

Napa County Transportation and Planning Agency (NCTPA)

Board of Directors

*******Special Meeting*******

MINUTES

Wednesday, December 12, 2012

ITEMS

1. Call to Order

Chair Caldwell called the meeting to order at 1:30 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited at the preceding Napa Valley Transportation Authority meeting.

3. Roll Call

Members Present:

Leon Garcia	City of American Canyon
Joan Bennett	City of American Canyon
Michael Dunsford	City of Calistoga
Jill Techel	City of Napa
Bill Dodd	County of Napa
Keith Caldwell	County of Napa
Peter White	City of St. Helena
John Dunbar	Town of Yountville
Lewis Chilton	Town of Yountville

Members Absent:

Del Britton	City of St. Helena
Vacant	City of Calistoga
Vacant	City of Napa

Non-Voting Member Absent:

JoAnn Busenbark	Paratransit Coordinating Council
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MSC - Motioned, Seconded, and Unanimously Carried

4. Public Comment – None.
5. Chairperson, Board Members' and Metropolitan Transportation Commission (MTC) Update

Chairperson Report

Chair Caldwell

Presented Jack Gingles with an appreciation plaque for his term as a board member on the NCTPANVTA Board representing the City of Calistoga.

Presented Jim Krider with an appreciation plaque, which was accepted by Mayor Techel on his behalf, for his term as a board member on the NCTPANVTA Board representing the City of Napa.

6. **Directors Update**

Kate Miller, Executive Director

Provided an update on the new Transit routes and services.

Provided an update on the progress of the Soscol Gateway Transit Center project.

Provided an update on the Jameson Canyon Widening project.

Provided an update on the SR 29 Corridor Improvement Plan Study.

Provided a legislative update.

7. **Caltrans Update**

Ahmad Rahimi, Caltrans

Provided an update on the status of various projects located throughout the county.

Presented Rick Tooker and Steve Lederer, County of Napa Public Works, with the Excellence in Transportation award for the County of Napa's SR 121/Duhig Road safety project.

8. **CONSENT ITEMS (8.1 – 8.4)**

MSC* BENNETT / DODD to APPROVE Consent Items 8.1-8.5, with correction as noted on Item 8.5 page 14; correcting the Executive Directors name to Kate Miller.

8.1 Approval of Meeting Minutes of November 14, 2012

Board action approved the meeting minutes of November 14, 2012.

8.2 Overall Work Program (OWP) for FY 2012/13

Board action approved NCTPA's OWP for FY 2012-13.

8.3 Resolution No. 12-32 Amending the Bicycle Advisory Committee (BAC) By-Laws

Board action approved amending the BAC by-laws which includes changing the name of the committee to the Active Transportation Advisory Committee (ATAC).

8.4 Resolution No. 12-33 Adopting an Addendum to the Previously Adopted Mitigated Negative Declaration for the Soscol Gateway Transit Center Project

Board action approved an addendum to the previously adopted Mitigated Negative Declaration for the Soscol Gateway Transit Center (SGTC).

8.5 Authorizing the Executive Director to Enter into Agreements for the Provision of On-Call Engineering and Architectural Services

Board action authorized the Executive Director to enter into agreements for the provision of on-call Engineering/Architectural services for a period not to exceed three years.

9. PUBLIC HEARING

9.1 Public Hearing and Approval of Resolution No. 12-34 Issuing the Final Regional Housing Needs Allocation (RHNA) for the Napa Subregion

Chair Caldwell opened the Public Hearing at 2:03 p.m.

Staff reviewed the RHNA final allocations for the Napa Subregion.

Being no public comment, Chair Caldwell closed the Public Hearing at 2:17 p.m.

MSC* DODD / GARCIA to APPROVE Resolution No. 12-34 issuing the Final Regional Housing Needs Allocation (RHNA) for the Napa Subregion.

10. REGULAR AGENDA ITEMS

10.1 Presentation on the New NCTPA Websites

The NCTPA Board received a presentation on the agency's new websites.

11. INTERJURISDICTIONAL ISSUES FORUM

11.1 Interjurisdictional Issues Discussion Forum and Information Exchange

Board Members shared specific new projects with interjurisdictional impacts.

12. CLOSED SESSION

Chair Caldwell announced that the Board would be adjourning to closed session for one item as noted in the agenda (Public Employee Performance Evaluation (Government Code Section 54957 Title: Executive Director)

Adjourned to Closed Session at 2:57 p.m.

12.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Executive Director

Adjourned to Open Session at 3:29 p.m.

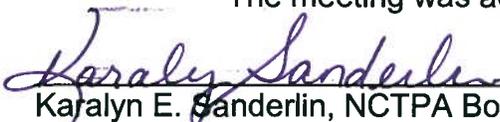
Chair Caldwell reported that there was no reportable action taken during closed session.

13. ADJOURNMENT

13.1 Approval of Meeting Date of January 16, 2013 at the Soscol Gateway Transit Center, 625 Burnell Street, Napa CA and Adjournment

The next regular meeting will be held Wednesday January 16, 2013 at 1:30 p.m. at the Soscol Gateway Transit Center, 635 Burnell Street, Napa CA.

The meeting was adjourned by Chair Caldwell at 3:30 p.m.


Karalyn E. Sanderlin, NCTPA Board Secretary

MSC - Motioned, Seconded, and Unanimously Carried