

Napa County Transportation and Planning Agency (NCTPA)

Board of Directors

MINUTES

Wednesday, October 19, 2011

ITEMS

1. Call to Order

Chair Keith Caldwell called the meeting to order at 1:33 p.m.

2. Pledge of Allegiance

Chair Caldwell led the salute to the flag.

3. Roll Call

Members Present:

Joan Bennett	City of American Canyon
Leon Garcia	City of American Canyon
Michael Dunsford	City of Calistoga
Jack Gingles	City of Calistoga
Jim Krider	City of Napa
Jill Techel	City of Napa
Bill Dodd	County of Napa
Keith Caldwell	County of Napa
Del Britton	City of St. Helena
Peter White	City of St. Helena
John Dunbar	Town of Yountville
Lewis Chilton	Town of Yountville

Members Absent:

Jim Krider	City of Napa
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Non-Voting Member Present:

JoAnn Busenbark	Paratransit Coordinating Council
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4. Public Comment

Fred Johnson, Veterans Home, Yountville, stated concern regarding the hazardous condition of the Silverado Trail northbound left turn lane at Yountville

MSC - Motioned, Seconded, and Unanimously Carried

Crossroad. Mr. Johnson suggested that the turn lane be re-stripped and possibly the intersection be lighted to alleviate current hazardous conditions.

5. Chairperson, Board Members' and Metropolitan Transportation Commission (MTC) Update

MTC Commission Update

Board Member Bill Dodd

Reported on MTC activities to date.

Reported \$2.4M Regional Measure 2 (RM2) funds have been awarded to NCTPA for the transit center project (Soscol Gateway Transit Center).

Reported County Board of Supervisors, Mark Luce was elected Chair of the Association of Bay Area Governments (ABAG).

6. Directors Update

Paul W. Price, Executive Director

Reported negotiations with Jensen's Ornamental on their relocation efforts have been reached and settlement is complete. Greenberg Motors tenant relocation is still pending.

Reported receiving the grant for the Napa/Sonoma Commuter service. Service is scheduled to begin once the Transit Center project is complete.

Reported receiving bids for the Trancas Park and Ride Concrete Island (IFB #2011-05) work. Playscapes Construction Inc. from Tracy California came in as the lowest bidder.

Reported receiving bids for the Bus Yard Asphalt Repair (IFB #2011-04) work. G.D. Neilson Construction from Napa California came in as the lowest bidder.

Reported that CalVans (formerly the Agricultural Vanpool Program) now has five (5) active vanpools in the Napa area.

7. Caltrans Update and Presentation on the Soscol Flyover Project

Kelly Hirschberg, Caltrans, provided an update on the status of various projects located throughout the county. The presentation on the Soscol Flyover Project was given during Item 9.4.

8. CONSENT ITEMS (8.1 – 8.10)

MSC* GARCIA / GINGLES to APPROVE Consent Items 8.1 – 8.10.

MSC - Motioned, Seconded, and Unanimously Carried

8.1 Legislative Report September 2011

8.2 Approval of Meeting Minutes of September 7, 2011

Board action approved the meeting minutes of September 7, 2011 with the correction that Margie Mohler, not John Dunbar, Town of Yountville was in attendance.

8.3 Approval of Resolution No. 11-24 Adopting the Transportation for Clean Air (TFCA) Projects List for FY 11/12

Board action approved Resolution No. 11-24 adopting the list of projects for TFCA FY 11/12 Program Manager Funds allocating \$248,100 in available funds.

8.4 Approval of First Amendment to Agreement No. NCTPA 09-11 with NCTPA and Brown Armstrong Paulden McCown Starbuck Thornburgh & Keeter Accountancy Corporation

Board action approved the First Amendment to the Agreement for auditing services for the purpose of exercising the option to extend the contract for 2 years

8.5 Approval of Amendment #3 to the Agreement No. 10-01 for the Provision of Transit Services between the NCTPA and Veolia Transportation Inc

Board action approved a contract amendment in an amount not to exceed \$223,740 for the purchase and installation of bus stop improvements amenities.

8.6 Approval of Amendment #4 to the Agreement No. 10-01 for the Provision of Transit Services between the NCTPA and Veolia Transportation Inc.

Board action approved a contract amendment in an amount not to exceed \$17,650.34 for the lease of a temporary portable office trailer, restrooms, and related installation and utilities at the Soscol Gateway Transit Center.

8.7 City of Napa Art Requirement for the Soscol Gateway Transit Center

Board action (1) Terminated of Agreement 11-13 with Eric Powell for the design, and installation of the public art pieces for the Soscol Gateway Transit Center, and (2) Authorized the Executive Director to make an Art

MSC - Motioned, Seconded, and Unanimously Carried

payment to the City of Napa as provided in the City's art ordinance (approximately \$14,500).

8.8 Approval Continuation of the Transit Efficiency Committee

Board action approved the continuation of the Transit Efficiency Committee (TEC) for a one year to September 2012.

8.9 VINE Transit Services Ridership Report

Information Only / No Action Taken

Staff provided the board with transit services ridership data.

8.10 Bicycle Advisory Committee Appointment

Board action appointed Kelli Felker to the BAC representing the Town of Yountville

9. REGULAR AGENDA ITEMS

9.1 Approval of (1) Organizational Restructure of NCTPA; (2) New and Revised Job Classification Titles and Descriptions; and (3) Resolution No. 11-25 Rescinding Resolution No. 11-02 and Approving a New Classification Structure and Establishing Compensation Ranges for NCTPA Job Classifications

Staff reviewed actions to date regarding the Compensation Study, organizational chart and job classifications. Board action approved the Organizational Restructure of NCTPA; new and revised Job Classification Titles and Descriptions; and Resolution No. 11-25 Rescinding Resolution No. 11-02 and Approving a New Classification Structure and Establishing Compensation Ranges for NCTPA Job Classifications.

MSC* BRITTON / BENNETT to APPROVE (1) the revised Organizational Restructure of NCTPA; (2) the new and revised job classification titles and descriptions; and (3) Resolution No. 11-25 rescinding Resolution No. 11-02 and approving a new classification structure and establishing compensation ranges for NCTPA job classifications

9.2 Demonstration of "Where's My Bus?"

Staff provided a presentation on the agency's real time Global Position System (GPS) bus arrival technology.

9.3 Approval of Resolution No. 11-26 Authorizing the Filing of an Grant Application for Transportation for Clean Air (TFCA) Funds for Napa

MSC - Motioned, Seconded, and Unanimously Carried

Solano State Route 12 (SR 12) Commuter Shuttle Service for Federal Fiscal Year 2011

Resolution No. 11-26 authorized the filing of a TFCA grant application in the amount of \$312,000 to be used towards a Napa Solano SR 12 Commuter Shuttle Service between Suisun City and Downtown Napa.

MSC* DODD / BENNETT to **APPROVE** Resolution No. 11-26 authorizing the filing of an application for a competitive Transportation for Clean Air (TFCA) Shuttle/Feeder Bus Program grant in the amount of \$312,000 with funds to be used towards a Napa Solano State Route (SR 12) Commuter Shuttle service between Suisun City and Downtown Napa with three additional stops between departure and final destination.

9.4 Soscol Flyover Improvement Project Environmental Document

Information Only / No Action Taken

Staff and Caltrans provided an update on the status of the Soscol Flyover project.

9.5 Jameson Canyon Project Status Report

Information Only / No Action Taken

Staff provided an update on the status of the Jameson Canyon project.

9.6 Acquisition of the Wine Train for Napa County's Future Transportation Needs

Information Only / No Action Taken

Staff provided an update on the status of the possible acquisition of the Wine Train property by a private consortium, Napa Transit Investors.

9.7 Approval of Resolution No. 11-32 Authorizing the Submittal of an Application for 2012 State Transportation Improvement Program (RTIP) Funding

Resolution No. 11-32 authorized the submittal of an application to the Metropolitan Transportation Commission (MTC) applying for RTIP funds in the amount of \$4.406M for: (1) Transportation "Enhancement programs - \$267K; (2) Planning, Programming and Monitoring - \$314K; and (3) Other Funds - \$3.825M for Local Street and Road (LSR) maintenance projects.

MSC* BRITTON / TECHEL to **APPROVE** Resolution No. 11-32 authorizing the submittal of an application to the Metropolitan Transportation Commission applying for RTIP funds in the amount of \$4.406M in three categories: (1) Transportation "Enhancement programs -

\$267K; (2) Planning, Programming and Monitoring - \$314K; and (3) Other Funds - \$3.825M for Local Street and Road (LSR) maintenance projects.

10. INTERJURISDICTIONAL ISSUES FORUM

10.1 Napa County Commission for Arts and Culture Report (NCCAC)

Due to a lack of quorum, this item was postponed until the November 16,, 2011 meeting.

10.2 Napa County Commission for Arts and Culture (NCCAC) Appointment

Due to a lack of quorum, this item was postponed until the November 16, 2011 meeting.

10.3 Interjurisdictional Issues Discussion Forum and Information Exchange

Due to a lack of quorum, this item was postponed until the November 16, 2011 meeting.

11. CLOSED SESSION

Jackie Gong, NCTPA Legal Counsel, announced that the Board would be adjourning to closed session for the two items as noted in the agenda (Conference with Legal Counsel-Existing Litigation (Government code Section 54956.9(a) Geraghty v NCTPA, Napa County Superior Court No. 26-53815 and Public Employee Performance Evaluation (Government Code Section 54957 Title: Executive Director)

Adjourned to Closed Session at 3:30 p.m.

11.1 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(Government Code Section 54956.9(a)) Name of case:

Geraghty v NCTPA, Napa County Superior Court No. 26-53815

11.2 PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Executive Director

Adjourned to Open Session at 4:55 p.m.

Jackie Gong, NCTPA Legal Counsel, reported that there was no reportable action taken during closes session.

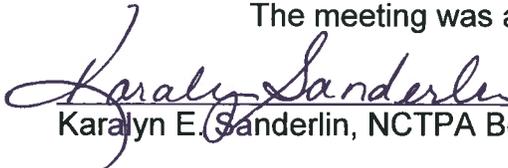
MSC - Motioned, Seconded, and Unanimously Carried

12. ADJOURNMENT

12.1 Approval of Meeting Date of November 16, 2011 and Adjournment

The next regular meeting will be held Wednesday November 16, 2011 at 1:30 p.m.

The meeting was adjourned at 4:55 p.m.


Karalyn E. Sanderlin, NCTPA Board Secretary

APPROVED