

**California Department of Transportation (CT)
Office of Community Planning (CP)
District Quarterly Report (DQR) for Community Based Transportation Planning Grants
2010/2011 Fiscal Year**

Report Prepared By (name/phone):	Eliot Hurwitz – 707-259-8782
District/Quarter:	04/2
District Grant Manager: (name/phone)	Sergio Ruiz (510) 622-5773
Grant Title:	Community-Based SR29 Gateway Corridor Improvement Plan
Grant Applicant:	Napa County Transportation and Planning Agency
Fiscal Year of Grant Funds:	11/12
Contract #:	04A3869
Contract Start Date:	February 1, 2012
Contract End Date:	February 28, 2014

Funding Information

	Grant Funds	Local Match (cash)	Local Match (in kind)	Total
Total Planned Cost	\$ 300,000.00	\$ 23,000.00	\$ 30,000.00	\$ 353,000.00
Amount Invoiced/ Paid (This quarter)	\$ 32,974.95	\$ 2,526.01	\$ 8,249.57	\$ 43,723.52
Amount Invoiced/Paid (Cumulatively incl. this quarter)	\$ 43,035.49	\$ 3,299.46	\$ 13,625.57	\$ 59,960.52
Funds Remaining	\$ 256,964.51	\$ 19,700.54	\$ 16,374.43	\$ 293,039.48

Scope of Work Information

Tasks/Milestones and Description (Completed or scheduled for completion this quarter)	Percent Complete	Planned Completion Date (Month/Year)	Actual Completion Date (Month/Year)

Tasks/Milestones and Description (Ongoing)	Percent Complete	Planned Completion Date (Month/Year)
1.1 Meet with Caltrans	100	March 2012
1.2 Prepare RFP	100	March 2012
1.3 Consultant, Stakeholder Kick-off	100	April 2012
2.1 Basic One-to-one Outreach	50	March 2013
2.2 Public Education/Outreach Program	50	June 2013
2.3 Identify Stakeholders, CAC Mtgs	50	June 2013
2.4.1 Public Charrettes	50	May 2013
2.4.2 Additional Public Review	25	May 2013

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Tasks/Milestones and Description (Ongoing)	Percent Complete	Planned Completion Date (Month/Year)
2.5 Corridor Steering Committee and Staff Working Group	30	July 2013
3.1 Develop Vision for Corridor	20	February 2013
3.2 Summarize Existing Plans/Studies	85	January 2013
3.3 Project Future Traffic and Travel Demand	0	March 2013
3.4 Identify Potential Programs/Projects	0	April 2013
3.5 Develop Corridor Improvement Plan	0	June 2013
4.1 Prepare Final Plans	0	July 2013
4.2 Present Final Plans	0	July 2013
5.1 Project Management/Monitoring/Quarterly Reports	15	February 2014
5.2 Fiscal Management	15	February 2014

1. Overall project status /general comments this quarter (progress, problems encountered, tasks/milestones delayed more than one quarter, etc.)

*Corridor Steering Committee (CSC) held first meeting – well attended
Citizens Advisory Committee (CAC) membership established and approved by CSC (first meeting next quarter)
First Round of Public Meetings completed (one in Napa, one in American Canyon)*

2. Identify Community-Based Organizations involved in the project this quarter.

- Napa Valley Vintners
- American Canyon Planning Commission
- American Canyon Philippine-American Association
- American Canyon Chamber of Commerce
- Napa Bike Committee
- Vine Consumers Advocacy Committee (transit riders)
- American Canyon General Plan Committee
- Winegrowers of Napa County
- Napa Planning Commission
- Napa Valley Vine Trail
- Napa Valley Farm Bureau
- Napa Valley Corporate Park Owners Association
- American Canyon Open Space Commission

3. Discussion/evaluation of public participation efforts this quarter.

We held two public workshops this quarter to kick off the public participation in the project, one at the Napa Unified School District Offices in Napa and one at the American Canyon Senior Center. Both events were lively and elicited considerable input on the kinds of alternatives envisioned by the public for the study area. There was a surprising consistency of vision, especially along the most significant portion of the corridor,

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within the City of American Canyon, which will inform the coming period of elaborating the corridor vision and presenting potential improvement plans.

4. List of documents/materials forwarded to Caltrans this quarter (contracts, agreements, final reports, etc.)

CSC Roster and meeting notes

Public Meeting materials

CAC Roster