

Napa County Transportation and Planning Agency (NCTPA)

Board of Directors

*******SPECIAL MEETING*******

MINUTES

Wednesday, May 18, 2011

ITEMS

1. Call to Order

Chair Jim Krider

2. Pledge of Allegiance

Mike Setty led the salute to the flag.

3. Roll Call

Members:

Joan Bennett	City of American Canyon
Leon Garcia, Mayor	City of American Canyon
Michael Dunsford	City of Calistoga
Jack Gingles, Mayor	City of Calistoga
Jim Krider	City of Napa
Jill Techel, Mayor	City of Napa
Keith Caldwell	County of Napa
Bill Dodd	County of Napa
Del Britton, Mayor	City of St. Helena
Peter White	City of St. Helena
Lewis Chilton	Town of Yountville
John F. Dunbar, Mayor	Town of Yountville
JoAnn Busenbark	Paratransit Coordinating Council

4. Public Comment

George Blackstock, Napa resident, voiced his concerns with plans to change bus routes. With ridership increasing, he feels it is the wrong time to make changes.

Betty Rhodes, Napa resident, spoke on the success of the Senior Shuttle and the importance to the senior community of this service.

***MSC - Motioned, Seconded, and Unanimously Carried**

Cynthia Smith, Napa resident, voiced her concerns regarding the higher fares that taxi cabs charge for wheel chair accessible vehicles versus non-wheel chair accessible vehicles

5. Chairperson, Board Members' and Metropolitan Transportation Commission (MTC) Update

Bill Dodd, MTC Commissioner

Provided a brief update on the Transportation Improvement Program Amendment 11-06 and Proposition 1B (transit funds) funding for the Napa Region.

6. Directors Update

Paul W. Price, Executive Director

Provided a letter from Veolia Transportation which addressed issues raised by Mr. Manzer at the April meeting.

Requested that the Board pull Consent Item 8.8 Recipient Funding Agreement with the City of American Canyon for Bus Shelter Project. This item will be brought back to the Board for approval at a later date

7. Caltrans Update

No oral report given, provided for review was the May 18, 2011 Caltrans Reporting Memo.

8. **CONSENT ITEMS (8.1 - 8.13)**

At the request of Staff, Item 8.8 Recipient Funding Agreement with the City of American Canyon for Bus Shelter Project was pulled and will be brought back to the Board for approval at a later date.

MSC* DUNBAR / BRITTON to APPROVE, with DUNSFORD and WHITE ABSTAINING Item 8.2, Consent Items 8.1-8.7 and 8.9-8.13.

8.1 Legislative Review April 2011

8.2 Approval of Meeting Minutes of April 20, 2011

Board action approved the meeting minutes of April 20, 2011.

8.3 Proposed Organizational Restructure of NCTPA

Board action approved an Organizational Restructure for NCTPA effective July 1, 2011..

8.4 Technical Advisory Committee (TAC) By-Laws

Board action approved the amended By-Laws for the TAC.

8.5 Approval to Extend Work Authorization No. 2 Supplemental Work Authorization 1 Contract for Engineering Services

Board action approved an extension of Work Authorization No. 2 Supplemental Work Authorization 1 with Dokken Engineering to December 31, 2011.

8.6 Metropolitan Transportation Commission (MTC) Funding Agreement for Wayfinding/Signage Project

Board action authorized the Executive Director to execute a funding agreement with Metropolitan Transportation Commission (MTC) for Two hundred and sixty-three thousand dollars (\$263,000) for the design and installation of Wayfinding and Real Time signage at the Redwood Park and Ride Lot and new Socal Gateway Transit Center.

8.7 Approval of Resolution No. 11-11 Adopting FY 11/12 Blanket Purchase Agreements for Planning and Transit Services

Board action approved Resolution No. 11-11 adopting the FY 11/12 blanket purchase agreement (BPA) for the Planning (CMA) and Transit fund for various vendor services of a routine nature.

8.8 Recipient Funding Agreement with the City of American Canyon for Bus Shelter Project

At staff's request, Item 8.8 was pulled and will be brought back for Board approval at a future date.

8.9 Approval of Service Agreement City Bus Advertising, Inc.

Board action authorized the Executive Director to execute a month-to-month service agreement with City Bus Advertising, Inc. for the solicitation and placement of on-bus advertising.

8.10 VINE Transit Services Ridership Report

Information Only / No Action Taken

Staff will provide the board with transit services ridership date.

8.11 Approval of the FY 2013 Regional Transportation Plan (RTP) - Call for Projects List

Board action approved the NCTPA Technical Advisory Committee (TAC) recommend list of projects for the FY 2012 RTP.

8.12 Approval of Resolution No. 11-12 Approving an Amendment to Contract between the Board of Administration California Public Employees' Retirement System (CalPERS) and the Board of Directors Napa County Transportation and Planning Agency

Board action approved Resolution No. 11-12 approving a contract amendment with CalPERS to provide Section 20475 (Different Level of Benefits), Section 21353 (2% @ 60 Full formula) for employees hired on or after May 21, 2011.

8.13 Approval of Resolution No. 11-13 Amending the FY 10/11 Budget

Board action approved Resolution 11-13 authorizing (1) a FY 10/11 budget adjustment transferring \$5,000 from fund 2100 (transit fund) to fund 2060 (planning fund) of the Ads and Notices item 52170120 for additional marketing costs in the planning fund; (2) a FY 10/11 budget adjustment transferring \$40,000 from the PSS: Other expense budget in fund 2060 to the Legal Expense budget in fund 2100; and (3) a FY 10/11 budget adjustment transferring \$40,000 within fund 2060 to various accounts and \$234,000 within fund 2100 to various accounts.

9. REGULAR AGENDA ITEMS

9.1 Marketing Segmentation Study and Marketing Plan

The NCTPA Board received a presentation from Ilium Associates on the completed Market Segmentation Study and proposed Marketing Plan.

9.2 Request for Chair and Vice Chair Nominating Committee

Board action appointed NCTPA Board members Dodd, Garcia, and Techel to serve as the ad hoc nominating committee.

MSC* GINGLES / DUNSFORD to APPROVE the appointment of Board members Dodd, Garcia, and Techel to serve as the ad hoc Chair and Vice Chair nominating committee.

9.3 Request from the Metropolitan Transportation Commission (MTC) to Support AB 57

Board action approved the Metropolitan Transportation Commission (MTC) request to support AB 57 which would add the City of San Jose and Oakland to the MTC Board as voting members with the following contingencies: That it be noted in the legislative intent of the bill is that the Cities of Oakland and San Jose are expected to take a disproportionately high share of the regions house and therefore should realize a larger representation on the MTC Board.

MSC* BRITTON / GARCIA to APPROVE support for AB 57 which would add the City of San Jose and Oakland to the MTC Board as voting members with the following contingencies: That it be noted in the legislative intent of the bill is that the Cities of Oakland and San Jose are expected to take a disproportionately high share of the regions house and therefore should realize a larger representation on the MTC Board.

10 INTERJURISDICTIONAL ISSUES FORUM

10.1 Interjurisdictional Issues Discussion Forum and Information Exchange

No Repots given.

12 PUBLIC HEARING

TIME CERTAIN 1:30 P.M.

12.1 Public Hearing on the NCTPA FY 11/12 Budget and Approval of Resolution No. 11-14 Adopting the NCTPA FY 11/12 Budget

Staff provided a reviewed the NCTPAFY 11/12 budget.

Chair Krider opened the Public Hearing at 1:33 p.m.

Being no public comments, Chair Krider closed the Public Hearing at 1:33 p.m.

MSC * GINGLES / DODD to (1) Approve Resolution No. 11-14 adopting the NCTPA FY 11/12 budget of:

\$11,124,500 in revenues and expenditures,

\$ 1,098,000 in depreciation expense

\$ 9,140,200 capital budget

\$21,362,700 TOTAL BUDGET

(2) Authorize a total TDA claim in the amount of up to \$8,656,600 comprised of:

\$4,164,100 in TDA Articles 4, 4.5 and 8 for transit operations

\$ 996,900 in TDA Article 8 for administration and planning activities

\$3,495,600 in TDA Article 4 and 8 capital funds

\$8,656,600 TOTAL TDA FUNDS

- (3) Authorize the NCTPA Executive Director to sign any claims, applications or agreements in order to move funds into the Agency or to Member Agencies.

11 CLOSED SESSION

Janice Killion, NCTPA Legal Counsel, announced that the Board would be adjourning to closed session as noted in the agenda (Conference with legal Counsel –Anticipated Litigation Initiation of Litigation pursuant to subdivision (C) of Section 54956.9 1 case and Conference with Labor Negotiator (Government Code Section 54957.6) Agency Designated Representative: James Krider, Chair Unrepresented Employee: Executive Director)

Adjourned to Closed Session at 1:33 p.m.

11.1 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Initiation of litigation pursuant to subdivision (c) of Section 54956.9: (1 Case)

11.2 CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency Designated Representative: James Krider, Chair
Unrepresented Employee: Executive Director

Adjourned to Open Session at 1:53 p.m.

Janice Killion, NCTPA Legal Counsel, reported that there was no reportable action taken during closes session.

13 ADJOURNMENT

13.1 Approval of Meeting Date of June 15, 2011 and Adjournment

The next regular meeting will be held Wednesday June 15, 2011 at 1:30 p.m.

The meeting was adjourned by Chair Krider at 1:53 p.m.


Karalyn E. Sanderlin, NCTPA Board Secretary