

**Napa County Transportation and Planning Agency (NCTPA)**

**Board of Directors**

**MINUTES**

**Wednesday, February 20, 2008**

**ITEMS**

**1. Call to Order**

Chair Leon Garcia called the meeting to order at 1:30 p.m.

**2. Pledge of Allegiance**

Member Gingles led the salute to the flag.

**3. Roll Call**

Members Present:

Leon Garcia, Mayor	City of American Canyon
Jack Gingles, Mayor	City of Calistoga
Michael Dunsford	City of Calistoga
Jill Techel, Mayor	City of Napa @ 1:43 p.m.
Jim Krider	City of Napa
Brad Wagenknecht, BOS Chair	County of Napa @ 2:07 p.m.
Bill Dodd, MTC Chair	County of Napa @ 1:40 p.m.
Del Britton, Mayor	City of St. Helena
Joe Potter	City of St. Helena @ 1:39 p.m.
Cynthia Saucerman, Mayor	Town of Yountville
Steve Rosa	Town of Yountville

Members Absent:

Cindy Coffey	City of American Canyon
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Non-Voting Members Absent:

JoAnn Busenbark	Paratransit Coordinating Council
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**4. Chairperson, Board Members' and Metropolitan Transportation Commission (MTC) Update**

*Chair Leon Garcia – No Report Given*

**\*MSC - Motioned, Seconded, and Unanimously Carried**

*MTC Commissioners Report, Supervisor Bill Dodd – No Report Given*

**5. Directors Update**

*Jim Leddy, Executive Director*

Reported meeting with Caltrans, the City of St. Helena, Wilson-Daniels, and Laurie Puzo from Assembly member Noreen Evans office to discuss the bus shelter installation project at St. Helena High School that Wilson-Daniels has proposed to purchase.

Reported meeting in Calistoga with Mayor Gingles, Councilmember Dunsford, representatives from the County of Napa, and Caltrans to discuss the issues involving the Calistoga round-a-bout on Lincoln Ave/Silverado Trail. Caltrans agreed to look at reconfigure the project as a safety project to utilize existing funding.

Announced a Public Comment meeting for the MTC Regional Transportation Plan will be held on February 26, 2008 at 6:00 pm in the NCTPA Conference Room.

Reported purchase of one half of the property needed for the new Transit Center is almost complete and NCTPA is still in negotiations with the remaining property owners.

Reported that staff has been working with the City of American Canyon to install a bus shelter in front of the new Wal-Mart.

Reviewed various handouts distributed at the meeting.

**6. Caltrans Update**

Amhad Rahimi, Caltrans, provided an update on the status of various projects located throughout the county

**7. Public Comment**

Eve Kahn, Chair of Get a Grip on Growth, urged the Board and their respective local councils to consider the cumulative effect local planning projects have on the county as a whole.

Mary Ann Cleary, Farm Worker advocate and consultant for Napa Valley Community Housing. Announced that there will be a Home Foreclosure Prevention Forum held April 13, 2008 from 1-4 pm at St. John the Baptist Family Hall. This event is to provide education and intervention to homeowners and

tenants to aid in the prevention of home foreclosures and evictions for those in immediate need and those who may be facing the challenges. Ms. Cleary requested NCTPA's assistance by asking if staff would assist in facilitate organizing this forum and to further facilitate the long and short term goals. Jim Leddy, NCTPA Executive Director, agreed that NCTPA staff would help assist in organizing with the workshops.

**8. Approval of Meeting Minutes of January 20, 2008**

**MSC\* DODD / GINGLES** to **APPROVE** the meeting minutes of January 20, 2008.

**CONSENT ITEMS (9-11)**

At the request of staff, Item 9 was pulled for correction.

**9. Approval of Resolution 08-02 Authorizing the Filing of an Application for Federal Transit Administration (FTA) Section 5307 and Surface Transportation Program Funding**

Staff requested the amount in Item 9 Attachment 1 (page 14 of the February 20, 2008 Agenda packet) paragraph seven be corrected to read \$1,838,569.

**MSC\* BRITTON / POTTER** to **APPROVE** Resolution 08-02 (Attachment 1) authorizing the application and expenditure of Federal Transit Administration (FTA), Section 5307 funding in the amount of \$1,838,569 to support operations of the VINE in FY 08-09.

**10. Approval of County of Napa Auditor-Controller Letter of Engagement**

Board action approved a Letter of Engagement with the County of Napa Auditor/Controller for audit services.

**11. Approval of Final Draft Senior and ADA Disabled Paratransit Rider's Guide**

Board action approved implementation and distribution of the Senior and ADA Disabled Paratransit Rider's Guide.

**DISCUSSION OF INTERJURISDICTIONAL ISSUES 2:00 P.M. TIME CERTAIN**

**REGULAR AGENDA ITEMS – INTERJURISDICTIONAL**

**15. Interjurisdictional Issues Discussion Forum and Information Exchange**

*Information Only / No Action Taken*

Each member jurisdiction shared with the Board specific projects with interjurisdictional impacts in their local area.

**16. Introduction to the Napa County Arts and Cultural Commission**

The following Commission members were present and introduce to the Board:

Dr. Alvin Lee Block, Chair  
Judith Cardwell  
Diane Dameshepp  
John Lail

**17. Future Interjurisdictional Agenda Items**

The Board requested the following item be placed on future agenda:

A presentation on the mortgage foreclosure crisis in Napa County and information to aid in the prevention of home foreclosures.

**MSC\* BRITTON / DUNSFORD to APPROVE** the following item be placed on a future agenda:

A presentation on the mortgage foreclosure crisis in Napa County and information to aid in the prevention of home foreclosures.

**REGULAR AGENDA ITEMS – TRANSPORTATION**

**12. Update on SR 29/12 Intersection Upgrade Alternatives**

Caltrans provided a briefing to solicit feedback from Board members as to preferred alternatives.

Ginny Sims, Get a Grip on Growth, advocated the Flyover Alternative as a less expensive and better plan.

**MSC\* BRITTON / ROSA to APPROVE** supporting the Tight Diamond Interchange alternative for SR 29/12

**13. NCTPA Short Range Transit Plan (SRTP) 2008-2017**

*Information Only / No Action Taken*

Staff provided a review of the draft SRTP, submitted by Nelson/Nygaard, and requested changed from the Technical Advisory Committee (TAC), the Paratransit Coordinating Council (PCC), and from the VINE Consumer Advisory Committee (VCAC).

Eva Garcia, City of American Canyon resident, stated she used to use public transit in Contra Costa County and suggested looking at that service as a good example to model after.

Doris Gentry, suggested looking at the private sector as their service (i.e. Evans) as they will run big buses during the busy times when ridership is up and smaller one during the slower hours of the day when ridership is down. Further, stated that California Wine Tours has 98.5% on time performance rate for the airport bus service.

Muriel Fagiani, City of Napa resident, stated the VINE's biggest ridership is the school service (trippers) and should target that service. Further, suggested comparing the VINE service with other like service to see if there are possible ways to model service improvements after.

**14. Recommended Service Modifications for the American Canyon Transit (ACT) Service**

Staff reviewed proposed service modifications and fare increase for door-to-door deviated service.

**MSC\* DODD / GINGLES to APPROVE** the proposed service modifications and fare increase for door-to-door deviated service, and implement changes in March 2008.

**18. Approval of Next Meeting Date of March 19, 2008 and Adjournment**

The next meeting will held in the NCTPA Conference Room on Wednesday March 19, 2008 at 1:30 p.m.

The meeting was adjourned by Chair Garcia at 3:53 p.m.

This is a Certified and True  
Copy of the Original Document

  
Karalyn E. Sanderlin  
NCTPA Board Secretary

\*MSC - Motioned, Seconded, and Unanimously Carried