

Napa County Transportation Planning Agency (NCTPA)

Board of Directors

MINUTES

Wednesday June 21, 2006

ITEMS

1. Call to Order

Chair Bill Dodd called the meeting to order at 3:30 p.m.

2. Roll Call

Voting Members Present:

Kevin Block	City of Napa
Bill Dodd	County of Napa
Michael Dunsford	City of Calistoga
Leon Garcia	City of American Canyon
Steve Rosa	Town of Yountville
Joe Potter	City of St. Helena
Jill Techel	City of Napa

Voting Members Absent:

Diane Dillon	County of Napa
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Non-Voting Member Present:

JoAnn Busenbark	Paratransit Coordinating Council
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3. Chairperson, Board Members'

No reports/updates given.

4. Directors Update

No reports/updates given.

5. Caltrans Update

Ahmad Rahimi

Reviewed status of various projects located through out the county.

6. Public Comment – None

7. Approval of Meeting Minutes of April 19, 2006

MS GARCIA / ROSA to **APPROVE**, with **DUNSFORD** and **BLOCK** abstaining, the meeting minutes of April 19, 2006.

8. Approval of Meeting Minutes of May 17, 2006

MS GARCIA / ROSA to **APPROVE**, with **BLOCK** and **SKLAR** abstaining, the meeting minutes of May 17, 2006.

CONSENT ITEMS (9-13)

MSC* SKLAR / GARCIA to **APPROVE** Consent Items 9-13.

9. Update Transfer of Compressed Natural Gas (CNG) Buses from MUNI to NCTPA

Information Only / No Action Taken

Attached was an update on work towards securing two additional CNG buses (at no cost) from San Francisco Muni.

10. NCTPA Agreement with the City of American Canyon for the Operation and Administration of American Canyon Transit

Board action approved an agreement with the City of American Canyon for the operation and administration of American Canyon Transit (ACT) services.

11. Rutherford Roundabout Consultant Selection Update

Information Only / No Action Taken

Attached was an update of the consultant team selected for the second phase of engineering, environmental and design work on the Rutherford Roundabout.

12. Triennial Performance Audit on use of Transportation Development Act (TDA) Funds

Information Only / No Action Taken

Attached were comments related to the recently completed transit performance audit related to NCTPA TDA expenditures prepared under requirements set by the Metropolitan Transportation Commission (MTC).

13. Approval of the NCTPA Lifeline Funding Program and Release of a Call for Projects

Board action authorized the release of a Lifeline funding program call for projects and will approve the selection criteria for Napa's Lifeline program

REGULAR AGENDA ITEMS

14. Request for NCTPA Chair and Vice Chair Nominating Committee

The second term for the Chair Bill Dodd and Vice Chair Kevin Block will end in July of this year. Board bylaws require the appointment of nominating subcommittee for the next Chair and Vice Chair.

Chair Dodd appointed himself and Board members, Potter, and Block to the Chair and Vice Chair nominating committee for FY 06/07.

***MSC GARCIA / DUNSFORD to APPROVE** the appointment of Board members Dodd, Potter, and Block to the Chair and Vice Chair nominating committee for FY 06/07.

15. Grant Award for Updating the NCTPA Strategic Transportation Plan (STP)

The Secretary of Business Transportation and Housing (BT&H) notified NCTPA that it will be granted \$200,000 for Community involvement in updating the Strategic Transportation Plan (STP). Staff reviewed a Draft work program.

MSC* GARCIA / DUNSFORD to APPROVE the Draft Work Program (as outlined in Attachment 2, pages 53-56 of the June 21, 2006 agenda packet) and authorize the Executive Director to amend the NCTPA budget accordingly and to contract for consultant support for the study effort.

16. Actions Related to Trancas/SR 29 Cooperative Agreement Among the City of Napa, Caltrans, and NCTPA For Joint Sale of Excess ROW Trancas Interchange Property

Information Only / No Action Taken

Attached for Board review was a schedule provided by Caltrans for resolving and selling ROW surrounding the Trancas/SR 29 Interchange.

17. Actions to Transition NCTPA to an Independent Staff

Based on last months Board meeting staff reviewed the first of three presentations on issues related to moving NCTPA to an independent staff. The Board directed staff to work with the County Human Resource department in preparing a cost analysis and to report back findings.

18. Approval of Next Meeting Date of Wednesday July 19, 2006 and Adjournment

The next NCTPA meeting will be held in the NCTPA/NCTA Conference Room on Wednesday July 19, 2006 at 2:00 pm.

The meeting was adjourned by Chair Dodd at 3:55 p.m.