

**California Department of Transportation (CT)
Office of Community Planning (CP)
District Quarterly Report (DQR) for Community Based Transportation Planning Grants
2010/2011 Fiscal Year**

Report Prepared By (name/phone):	Eliot Hurwitz – 707-259-8782
District/Quarter:	04/4
District Grant Manager: (name/phone)	Sergio Ruiz (510) 622-5773
Grant Title:	Community-Based SR29 Gateway Corridor Improvement Plan
Grant Applicant:	Napa County Transportation and Planning Agency
Fiscal Year of Grant Funds:	11/12
Contract #:	04A3869
Contract Start Date:	February 1, 2012
Contract End Date:	February 28, 2014

Funding Information

	Grant Funds	Local Match (cash)	Local Match (in kind)	Total
Total Planned Cost	\$ 300,000.00	\$ 23,000.00	\$ 30,000.00	\$ 353,000.00
Amount Invoiced/ Paid (This quarter)	\$ 21,750.46	\$ 1,667.54	\$ 5,521.87	\$ 28,939.87
Amount Invoiced/Paid (Cumulatively incl. this quarter)	\$ 139,643.75	\$ 10,706.10	\$ 29,945.17	\$ 180,295.02
Funds Remaining	\$ 160,356.25	\$ 12,293.90	\$ 54.83	\$ 172,705.98

Scope of Work Information

Tasks/Milestones and Description (Completed or scheduled for completion this quarter)	Percent Complete	Planned Completion Date (Month/Year)	Actual Completion Date (Month/Year)
1.1 Meet with Caltrans	100	March 2012	
1.2 Prepare RFP	100	March 2012	
1.3 Consultant, Stakeholder Kick-off	100	April 2012	
2.1 Basic One-to-one Outreach	100	March 2013	
Task 2.1 – One-to-one outreach	100	February 2013	February 2013
Task 2.2 – Public Education	75	September 2013	
2.3 Identify Stakeholders, CAC Mtgs	75	September 2013	
2.4.1 Public Charrettes	100	May 2013	
2.5 Corridor Steering Committee and Staff Working Group	75	September 2013	
3.1 Develop Vision for Corridor	90	August 2013	
3.2 Summarize Existing Plans/Studies	100	September 2012	March 2013
3.3 Project Future Traffic and Travel Demand	100	March 2013	

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Tasks/Milestones and Description (Ongoing)	Percent Complete	Planned Completion Date (Month/Year)
2.2 Public Education/Outreach Program	75	October 2013
2.3 Identify Stakeholders, CAC Mtgs	75	September 2013
2.4.2 Additional Public Review	50	October 2013
2.5 Corridor Steering Committee and Staff Working Group	75	September 2013
3.1 Develop Vision for Corridor	90	August 2013
3.4 Identify Potential Programs/Projects	75	August 2013
3.5 Develop Corridor Improvement Plan	50	August 2013
4.1 Prepare Final Plans	0	September 2013
4.2 Present Final Plans	0	October 2013
5.1 Project Management/Monitoring/Quarterly Reports	50	February 2014
5.2 Fiscal Management	50	February 2014

1. Overall project status /general comments this quarter (progress, problems encountered, tasks/milestones delayed more than one quarter, etc.)

Staff Working Group (SWG) held third meeting, to begin discussion of proposed design solutions

Citizens Advisory Committee (CAC) held third meeting, to begin discussion of proposed design solutions

2. Identify Community-Based Organizations involved in the project this quarter.

- Napa Valley Vintners
- American Canyon Planning Commission
- American Canyon Philippine-American Association
- American Canyon Chamber of Commerce
- Napa Bike Committee
- Winegrowers of Napa County
- Napa Planning Commission
- Napa Valley Vine Trail
- Napa Valley Farm Bureau
- Napa Valley Corporate Park Owners Association
- American Canyon Open Space Commission

3. Discussion/evaluation of public participation efforts this quarter.

The Citizens Advisory Committee, made up of representatives from a broad cross section of the public interested in the future of the SR29 Corridor, conducted a lively and in depth consideration of the initial set of proposed design solutions and offered feedback and commentary.

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- 4. List of documents/materials forwarded to Caltrans this quarter (contracts, agreements, final reports, etc.)**

Vision Plan Concepts Modeling Report