

**Napa County Transportation Planning Agency (NCTPA)**

**Board of Directors**

**MINUTES**

**Wednesday February 21, 2007**

**ITEMS**

**1. Call to Order – Vice Chair Leon Garcia**

Chair Garcia called the meeting to order at 2:03 p.m.

**2. Pledge of Allegiance**

Chair Garcia led the salute to the flag.

**3. Roll Call**

Voting Members Present:

Diane Dillon	County of Napa
Bill Dodd	County of Napa (@ 2:05pm)
Michael Dunsford	City of Calistoga
Leon Garcia	City of American Canyon
Jim Krider	City of Napa
Peter Mott	City of Napa
Steve Rosa	Town of Yountville
Eric Sklar	City of St. Helena

Voting Members Absent: None

Non-Voting Member Present:

JoAnn Busenbark	Paratransit Coordinating Council
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**4. Chairperson, Board Members' and Metropolitan Transportation Commission (MTC) Update**

*Chairperson Report* – None Given

*Board Members' Report*

Board Member Busenbark provided for information statistics on the percentages of older adults living in Napa valley as well as the comparison to other counties.

*MTC Commissioners Report, Supervisor Bill Dodd*

Provided a brief update on Prop 1B Bond funds.

## **5. Directors Update**

*Jim Leddy, Executive Director*

Reviewed various handouts distributed at the meeting.

Provided an update on the CMIA funds, as well as, reported on attending the CTC meetings of January 31<sup>st</sup>, February 20<sup>th</sup> and that he will be attending the CTC meeting in Irvine February 28<sup>th</sup>.

Reported that NCTPA will be conducting interviews for the Transit Manager position on February 22<sup>nd</sup>.

Reported that NCTPA is researching the possibility of having the Board meeting broadcasted on the local television channel.

## **6. Caltrans Update**

Doanh Ngyuen, Caltrans, provided an update on the status of various projects located throughout the county. Further, reported that construction of the rumble strip installation project on Jamieson Canyon has been delayed due to bad weather.

## **7. Public Comment**

John Clifton, City of Napa Resident, reported on the development of an additional Compressed Natural Gas (CNG) fueling station in Napa at the Napa Recycling plant on Levitan Way (off Tower Road).

Muriel Fagiani, City of Napa Resident, requested an update on Bus Shelter improvements.

## **8. Approval of Meeting Minutes of January 17 2007**

Member Dillon requested that her statement in the minutes of January 17<sup>th</sup>, Item 12 Potential NCTPA Joint Powers Agreement Amendment, be corrected on to read as follows: That one of the appointed voting members of the NCT&PA Board be the cities' representative to the Association of Bay Area Government (ABAG).

**MS DODD / DUNSFORD**, with **SKLAR** abstaining, to **APPROVE** the meeting minutes of January 17, 2007 with corrections as requested by Member Dillon.

### **CONSENT ITEMS (9-10)**

**MSC\* ROSA / KRIDER to APPROVE** Consent Items 9-10.

**9. Draft FY 07/08 NCTPA Overall Work Program**

Provided for Board information was the Draft FY 07/08 Overall Work Program.

**10. Transportation Speakers Series**

Board action approved a contract with Bob Russell and Associates to produce the Transportation Speaker Series

### **CLOSSES SESSION ITEMS**

**11. Closed Session –  
CONFERENCE WITH REAL PROPERTY NEGOTIATOR** (Government Code Section 54956.8)

Property: APN 006-194-01, APN 006-195-001, APN 006-195-002, and APN 006-195-003

Agency Negotiator: Jim Leddy, Adrian Cardoso , John Ponte, Andy Plescia

Negotiating Parties: BPI Company, Bell Family Trust

Under Negotiation: Instructions to negotiator will concern both price and terms of payment

Rob Paul, Legal Council, reported that there were no reportable actions taken during close session.

### **REGULAR AGENDA ITEMS**

**12. Authorization to Initiate the Transit Center Environmental Process**

Board action approved staff to seek and retain consultant services for the Downtown Transit Center environmental process.

**MSC\* DODD / KRIDER for APPROVAL** to (1) Authorize initiation of the transit center relocation project environmental process and (2) extend contract signing authority to the Executive Director

**13. Request to Increase Budget for NCTPA/VINE Transit Service Evaluation and Rescheduling Project**

Originally staff estimated that the required budget for the NCTPA/VINE Transit Service Evaluation and Rescheduling Project would fall between \$25,000 and \$30,000. However, the proposals received fell in a range from \$25,000 to \$35,000. CHS Consulting Group was determined to be the best consultant for this project because of their experience with similar projects in the region, qualifications in terms of working effectively with drivers and contracted staff and their approach. CHS Group offered to complete the work including the optional task (Route 10 in American Canyon) for \$35,000 but NCTPA was able to negotiate a lower price bringing the entire project cost down to \$32,400. Board action would increase the budget and maximum compensation for this project from \$30,000 to \$32,400.

Muriel Fagiani, City of Napa Resident, requested information on how much money is allocated for new bus shelters and when with the existing shelters in need or repair be fixed. Staff was directed to provide an update at the March meeting. Jim Leddy, NCTPA Executive Director, reported the Bus Stop Improvement Program will be presented at the March 21<sup>st</sup> meeting.

**MSC\* KRIDER / SKLAR to APPROVE** (1) increasing the budget and maximum compensation for this project from \$30,000 to \$32,400 and (2) transferring \$2,400 in expenditures from the personnel line (2100-31200-52186300) to this planning project (2060-30100-52185000).

**14. Approval of Next Meeting Date of March 21, 2007 and Adjournment**

The next meeting will held in the NCTPA Conference Room on Wednesday March 21, 2007 at 2:00 pm.

The meeting was adjourned by Vice Chair Garcia at 3:10pm.