

Napa County Transportation and Planning Agency (NCTPA)

Board of Directors

MINUTES

Wednesday, February 17, 2010

ITEMS

1. Call to Order

Chair Krider called the meeting to order at 1:33 p.m.

2. Pledge of Allegiance

Mike Setty led the salute to the flag.

3. Roll Call

Members Present:

Leon Garcia	City of American Canyon
Michael Dunsford	City of Calistoga
Jack Gingles	City of Calistoga
Jim Krider	City of Napa
Jill Techel	City of Napa
Mark Luce	County of Napa
Keith Caldwell	County of Napa
Del Britton	City of St. Helena
Margi Mohler	Town of Yountville
Cynthia Saucerman	Town of Yountville

Non-Voting Member Present:

JoAnn Busenbark	Paratransit Coordinating Council
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Members Absent:

Joan Bennett	City of American Canyon
Eric Sklar	City of St. Helena

4. Public Comment - None

5. Chairperson, Board Members' and Metropolitan Transportation Commission (MTC) Update

*MSC - Motioned, Seconded, and Unanimously Carried

Chair Jim Krider

Reported that that at the March 17th meeting the Board will begin the process of reviewing the NCTPA Budget (for FY 10/11). Given the complexity of Transportation funding, he asked that the Budget be reviewed in two Board sessions. The first session in March, staff will provide the Board with the first review and solicit Board input. Then at the April 21st meeting, the Board will hold a public hearing and ask for Board adoption of the Budget. Having the public hearing and Board consideration in April will provide the Board with a greater opportunity to review and comment. If there are any outstanding questions, the Board can continue final approval until the May meeting. Further, Chair Krider stated that as there are new Board members this year, he is forming an Ad Hoc Budget Review Committee, made up of himself and Board members Bennett and Caldwell, to conduct a Budget review with staff for one or two sessions prior to the April Board meeting.

Board Member Dunsford

Reported that Calistoga Council Member Placido Garcia, requested NCTPA to add a southbound bus stop on Foothill Blvd across from the new northbound bus stop just added in front of the apartment complex. Further, Member Dunsford reported that he received a request for a VINE Route 11 drop off at the same location as the Santa Rosa City Bus Stop, which is on the corner of the Mark West Springs Road intersection. The gentleman requesting this service lives in Santa Rosa and works in Calistoga. A drop off/pickup point at this location, as opposed to the nearest one at Cardinal Newman High School, would give him better access getting to Calistoga.

6. Directors Update

Paul W. Price, Executive Director

Introduced Ms. Reneé Kulick, NCTPA's new Administrative Assistant.

Introduced Max Berzan, who was hired into the 2010 internship position the Board approved at their October 2009 meeting. Mr. Berzan is from Moldova and is fluent in several languages.

Updated the Board on the Bay Area Air Quality Management District (BAAQMD) Transportation Fund for Clean Air (TFCA) Program.

Requested Item 10.1 Arts Commission Support, be pulled from the agenda. Staff will bring it back to the Board for consideration at a future date.

7. Caltrans Update

***MSC - Motioned, Seconded, and Unanimously Carried**

Kelly Hirschberg, Caltrans, provided an update on the status of various projects located throughout the county.

8. CONSENT ITEMS (8.1 – 8.6)

MSC* BRITTON / GINGLES to APPROVE Consent Items 8.1-8.6

8.1 Approval of Meeting Minutes of January 20, 2010

Board action approved the minutes of January 20, 2010.

8.2 Approval of Resolution 10-04 Approving Ace Credit Account for NCTPA under the Credit Card Policy

Board action adopted Resolution No. 10-04 approving an Ace Hardware Store Credit Account under the NCTPA Credit Card Policy for NCTPA for general office purposes.

8.3 Agreement with Solano Transportation Authority (STA) in the Amount of \$16,000 to Maintain the Napa/Solano Traffic Model

Board action authorized the Executive Director to sign an agreement with the STA for model maintenance, operations and minor updating for the next two fiscal years (July 1, 2009 through June 30, 2011) at an annual cost of eight thousand dollars per year for a total of sixteen thousand dollars.

8.4 Call for Projects and Project Selection Criteria

Board action approved the proposed project selection criteria as recommended by the Technical Advisory Committee (TAC).

8.5 Cooperative Purchasing Venture

Board action approved a membership with the Cooperative Purchasing Venture (CPV) Program, a purchasing services agreement offered by the State of Minnesota Department of Administration.

8.6 Approval of Resolution No. 10-05 and Resolution No. 10-06 Authorizing the City of Napa and City of St. Helena Request for Abandoned Vehicle Abatement Authority Capital Purchase

Board action approved (1) Resolution No. 10-05 authorizing up to \$6,600 from the Abandoned Vehicle Abatement Account for the City of Napa purchase of a “mobile data terminal” in the city’s AVA truck, and (2)

*MSC - Motioned, Seconded, and Unanimously Carried

Resolution No. 10-06 authorizing up to \$16,493 from the Abandoned Vehicle Abatement Account for the City of St. Helena to purchase a “GEM e2 electric vehicle” to perform AVAA tows.

9. REGULAR AGENDA ITEMS – TRANSPORTATION

9.1 Approval of Resolution No. 10-07 Authorizing Submission of a Federal Transit Administration (FTA) Section 5311 Grant Application

Staff recommended the Board approve Resolution No. 10-07 authorizing the agency to submit a grant application for Federal 5311 funds toward the purchase of four vehicles to serve the communities of St. Helena and Calistoga.

MSC* GARCIA / DUNSFORD to **APPROVE** Resolution No. 10-07 authorizing the agency to submit a grant application for Federal 5311 funds in the amount of \$316,033 toward the purchase of four vehicles to serve the communities of St. Helena and Calistoga.

9.2 VINE Route 29 Commuter Express Service Modifications

Staff reviewed potential service modifications to VINE Route 29 Commuter Express Service.

10. INTERJURISDICTIONAL ISSUES FORUM

10.1 Arts Commission Support

At the request of staff, this item was pulled until a future meeting.

10.2 Interjurisdictional Issues Discussion Forum and Information Exchange

No reports given.

Adjourned to Closed Session at 2:10 p.m.

11. CLOSED SESSION

11.1 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION

Significant exposure to litigation pursuant to Government Code 54956.9 (a): (1 case). MV Transportation Inc. v. NCTPA and Veolia Transportation, case number 2650318 of Napa County Superior Court.

*MSC - Motioned, Seconded, and Unanimously Carried

11.2 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION

Significant exposure to litigation pursuant to Government Code 54956.9(b)(1) and (b)(3)(C) (1 case)

Adjourned to Open Session at 2:45 p.m.

Regarding Closed Session Item 11.1 MV Transportation Inc. v. NCTPA and Veolia Transportation, Jackie Gong, NCTPA Legal Counsel, reported that there was no action to report.

Regarding Closed Session Item 11.2, matter with legal counsel to consider the claim of Tracy Geraghty, Jackie Gong, NCTPA Legal Counsel, reported that the Board took the following actions: Regarding the claim filed on January 25, 2010 by Tracy Geraghty, the Board took the action to reject this claim in three parts: 1) As to all matters relating to the claim that was filed April 24, 2009 and further reiterated in the second claim, no action is being taken by NCTPA because it was previously rejected; 2) as to all the matters raised in her claim occurring between April 25, 2009 through July 24, 2009, the claim is being returned and no action was taken by the Board because those matters were not presented within six (6) months before January 25, 2010 and so are untimely; 3) as to the remainder of the claim, as to all matters alleged to have occurred between July 25, 2009 and the date that the claim was filed, January 25, 2010, this part of the claim is rejected.

12. ADJOURNMENT

12.1 Approval of Next Regular Meeting Date of Wednesday March 17, 2010 and Adjournment

The next meeting will held in the NCTPA Conference Room on Wednesday March17, 2010.

The meeting was adjourned by Chair Krider at 2:47 p.m.