

**Napa County Transportation and Planning Agency (NCTPA)**

**Board of Directors**

**MINUTES**

**Wednesday, April 21, 2010**

**ITEMS**

**1. Call to Order**

Chair Jim Krider at 1:30 p.m.

**2. Pledge of Allegiance**

Paul W. Price, NCTPA Executive Director, led the salute to the flag.

**3. Roll Call**

Members Present:

Jack Gingles	City of Calistoga
Leon Garcia	City of American Canyon
Joan Bennett	City of American Canyon
Michael Dunsford	City of Calistoga
Jim Krider	City of Napa
Peter Mott	City of Napa
Bill Dodd	County of Napa
Keith Caldwell	County of Napa
Del Britton	City of St. Helena
Lewis Chilton	Town of Yountville
Cynthia Saucerman	Town of Yountville

Non-Voting Member Present:

JoAnn Busenbark	Paratransit Coordinating Council
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Members Absent:

Sharon Crull	City of St. Helena
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**4. Public Comment - None**

**5. Chairperson, Board Members' and Metropolitan Transportation Commission (MTC) Update**

*Bill Dodd, MTC Commissioner*

Reported that MTC has recently merged three of their advisory committees – the MTC Advisory council, the Elderly and Disabled Advisory Committee, and the Minority citizens Advisory Committee creating a new Policy Advisory Council. Mr. Dodd announced that JoAnn Busenbark and Gerry Rico have been appointed by MTC to represent Napa County on this new Advisory Committee.

## **6. Directors Update**

*Paul W. Price, Executive Director*

Reported groundbreaking events were held on April 14, 2010 for both the Trancas/29 Park and Ride lot and the Yountville Vine Trail.

Reported the Agency had begun receiving proposals to do the design and environmental work for the Downtown Napa Transit Center located at Fourth and Burnell Streets. Proposals are due in by the end of the month and staff will bring the work authorization to begin the design efforts to the Board for their approval in May. Construction of the project is anticipated to begin early 2011.

## **7. Caltrans Update**

Kelly Hirschberg, Caltrans, provided an update on the status of various projects located throughout the county.

## **8. CONSENT ITEMS (8.1 – 8.9)**

At the request of Board member Gingles, Consent Item 8.9 VINE Route 11 Service Informational Report was pulled for discussion.

**MSC\* BRITTON / GARCIA to APPROVE** Consent Items 8.1-8.8

### **8.1 Legislative Report March 2010**

### **8.2 Approval of Meeting Minutes of March 17, 2010 and Special Meeting Minutes of April 7, 2010**

Board action approved the minutes of March 17, 2010 and April 7, 2010.

### **8.3 Transportation Fund for Clean Air (TFCA) Audit Report for July 1, 2006 through June 30, 2008**

Provided for Board information is the TFCA Audit Report for July 1, 2006 through June 30, 2008.

**8.4 Approval of Consultant for the Market Segmentation Study and Marketing Plan**

Board action authorized the Executive Director to negotiate and enter into an agreement with Ilium to develop the Marketing Segmentation Study and Marketing Plan.

**8.5 Approval of Consultant for Countywide Bicycle Plan Update**

Board action authorized the Executive Director to negotiate and enter into an agreement with W-Trans to develop the Countywide Bicycle Plan Update for Napa County.

**8.6 Planning, Programming and Monitoring (PPM) Funding Request**

Board action approved the submittal of an application to the State Department of Transportation to claim \$24,000 in available Planning, Programming and Monitoring (PPM) funds.

**8.7 Approval to Purchase One (1) New Flyer Gasoline Hybrid Bus**

Board action (1) approved the purchase of one (1) New Flyer gasoline hybrid bus, and (2) authorized the Executive Director to issue a purchase agreement with New Flyer under NCTPA's membership with the Minnesota Department of Administration's Cooperative Purchasing Venture.

**8.8 Recipient Funding Agreement for Bus Shelter Project**

Board action authorized the Executive Director to execute a recipient funding agreement with the Town of Yountville for sixty-nine thousand dollars (\$69,000) for the installation of bus shelters and related passenger amenities.

**8.9 VINE Route 11 Service Informational Report**

***Information Only / No Action Taken***

Board member Gingles stated that due to the City of Calistoga's current budget cutbacks and the low ridership numbers; he believes the City of Calistoga will be unable to subsidize the Route 11 service for FY 10/11 as previously discussed.

## **9. REGULAR AGENDA ITEMS – TRANSPORTATION**

### **9.1 Public Hearing on the Potential Discontinuation of the VINE FlexRide Service**

The Board held a Public Hearing and provided guidance to staff as to the viability of this project with a goal to return to the Board in June 2010 for a decision to continue or discontinue the service.

Chair Krider opened the Public Hearing at 1:45p.m.

Susan Bowman, Napa Valley College student, stated that she and a friend depend on FlexRide to get them home from college, as there is no bus after hours. For them, there is no other option for getting to and from college.

Esmeralda, Napa Valley College student, stated she is in the same situation as the previous speaker. She also stated that there are not many students who are aware of the program. She is attending college primarily to learn English and if this service is discontinued she will not be able to attend school. She uses the FlexRide 100%.

Being no other comments, Chair Krider closed the Public Hearing at 1:50 p.m.

Direction was given to staff to contact Napa Valley College about the possibility of scrip program, a co-operative agreement, or some other method to help subsidize the farebox or alternative economic solution to replace FlexRide.

### **9.2 Transit Efficiency Committee (TEC) Report to the Board**

#### ***Information Only / No Action Taken***

Staff provided a report of the March 17, 2010 TEC meeting.

### **9.3 Approval of Resolution No 10-12 Determining that the NCTPA Board of Directors will Hear Resolutions of Necessity (RON) for the SR 12 Jameson Canyon Project**

The acquisition process of the project may involve the need to exercise eminent domain, although it is hoped that this can be avoided through successful negotiations with each of the effected property owners. However, in the rare event that eminent domain is used, a series of sequential steps are followed culminating in a public hearing on a Resolution of Necessity for the acquisition. A necessary first step, to

enable this to occur this spring, is for the Board to determine that it will hear these Resolutions of Necessity in the event that the County of Napa is unable to do so. This resolution will be sent to the local Caltrans district so that it can be taken to the California Transportation Commission (CTC) for approval at their meeting in May 2010.

**MSC\* DODD / GARCIA to APPROVE** adopting Resolution No. 10-12 determining that the NCTPA Board of Directors will hear Resolutions of Necessity (RON) for the SR 12 Jameson Canyon Project.

**9.4 Approve the Agreement with the California Public Employees Retirement System (CalPERS) to Prefund Other Post Employment Benefits (OPEB) through the California Employers' Retiree Trust Fund (CERBT) (revised 04/20/10)**

Staff reviewed the revised report and requested that the Board approve contracting with CalPERS to prefund the Agency's Other Post Employment Benefits through the California Employers' Retiree Trust Fund.

**MSC\* BRITTON / BENNETT to APPROVE** adopting Resolution No. 10-13 approving the agreement with the California Public Employees Retirement System (CalPERS) to prefund Other Post Employment Benefits (OPEB) through the California Employers' Retiree Trust Fund (CERBT), "Exhibit A"; delegating authority to request disbursements from the trust; approve the certification of the funding policy for the trust.

**9.5 Approval of NCTPA Budget for FY 10/11**

Staff provided a second review of the proposed FY NCTPA Budget.

**MSC\* DODD / GARCIA to APPROVE** adoption of Resolution No. 10-15 approving the FY 10/11 NCTPA annual budget totaling \$18,620,100 in revenues and \$18,620,100 in expenditures, and approve a depreciation budget of \$895,300.

**9.6 Senate Bill 83 - Vehicle Registration Fee (VRF) - Funding for Local Transportation Projects**

Board discussion provided direction to the Executive Director regarding SB 83, which allows counties to include a \$10 per vehicle licensing fee on the ballot in November 2010 for transportation related issues.

**MSC\* DODD / BRITTON to APPROVE** (1) directing the Executive Director, in concert with the City/Town Managers and County Executive, to develop a local transportation funding recommendation for the purpose of

transportation infrastructure investments in the Napa region giving consideration to the authority of the recently enacted SB 83 (vehicle licensing fee), and (2) an amount up to \$35,000 to Fairbank, Maslin, Maulin, Metz & Associates to be expended for a survey with Napa County to determine which transportation infrastructure projects within Napa County are seen as the most in need of investments to assist in congestion mitigation in our region

**10. INTERJURISDICTIONAL ISSUES FORUM**

**10.1 Interjurisdictional Issues Discussion Forum and Information Exchange**

No reports given.

**11. ADJOURNMENT**

**11.1 Approval of Next Regular Meeting Date of Wednesday May 19, 2010 and Adjournment**

The next meeting will held in the NCTPA Conference Room on Wednesday May 19, 2010.

The meeting was adjourned by Chair Krider at 3:00 p.m.