the rail crossing arms are down.

MSC* DILLON / POTTER for **APPROVAL** to (1) accept the Phase 1 Feasibility Study Report, (2) request concurrence on the results of the study from the County of Napa and Caltrans, (3) direct staff to present the work to citizens and interested parties particularly in and around Rutherford, (4) authorize the Executive Director to match private funding (\$45,000) with up to \$15,000 of NCTPA reserve funding for Phase II of the study, and (5) authorize the Executive Director to issue a Request for Proposal (RFP), select a consultant, and contract for completing environmental and initial design work.

17. Introduction of Consultants for an Analysis of Alternative Institutional Frameworks for Enhancing Intraregional Coordination

Staff introduced Paul Zucker and Ken Sulzer from Zucker Systems the consulting firm recommended by The Community Development Strategy (CDS) Task Force for completion of institutional options for NCLOG/NCTPA. The Consultant team reviewed the status of existing Joint Powers institutions in the County and asked for Board comments on issues to be addressed as part of the study effort.

Ken Sulzer, Zucker Systems, asked Board members the question what is best about this region in terms of co-operational things that they have accomplished by acting together.

Chair Bill Dodd responded he feels the coordinated effort that establishment of both the NCLOG and NCTPA have been a major co-operational accomplishments.

Member Leon Garcia responded that the current Transportation Sales Tax efforts are an example of great regional co-operational accomplishments that has taken an incredible amount of work on all levels.

Member Joe Potter, stated that meetings of the NCTPA are one of the few public agency meetings in the county where members of the public can come to see and/or speak to multiple representatives of every jurisdiction in the county

Ken Sulzer, Zucker Systems, asked Board members the question of what could be done better with a more coordinated structure at a county-wide level.

Member Diane Dillon, stated the staff report (on this item) sums up issues and concerns (related to modifying the institutional structure) however feels that SAS observation #13 - An institutional structure should be developed that creates a

forum for us to continue to work together but does not strip away power from the individual agencies (page #85 in the January 18th agenda packet) - is absolutely the key to the whole restructuring process. Further stated that she feels the multiply meeting issue and having one place where we are convened and can hear things together are also important.

Member Jim Krider, stated that meeting redundancy is an issue and also agrees with members Garcia and Dillon that SAS observation #13 - An institutional structure should be developed that creates a forum for us to continue to work together but does not strip away power from the individual agencies (page #85 in the January 18th agenda packet) is a huge issue.

Member Joe Potter stated one thing that has occurred within this group (NCTPA) has been an improved ability to work with and get support from other counties and agencies which has helped this little county (Napa) to do a lot better with the "big boys".

Ken Sulzer, Zucker Systems, stated that if the county as a whole is all together in supporting one another, then their chances of success aren't guaranteed, but are they a lot greater then they would be by playing it alone.

Ken Sulzer, Zucker Systems, asked Board members what their feelings are about their relationships with other governmental agencies (i.e. Caltrans, BLM, BOR, State Parks, etc.).

Member Leon Garcia stated his concern with Caltrans is that they aren't local, they don't live in his town they are very remote and distant and w

Member Michael Dunsford stated it is hard for him to see that there will be a reduction in meetings (by consolidating organizations), what he sees instead is a more lengthy meeting.

Member Kevin Block stated that staff and elected officials already work cooperatively together but what is needed is to create something that makes it easier to cooperate and that will work well for staff as well as elected officials.

Ken Sulzer, Zucker Systems, concluded that all these issues (being discussed) are very positive steps towards the evolution of the idea of institutional restructuring.

18. Approval of next NCTPA meeting Date of Wednesday February 15, 2006 at 2:00 p.m. and Adjournment

The next meeting will held in the NCTPA/NVTA Conference Room on Wednesday February 15, 2006 at 2:00 pm.

The meeting was adjourned by Chair Dodd at 3:47 p.m.