

**Napa County Transportation and Planning Agency (NCTPA)**

**Board of Directors**

**MINUTES**

**Wednesday, March 17, 2010**

**ITEMS**

**1. Call to Order**

Chair Jim Krider at 1:33 p.m.

**2. Pledge of Allegiance**

Paul W. Price led the salute to the flag.

**3. Roll Call**

Members Present:

Joan Bennett	City of American Canyon
Karen Slusser	City of Calistoga
Jack Gingles	City of Calistoga
Jim Krider	City of Napa
Jill Techel	City of Napa
Bill Dodd	County of Napa
Keith Caldwell	County of Napa
Del Britton	City of St. Helena
Margie Mohler	Town of Yountville

Non-Voting Member Present:

JoAnn Busenbark	Paratransit Coordinating Council
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Members Absent:

Leon Garcia	City of American Canyon
Eric Sklar	City of St. Helena
Lewis Chilton	Town of Yountville

**4. Public Comment - None**

**\*MSC - Motioned, Seconded, and Unanimously Carried**

**5. Chairperson, Board Members' and Metropolitan Transportation Commission (MTC) Update**

No Reports given

**6. Directors Update**

*Paul W. Price, Executive Director*

Announced that the first Agricultural Vanpool van is up, running, and carrying eight (8) passengers to and from Sage Canyon Winery.

Announced the Yountville Bike Path Groundbreaking ceremony will be on April 15<sup>th</sup>, at noon.

**7. Caltrans Update**

No report given

**8. CONSENT ITEMS (8.1 – 8.8)**

**MSC\* BRITTON / GINGLES to APPROVE** Consent Items 8.1-8.8

**8.1 Legislative Report March 2010**

**8.2 Approval of Meeting Minutes of February 17 2010**

**8.3 Approval of Resolution No. 10-08 Approving the Submission of the Transportation Fund for Clean Air (TFCA) Program FY 10/11 Expenditure Plan**

Board action approved Resolution No. 10-08 approving the submittal of the FY 10/11 TFCA Expenditure Plan.

**8.4 Approval of Global Positioning System (GPS) and Communication System Procurement for the Agricultural Worker Vanpool Program Vehicle Fleet**

Board action authorized the Executive Director to procure a Global Positioning System (GPS) and radio communication system for the Agricultural Worker Vanpool Program (AWVP) vehicle fleet in an amount not to exceed \$25,000, which will be reimbursed through the Caltrans Agricultural Worker Transportation Program grant.

**8.5 Approval of Resolution 10-09 Transportation Development Act (TDA), Regional Measure -2 (RM2), and State Transit Assistance (STA) Fund**

\*MSC - Motioned, Seconded, and Unanimously Carried

Board action approved Resolution 10-09 submitting a TDA claim for Article 4 (Vine funds), 4.5 (Vine Go funds) & 8 (Planning funds); a State Transit Assistance (STA) claim; and a Regional Measure (RM2) claim for funds to support the FY 10/11 Operating, Capital and Administration Budgets.

**8.6 Approval of Amendment 1 to NCTPA Professional Services Agreement No. 10-07 with Bartell & Associates LLC.**

Board action approved a contract amendment with Bartell & Associates LLC, Agreement No. 10-07, to (1) complete benefits analysis as provided in current Public Employees Medical and Hospital Care Act (PEMHCA) resolution; and (2) create alternative benefit design analysis similar to that of Napa County in an amount not to exceed \$6,000, bringing the maximum compensation for actuary services up to \$14,250.

**8.7 Approval of Resolution No. 10-10 Authorizing the Transfer of Four (4) Buses to Golden Gate Bridge Highway and Transportation District (GGBHTD)**

Board action approved Resolution No. 10-10 transferring four buses to GGBHTD.

**8.8 Approval of Resolution No. 10-11 for FY 10/11 Community Based Transportation Planning Grant Funds**

Board action approved Resolution No. 10-11 for FY 10/11 Caltrans Community Based Transportation Planning funds in an amount of \$240,000.00. Further, that the Board authorize the Executive Director to sign any necessary contracts, certifications, requests for proposal, contracts for service and requests for reimbursement related to both the application funding if awarded and the execution of the project.

**9. REGULAR AGENDA ITEMS – TRANSPORTATION**

**9.1 Solano Napa Commuter Information (SNCI) Work Program for Napa County FY 09/10**

Judy Leaks, SNCI Program Director, presented the FY 09/10 work program for Napa County that is currently being implemented. Also included in the presentation were future opportunities for FY 10/11 that are dependent on additional funding.

\*MSC - Motioned, Seconded, and Unanimously Carried

## **9.2 Public Hearing on the VINE Route 29 Commuter Express Service Modifications**

Staff reviewed and potential service modifications to VINE Route 29 Commuter Express Service, which includes service directly to the El Cerrito Del Norte BART station beginning April 5, 2010. The proposed changes will provide at least two (2) buses in the AM and PM to the BART El Cerrito Del Norte station, including a stop at the Vallejo Ferry Terminal. The proposed two-zone fare where trips between Napa County and the Vallejo Ferry will be \$2 one-way and the trips between the BART station and Napa County will be set at \$5 one-way.

Chair Krider opened the Public Hearing at 2:06 p.m.

Being that there were no public comments, Chair Krider closed the Public Hearing at 2:06 p.m.

**MSC\* DODD / BENNETT to APPROVE** the route, schedule, and fare modifications to the Route 29 Commuter Express Service to be effective April 5, 2010.

## **9.3 Local Funding for Local Streets, Roads, Bicycle, Pedestrian, and Transit Projects**

### *Information Only / No Action Taken*

Board discussion provided direction to the Executive Director as to the ability of the NCTPA/NVTA, in concert with the City/Town Managers and County Executive, of developing a local transportation funding recommendation for the purpose of transportation infrastructure investments in the Napa region.

## **9.4 Overview of Priority Development Areas (PDA) and Transportation for Livable Communities (TLC)**

### *Information Only / No Action Taken*

Staff provided an overview of the PDA application guidelines as well as the TLC Call for Projects guidelines.

## **9.5 Draft NCTPA Budget FY 10/11**

### *Information Only / No Action Taken*

Staff will provide a review of the NCTPA Budget for FY 10/11. The final FY 10/11 NCTPA Budget will be brought back to the Board at the April 21, 2010 meeting for approval.

## **10. INTERJURISDICTIONAL ISSUES FORUM**

### **10.1 Napa County Commission for Arts and Culture Report to the Board**

\*MSC - Motioned, Seconded, and Unanimously Carried

Board action appointed a new member to the Napa County Commission for Arts and Culture.

**MSC\* BRITTON / TECHEL to APPROVE** the appointment of Ms. Kit Croucher to the Napa County Commission for Arts and Culture representing the Town of Yountville. Ms. Croucher's term runs through July 2011 and fills the vacancy by the resignation of Ms. Judith Caldwell.

**10.2 Interjurisdictional Issues Discussion Forum and Information Exchange**

No reports given.

**11. CLOSED SESSION**

Chair Krider announced that the Board would be adjourning to closed session for specific pending litigation, Government Code 54986.9, which is MV Transportation v NCTPA case 2650318 of Napa County Superior Court and for Government Code Section 54957, Public Employees Performance Evaluation, Executive Director. Susan Q. McGuigan, NCTPA Legal Counsel, stated that no reportable action is anticipated.

Adjourned to Closed Session at 2:52 p.m.

**11.1 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION**

Significant exposure to litigation pursuant to Government Code 54956.9 (a): (1 case). MV Transportation Inc. v. NCTPA and Veolia Transportation, case number 2650318 of Napa County Superior Court.

**11.2 Public Employees Performance Evaluation (Government Code Section 54957)**

Title: Executive Director

Adjourned to Open Session at 3:45 p.m.

**12. ADJOURNMENT**

**12.1 Approval of Next Regular Meeting Date of Wednesday April 21, 2010 and Adjournment**

The next meeting will held in the NCTPA Conference Room on Wednesday April 21, 2010.

The meeting was adjourned by Chair Krider at 3:45 p.m.

\*MSC - Motioned, Seconded, and Unanimously Carried