

**Napa County Transportation and Planning Agency (NCTPA)**

**Board of Directors**

**MINUTES**

**Wednesday, May 20, 2009**

**ITEMS**

**1. Call to Order**

Chair Jim Krider called the meeting to order at 1:31 p.m.

**2. Pledge of Allegiance**

Board member Peter Mott, City of Napa, led the salute to the flag.

**3. Roll Call**

Members:

Members Present:

Leon Garcia	City of American Canyon
Joan Bennett	City of American Canyon
Michael Dunsford	City of Calistoga
Jack Gingles	City of Calistoga
Jim Krider	City of Napa
Peter Mott	City of Napa
Bill Dodd	County of Napa
Mark Luce	County of Napa
Del Britton	City of St. Helena
Lewis Chilton	Town of Yountville
Cynthia Saucerman	Town of Yountville

Members Absent:

Eric Sklar	City of St. Helena
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Non-Voting Members Absent:

JoAnn Busenbark	Paratransit Coordinating Council
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**4. Public Comment - None**

**\*MSC - Motioned, Seconded, and Unanimously Carried**

5. **Chairperson, Board Members' and Metropolitan Transportation Commission (MTC) Update**

*Chairperson Update – No Report Given*

*MTC Commission Update – No Report Given*

*Board Members' Update*

Jack Gingles suggested eliminating the seating chart and office location map from the agenda packet. Further, he would only like to receive the agenda and basic items, any report or large should be posted to the NCTPA website where it can be viewed or downloaded by individual members

Mark Luce announced that Bill Dodd is the new Chairman of the Coordination Committee between MTC, BAAQMD, ABAG, and BCDC.

6. **Director's Update**

*Paul W. Price, Executive Director*

Reported on the VINE Express Route – VINE Route 29, this service will be starting on June 15, 2009 and will run between Calistoga and the Vallejo Ferry as well at the Marin Transit Center.

Reported that Mr. Tom Roberts will be filling the Manager of Finance position with an expected start date in early June 2009.

Stated that Transit Services agreement will be brought to the Board for their approval at the June meeting.

7. **Caltrans Update**

Ahmad Rahimi, Caltrans, provided an update on the status of various projects located throughout the county.

8. **CONSENT ITEMS (8.1 - 8.13)**

At the request of Board member Britton, Consent Item 8.5 was pulled for further review.

**MSC\* GARCIA / GINGLES to APPROVE** Consent Items 8.1-8.4, 8.6-8.13.

**8.1 Agency Contract and Project List**

A listing of current and on going contracts and projects will be provided for Board information.

**8.2 Approval of NCTPA Professional Services Agreement No. 09-06 with Antonio Onorato**

Board action approved a contract with Mr. Antonio Onorato, for a contract from June 6, 2009 through October 30, 2009 for an amount not to exceed \$38,000, and authorize the Executive Director to execute the contract.

**8.3 Approval of Resolution 09-20 for FTA Section 5310 Application for VINE Go Paratransit Services Replacement Vehicles**

Board action approved Resolution 09-20 authorizing NCTPA to submit to the Federal Transit Administration (FTA) Section 5310 application to Caltrans; and (2) authorize the Executive Director to sign the Caltrans agreement related to the FTA Section 5310 capital program.

**8.4 Approval of Resolution 09-19 for Section 5311 Application in Support of the VINE Route 10 Fixed Route Service**

Board action approved Resolution No. 09-14 authorizing the NCTPA Executive Director to submit an expenditure plan for FY 09/10 for operating funds for Lifeline Project in the amount of \$322,931.

**8.5 Acceptance of FY 05/06, 06/07, 07/08 Triennial Performance Audit Report for NCTPA**

Board member Britton asked staff if there were recommendations (in the audit report) which would be difficult to comply with. Paul W. Price, Executive Director responded that no, that there are not any recommendations that will be difficult to comply with. NCTPA staff has already met with the auditors and expected the recommendations in the audit report. Further staff has already initiated some of the recommended efficiency standards and efficiency measures.

**MSC\* BRITTON / DUNSFORD to APPROVE** authorization of acceptance and filing of the Triennial Performance Audit and to direct staff to implement the recommendations of the audit in FY 09/10.

**8.6 American Recovery and Reinvestment Act of 2009 – Projects for Napa County Update**

Provided for Board information is an update on the ARRA projects for Napa County

## **8.7 Bicycle Advisory Committee (BAC)**

Board action approved the appointment of Jessica Harness to the BAC.

## **9. REGULAR AGENDA ITEMS – TRANSPORTATION**

### **9.1 Napa Intermodal Transit Center**

Staff reviewed actions and efforts taken to date on the Napa Intermodal Transit Center project.

The Board directed staff to analyze each recommended site and return with a cost comparison matrix at the July meeting. Further, directed staff to have discussion with City staff regarding future property development.

### **9.2 NCTPA Mini Short Range Transit Plan FY 2009-18 (STRP)**

Staff reviewed the Mini SRTP including the proposed changes.

Request was made by the Board to not eliminate Route 11 but to further discuss service modification and the possibility of farebox assistance from the cities of St. Helena and Calistoga.

**MSC\* DUNSFORD / BRITTON** to **APPROVE** the Mini-SRTP and authorize the Executive Director to submit to the Metropolitan Transportation Commission.

## **10. INTERJURISDICTIONAL ISSUES FORUM**

### **10.1 Interjurisdictional Issues Discussion Forum and Information Exchange**

No issues were discussed

Adjourned to Closed Session at 2:45 p.m.

## **11. CLOSED SESSION**

### **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9: (1 case)

Adjourned to Open Session at 3:05 p.m.

The Board reported that they rejected the claim of Tracy Geraghty.

**12. ADJOURNMENT**

**Approval of Regular Meeting Date of Wednesday June 17, 2009 and Adjournment**

The next meeting will held in the NCTPA Conference Room on Wednesday June 17, 2009.

The meeting was adjourned by Chair Krider at 3:05 p.m.

APPROVED