

Napa County Transportation and Planning Agency (NCTPA)

Board of Directors

SPECIAL MEETING

MINUTES

Wednesday, December 10, 2008

ITEMS

1. Call to Order

Chair Krider called the meeting to order at 1:30 p.m.

2. Pledge of Allegiance

Chair Krider led salute to the flag.

3. Roll Call

Members Present:

Michael Dunsford	City of Calistoga
Jack Gingles	City of Calistoga
Jim Krider	City of Napa
Jill Techel	City of Napa
Brad Wagenknecht	County of Napa
Del Britton	City of St. Helena
Lewis Chilton	Town of Yountville
Cynthia Saucerman	Town of Yountville

Non-Voting Members Present:

JoAnn Busenbark	Paratransit Coordinating Council
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Members Absent:

Cindy Coffey	City of American Canyon
Leon Garcia	City of American Canyon
Bill Dodd	County of Napa
Eric Sklar	City of St. Helena

4. Public Comment

***MSC - Motioned, Seconded, and Unanimously Carried**

Tracy Geraghty, NCTPA Staff, reported NCTPA has received notification it has been awarded the Agricultural Worker Transportation Program grant and that more information will be provided for the Board at the January 21, 2009 meeting.

5. Chairperson, Board Members' and Metropolitan Transportation Commission (MTC) Update

No reports given

6. Directors Update

Diana Vargas, Deputy Executive Director,

Reported that staff has been working with member jurisdictions to identify Stimulus Package projects and will provide the Board information as it develops.

7. Caltrans Update

Kelly Hirshberg, Caltrans, provided an update on the status of various projects located throughout the county

CONSENT ITEMS (8-12)

At the request of Staff, Item 11 was pulled. It will be brought back to Board for review and approval at the January 21, 2009 meeting.

At the request of Board member Wagenknecht, Item 12 was pulled for further review.

MSC* WAGENKNECHT / GINGLES to APPROVE Consent Items 8-10.

8. VINE Transportation for Napa County Winter Shelter Program

Board action authorized the Executive Director to sign the 2008-2009 Winter Shelter Agreement with the County of Napa to begin December 17, 2008

9. Approval of Resolution No. 08-28 Application Submittal for Proposition 1B Regional Transit Program Funding

Board action approved Resolution 08-28 authorizing the Interim Executive Director to submit an application with Metropolitan Transportation Commission (MTC) to support Proposition 1B Regional Transit Program funding to purchase rolling stock.

10. Yountville Shuttle Service Modifications

Information Only / No Action Taken

An update on the Yountville Shuttle service modifications was provided for Board review.

11. Shopper Shuttle Demonstration Project

At the request of Staff, Item 11 was pulled. Staff stated that due to the economic downturn at the state and federal level, this project will be brought back to Board for review and approval at the January 21, 2009 meeting once an analysis of available funding is complete.

Board member Busenbark stated her concern that this project should not get lost in the shuffle as the growing senior population could benefit from this service.

12. Approval of Contract for Auditing Services

Staff reported Brown Armstrong Paulden McCown Starbuck Thornburg & Keefer Accountancy Corporation (referred to as Brown Armstrong) has been selected to perform an audit of NCTPA's basic financial statements for FY 07/08. In addition, Pam Kindig, County of Napa Auditor-Controller committed staff from the County of Napa Auditor-Controller's office to help assist NCTPA staff in preparing for the Brown Armstrong audit.

MSC* WAGENKNECHT / GINGLES to APPROVE authorizing the Executive Director to negotiate and enter into an agreement for services with Brown Armstrong Paulden McCown Starbuck Thornburg & Keefer Accountancy Corporation in an amount not to exceed \$39,960.

REGULAR AGENDA ITEMS - TRANSPORTATION

Adjourned to Close Session at 2:28 p.m.

13. **Closed Session**
PUBLIC EMPLOYEE APPOINTMENT
(Government Code Section 54957)
Title: Executive Director

Adjourned to Open Session at 4:55 p.m.

Silva Darbinian, NCTPA Legal Counsel, reported that the Board made conditional appointment of Paul Price as Executive Director of NCTPA, contingent upon a background check and managerial assessment. The appointment will be effective upon Mr. Price's reinstatement to PERS. Mr. Price will work as an

interim executive director as an independent contractor until then, commencing on January 12 at the rate of \$100/hour until he becomes an employee of NCTPA as Executive Director. The Board also authorized counsel to prepare both contracts and bring it back at the next NCTPA meeting for approval. The Board also authorized the chair to sign the agreements, subject to Board ratification. The Board made this appointment by the following Roll Call Vote:

Ayes: DUNSFORD, GINGLES, KRIDER, TECHEL, WAGENKNECHT,
BRITTON, CHILTON, SAUCERMAN

Noes: NONE

Abstain: NONE

14. Approval of Cancellation of Regular Meeting Date of Wednesday December 17, 2008, Approval of Regular Meeting Date of January 21, 2009 and Adjournment

MSC* WAGENKNECHT / CHILTON to **APPROVE** cancellation of Regular Meeting Date of Wednesday December 17, 2008, and **APPROVAL** of Regular Meeting Date of January 21, 2009.

The meeting was adjourned by Chair Krider at 2:20 p.m.