



625 Burnell Street, Napa CA 94559

Napa County Transportation and Planning Agency (NCTPA)

Board of Directors

MINUTES

Wednesday, January 21, 2015

ITEMS

1. Call to Order

Chair Dunbar called the meeting to order at 1:30 p.m.

2. Pledge of Allegiance

Chair Dunbar led the salute to the flag.

3. Roll Call

Members Present:

Voting Power

Joan Bennett	City of American Canyon	(2)
Leon Garcia	City of American Canyon	(2)
James Barnes	City of Calistoga	(1)
Chris Canning	City of Calistoga	(1)
Scott Sedgley	City of Napa	(5)
Jill Techel	City of Napa	(5)
Mark Luce	County of Napa	(2)
Alfredo Pedroza	County of Napa	(2)
Alan Galbraith	City of St. Helena	(1)
Peter White	City of St. Helena	(1)
Lewis Chilton	Town of Yountville	(1)
John Dunbar	Town of Yountville	(1)

Members Absent:

None

Non-Voting Member Absent:

Beth Kahiga	Paratransit Coordinating Council	(0)
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4. Public Comment

None

5. Adoption of the Agenda

MOTION MOVED by **CHILTON**, **SECONDED** by **GARCIA** to **APPROVE** Adoption of the Agenda. **Motion Passed 24-0.**

6. Chairperson's, Board Members' and Metropolitan Transportation Commission (MTC) Commissioner's Update

MTC Commission Update

Board Member Mark Luce reported on MTC activities to date.

Chairperson's Update

Chair Dunbar welcomed Supervisor Alfredo Pedroza. Supervisor Pedroza has been appointed by the Board of Supervisors to serve as an alternate member on the NCTPA Board.

7. Director's Update

Kate Miller, Executive Director

Reported that 511 Traffic went live in Napa County on December 18th. 511 is the regional transportation information portal available on both the phone and web (www.511.org), and is operated by the Metropolitan Transportation Commission. Driver's in Napa can now go on 511.org or call 511 and find out about back-ups and incidents on SR 29 and SR 12 in Napa County. Driving times will go live at the end of January and SR 221 and 121 will be added in June.

Announced that the March 18th Board meeting will be canceled as she and Chair Dunbar will be attending the statewide transportation advocacy trip to Washington DC organized by the Metropolitan Transportation Commission and the Los Angeles Metropolitan Transportation Authority.

Announced the Board Retreat has been moved to April 15, 2015.

8. Caltrans' Update

Kelly Hirschberg, Caltrans, provided an update on the status of various projects located throughout the County.

9. CONSENT ITEMS (9.1 – 9.4)

MOTION MOVED by **GARCIA** **SECONDED** by **CHILTON** to **APPROVE** Consent Items 9.1-9.4. **Motion Passed 24-0.**

9.1 Approval of Meeting Minutes of December 17, 2014

9.2 Active Transportation Advisory Committee (ATAC) Member Appointments

Board approved the appointment of Donna Hinds to ATAC to represent the City of St. Helena.

9.3 Resolution No. 15-01 Authorizing the Filing for, Acceptance of, and Execution of all Documents and Instruments Related to Proposition 1B, and Other State Law Administered by the California Office of Emergency Services (Cal OES)

Board action approved Resolution No. 15-01 authorizing the submittal a FY 2014-15 California Office of Emergency Service (Cal OES) Investment Justification grant application in the amount of \$9,803 for the purchase of Security Cameras on VINE Transit vehicles.

9.4 eLock Technologies LLC - E-Locker System Purchase

Board action (1) adopted a Categorical Exemption Class 1: It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act [See Class 1 ("Existing Facilities") which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15301; see also Napa County's Local Procedures for Implementing the California Environmental Quality Act, Appendix B.], and (2) authorized the Executive Director to enter into an agreement with eLock Technologies LLC, to purchase, install and maintain six (6) E-Locker units providing 22 secure bicycle parking spaces at a cost not to exceed \$92,071.

10. PUBLIC HEARING

10.1 Public Hearing and Approval of VINE Transit Fare Increase

Staff provided a review of the proposed VINE Transit fare increase.

Chair Dunbar opened the Public Hearing at 2:10 p.m.

Being no Public Comment, Chair Dunbar closed the Public Hearing at 2:10 p.m.

MOTION MADE by **LUCE** **SECONDED** by **CHILTON** and **OPPOSED** by **BARNES** to **APPROVE** the proposed VINE Transit fare adjustment.
Motion Passed 23-1

11. REGULAR AGENDA ITEMS

11.1 **FY 2013-14 Independent External Fiscal and Single Audit Reports for NCTPA**

Staff reviewed the FY 2013-14 Independent External Fiscal and Single Audit Reports for the Agency.

MOTION MOVED by **DUNBAR SECONDED** by **GARCIA** (1) Accept and file the FY 2013-14 NCTPA Fiscal Audit and the NCTPA Single Audit Report - OMB Circular A-133; and (2) return an allocation surplus of \$1,534,634 to the County's Local Transportation Trust Fund. **Motion Passed 24-0.**

11.2 **Resolution No. 15-02 Approving and Certifying the California Environmental Quality Act (CEQA) Mitigated Negative Declaration and Adopting the Mitigation Monitoring and Reporting Program, and Adopting the National Environmental Policy Act (NEPA) Categorical Exclusion Determination for the Napa Valley Vine Trail Project–Oak Knoll District**

Staff provided an overview of the Napa Valley Vine Trail Project-Oak Knoll District project. The environmental documentation for the project has been completed. Caltrans made a NEPA Categorical Exclusion determination for the Project and a final CEQA Mitigated Negative Declaration has been prepared for the Board's approval and certification.

MOTION MADE by **SEDGLEY SECONDED** by **GALBRAITH** to (1) approve Resolution No. 15-02 adopting the Napa Valley Vine Trail Project – Oak Knoll District Project - California Environmental Quality Act (CEQA) document for the Mitigated Negative Declaration (Exhibit A), the CEQA Mitigation Monitoring and Reporting Program (Exhibit B), and the California Department of Transportation Determination of Categorical Exclusion under 23 CFR 771.117 (c) (3) for the Napa Valley Vine Trail Project – Oak Knoll District, in accordance with the requirements of the National Environmental Policy Act (Exhibit C) and, (2) direct staff to file a Notice of Determination for the CEQA document. **Motion Passed 24-0.**

11.3 **Legislative Update and State Bill Matrix**

The Board received the monthly Federal and State Legislative Update and approved staff recommendations on state bills as provided in the bill matrix. Staff noted that the agenda letter contained incorrect information in that there were no committee recommendations for this item.

MOTION MOVED by **BENNETT SECONDED** by **GARCIA** to **APPROVE** staff recommendations on state bills as provided in the bill matrix. **Motion Passed 22-0.**

12. FUTURE AGENDA ITEMS

None

13. CLOSED SESSION

Chair Dunbar announced that the Board would be adjourning to closed session for the items as noted in the agenda and that no reportable action is expected.

Adjourned to Close Session at 2:55 p.m.

13.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)

Property: APN 36-330-012

Agency Negotiator: Kate Miller, Executive Director

Negotiating Parties: Steve Rogers, Town of Yountville

Under Negotiation: Price and terms of payment

13.2 CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)

Property: APN's 046-720-000-300-0, 046-720-001-100-0, and 046-720-010-000-0

Agency Negotiator: Kate Miller, Executive Director

Negotiating Parties: Colliers International

Under Negotiation: Price and terms of payment

13.3 CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency Designated Representative:

John F. Dunbar, Chairman

Employee: Executive Director

Adjourned to Open Session at 3.20 p.m.

Janice Killion, NCTPA Legal Counsel, reported there was no reportable action associated with the closed session item.

14. **ADJOURNMENT**

14.1 Approval of Regular Meeting Date of February 18, 2015 1:30 p.m. and Adjournment

The next regular meeting will be held Wednesday February 18, 2015 at 1:30 p.m.

The meeting was adjourned by Chair Dunbar at 3:20 p.m.

Karalyn E. Sanderlin, NCTPA Board Secretary

APPROVED