

**Napa County Transportation and Planning Agency (NCTPA)**

**Board of Directors**

**MINUTES**

**Wednesday, April 20, 2011**

**ITEMS**

**1. Call to Order**

Chair Krider called the meeting to order at 1:30 p.m.

**2. Pledge of Allegiance**

Eve Kahn led the salute to the flag.

**3. Roll Call**

Members Present:

Leon Garcia	City of American Canyon
Jack Gingles	City of Calistoga
Jim Krider	City of Napa
Jill Techel	City of Napa
Mark Luce	County of Napa
Keith Caldwell	County of Napa
Del Britton	City of St. Helena
Lewis Chilton	Town of Yountville
John Dunsbar	Town of Yountville

Members Absent:

Joan Bennett	City of American Canyon
Michael Dunsford	City of Calistoga
Peter White	City of St. Helena

Non-Voting Member Present:

JoAnn Busenbark	Paratransit Coordinating Council
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**4. Public Comment**

Peter Murphy, St. Helena resident, commented on the Agricultural Workers Vanpool Program and feels it was a good decision by the Board (at their March

**\*MSC - Motioned, Seconded, and Unanimously Carried**

meeting) to discontinue the program. Further, Mr. Murphy requested a full review of the program (costs, activities, etc.) be agendaize for future meeting.

**5. Chairperson, Board Members' and Metropolitan Transportation Commission (MTC) Update**

*Board Member Update*

*Board Member Dunbar*

Announced that tentatively on May 18<sup>th</sup>, U.S. Secretary of Transportation Ray LaHood will be in Yountville for an event hosted by U.S. Congressman Mike Thompson. One of the projects Secretary LaHood will be visiting is the "Yountville Mile" which is part of the Vine Trail. The Vine Trail as a whole is one of the topics Secretary La Hood will be here to review.

**6. Directors Update**

*Paul W. Price, Executive Director*

Announced that Deborah Brunner, NCTPA Manager of Public Transit, will be retiring at the end of October.

Announced at the April meeting, the Board will be asked to approve receiving a grant from MTC (Metropolitan Transportation Commission) for \$256K to install some Wayfinding signage and Real Time bus arrival information at the Transit Center (Soscol Gateway Transit Center) and at the Trancas Park and Ride lot.

Announced that Suzanne Smith, (Executive Director) Sonoma County Transportation Authority (SCTA), was not able to make the April meeting as stated at the March meeting and has rescheduled to the May meeting. Ms. Smith will be discussing the success of the sales tax (transportation) in Sonoma County.

**7. Caltrans Update**

No oral report given, provided for review was the April 20, 2011 Caltrans Reporting Memo.

**8. PRESENTATION**

**8.1 Presentation by the Association of Bay Area Governments / Metropolitan Transportation Commission on the Sustainable Communities Strategy Initial Vision Scenario**

Staff from ABAG and MTC provided a presentation on the Sustainable Communities Strategy Initial Vision Scenario.

**9. CONSENT ITEMS (9.1 – 9.10)**

**MSC\* BRITTON / GINGLES to APPROVE** Consent Items 9.1-9.10.

**9.1 Legislative Report March 2011**

**9.2 Approval of Meeting Minutes of February 16, 2011 and March 16, 2011**

Board action approved the meeting minutes of February 16, 2011 and March 16, 2011.

**9.3 Approval of Resolution of Intention to Approve an Amendment to the Contract between the Board of Administration California Public Employees' Retirement System and the Board of Directors Napa County Transportation and Planning Agency**

Board action approved a Resolution of Intention to Approve Contract between the Board of Administration California Public Employees' Retirement System and the Board of Directors Napa County Transportation and Planning Agency to provide Section 20475 (Different Level of Benefits), Section 21353 (2% @ 60 Full formula).

**9.4 Approval of First Amendment to NCTPA Agreement No. 10-16 with W-Trans**

Board action authorized the Executive Director to sign an amendment to the contract with W-Trans which extends the Period of Performance under NCTPA Agreement No. 10-26 to December 31, 2011.

**9.5 Approval of Amendment #1 to NCTPA Agreement No. NCTPA 11-07 with PARC Services, Inc. and Change Orders #1-4 (Transit Center Demolition)**

Board action ratified staff action to: (1) Amend the contract between PARC Services, Inc. and the NCTPA to delete 2500 cubic yards of fill at the transit center site at a savings of \$40,275, (2) Approve Change Order #1 to add \$5,500 to compensate for the removal of value items that were tenant owned and removed prior to demolition, (3) Approve Change Order #2 to add \$13,342.25 for additional hazardous material removal that was found in the units, (4) Approve Change Order #3 to add \$7,738.97 for action necessary to disconnect the PG&E gas lines, and (5) Approve Change Order #4 to add \$1,200 to remove waste oil, paints, and solvents left at the site.

**9.6 Request to Support AB 1308, Highway Users Tax Account, Appropriation of Funds**

\*MSC - Motioned, Seconded, and Unanimously Carried

Board action approved a letter of support for AB 1308 which would make certain changes in appropriating funding from the Highway Users Tax fund account.

**9.7 VINE Transit Services Ridership Report**

Staff provided the board with transit services ridership data.

**9.8 Transit Efficiency Committee (TEC) Report**

Staff provided a report of the March 16, 2011 TEC meeting.

**9.9 Planning Programming and Monitoring Funding (PPM) Request**

Board action approved the submittal of an application to the State Department of Transportation to claim \$24,000 in available Planning, Programming and Monitoring funds.

**9.10 Approval of Resolution No. 11-10 Creating an Ad-Hoc Policy Advisory Body (PAB) and Technical Advisory Body (TAB) for the Purpose of Advising NCTPA in the Association of Bay Area Governments' (ABAG) Regional Housing Needs Allocation (RHNA) Process**

Board action approved Resolution No. 11-10 Creating an Ad-Hoc Policy Advisory Body (PAB) and Technical Advisory Body (TAB) for the purpose of advising NCTPA in the Association of Bay Area Governments' (ABAG) Regional Housing Needs Allocation (RHNA) process.

**10. REGULAR AGENDA ITEMS**

**10.1 Report on Transit Service by a Private Citizen, Norm Manzer**

Mr. Manzer provided a slide show presentation and his observations to the Board for their comments on service changes now being developed within the region.

Susan Rushinghart, stated her dissatisfaction with the lack of accurate information regarding transit services as it pertains to schedules, time intervals (hourly service and late buses), fares, and that there is no service after 9 p.m. Further Ms. Rushinghart suggested that every year there should be free bus service on Earth Day.

Jean, stated (regarding the buses running late) the Napa Unified School District has improved the problem of not knowing when a bus will arrive by providing each driver with a radio so they can use to communicate (with

dispatch). Further, stated, as an average citizen she too has noticed many buses (VINE) running with little or no passengers.

**PUBLIC HEARING**

**10.2 Public Notice on the Proposed Fare Increase for the VINE and VINE Go Transit Services**

Staff reviewed the proposed fare increases for the VINE and VINE Go Transit services.

Chair Krider opened the Public Hearing at 3:14 p.m.

Being no public comment, Chair Krider closed the Public hearing at 3:14 p.m.

**MSC\* BRITTON / TEHEL** to **APPROVE** the adoption and implementation of Option 1 VINE and VINE Go Fare Structure to take effect January 1, 2012.

**OPTION 1 Fare Structure**

	Existing	Proposed	Change	Projected Revenue
<b>VINE Single Zone Cash Fares</b>	Base/Adult - \$1.35 Youth - \$1.10  Reduced - \$.65 <i>(Seniors age 65 and older, disabled persons and Medicare card holders)</i>	Adult - \$1.50  Youth - \$1.00  Reduced - \$.75	15-cents, 10%  10-cent saving -9.1%  10-cents, 13%	\$80K annually
<b>VINE Multi-Zone Cash Fares</b>	Base/Adult: Zone 2 - \$.80 bump Zone 3 - \$.75 bump  Youth: Zone 2 - \$.50 bump Zone 3 - \$.40 bump	Base/Adult: Zone 2 - \$.75 bump Zone 3 - \$.75 bump  Youth: Zone 2 - \$.75 bump Zone 3 - \$.50 bump	5-cent reduction  No change  25-cents  10-cents	

\*MSC - Motioned, Seconded, and Unanimously Carried

	Reduced: Zone 2 - \$.35 bump Zone 3 - \$.25 bump	Reduced: Zone 2 - \$.35 bump Zone 3 - \$.25 bump	No change  No change	
<b>VINE Punch Pass</b> <i>(For cash free travel, for less frequent bus riders)</i>	Base/Adult - \$25  Youth - \$20  Reduced - \$12	Base/Adult - \$27.50  Youth - \$20  Reduced - \$13	\$2.50, 9.1%  No change  \$1.00, 7.7%	Calculated with VINE Single Zone Cash Fare above
<b>VINE Single Zone Monthly Pass</b> <i>(For frequent bus riders, cash free travel)</i>	Base/Adult - \$43, \$1.08 per day <i>(based upon 1- R/T per day, 20 days per month)</i>  Youth - \$33. 83-cents per day  Reduced - \$22, 55-cents per day	Base/Adult - \$48, \$1.20 per day  Youth - \$33, 83-cents per day  Reduced - \$24, 69-cents per day	\$5.00, 10.4%, 12-cents per day  No change  \$2.00, 8.3%, 5-cents per day	Calculated with VINE Single Zone Cash Fare above
<b>VINE Multi-Zone Monthly Pass</b> <i>(NEW fare instrument for frequent bus riders that travel 2+ zones per day, cash free travel)</i>  << >>  <i>(NEW fare endorse- ment for regular Route 29 BART commuters</i>	N/A <i>(The VINE is losing revenue. This new pass would provide equity as those that travel further would pay their fair share. Currently a single zone monthly pass holder pays \$43 for the equivalent of \$54 if paying with cash – based upon 20 R/T's monthly. Whereas, a multi-zone monthly pass</i>	Base/Adult - \$72, \$1.80 per day  Youth - \$56, \$1.40 per day  Reduced - \$40, \$1.00 per day  << >>  Route 29 BART Endorsement:  Option A - \$93	A 20% discount over paying the full cash fare  A 20% discount over paying the full cash fare  Half the Base/Adult full cash fare  << >>  <i>(Actual cash fare is \$220 per month, \$11 per day based upon 20 days per month)</i>	New Revenue \$5-10K

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<i>. Cash free travel. Unique sticker is affixed to a VINE Multi-Zone Monthly Pass, easy for drivers to recognize)</i>	<i>holder pays \$43 for the equivalent of \$172 if paying by cash for the same number of trips. Includes a Route 29 BART endorsement)</i>	Option B - \$82  Option C - \$71	Total cost \$165 (a 25% discount)  Total cost \$154 (a 30% discount)  Total cost \$143 (a 35% discount)	
<b>VINE Day Pass</b>	Base/Adult - \$4.00  Youth - \$3.00  Reduced - \$2.00	Base/Adult - \$5.00  Youth - \$3.00  Reduced - \$2.50	\$1.00, 20%  No charge  50-cents, 20%	No net change
<b>VINE Route 29 Commuter Express Cash Fares</b>	Vallejo - \$2.00 <i>(Currently this fare is 31% less than the Route 10 cash fare for the same trip)</i>  BART - \$5.00 <i>(The bridge toll is \$5 for autos)</i>	Vallejo - \$3.25  BART - \$5.50	\$1.25, 38%  50-cents, 9.1%	Projected increase to match growth in ridership

### 10.3 Public Hearing on the Regional Transportation Plan (RTP) – Plan Bay Area Call for Projects

Staff reviewed the FY 2013 Regional Transportation Plan (RTP) Call for Projects.

Chair Krider opened the Public Hearing at 3:50p.m.

Betty Rhodes requested that transportation for the elderly be included in the plan.

Being no further public comment, Chari Krider closed the Public Hearing at 3:53 p.m.

### 10.4 Final Draft VINE Riders Guide

*Information Only / No Action Taken*

Staff reviewed the VINE Riders Guide.

\*MSC - Motioned, Seconded, and Unanimously Carried

## 10.5 Creation of a Standing Committee to Review Funding for Local Transportation Projects

Board action created a limited term, single purpose standing committee to advise the Board on a local transportation infrastructure plan.

### MSC\* GARCIA / CHILTON to APPROVE:

- (1) To create a limited term, single purpose standing committee to advise the Board on a local transportation infrastructure plan. Working from the existing Program Environmental Impact Report and Expenditure Plan, this committee would advise the Board on the following issues :
  - a. How a local self-help measure would be distributed
  - b. A list of proposed projects over the term of any self-help measure
  - c. The term of any self-help measure
  - d. The proper date to request a public vote if so recommended
- (2) That such a committee would be called the Infrastructure for Napa Action Committee.
- (3) That the committee be comprised of one (1) member from each of the following organizations (invited):
  - a. NCTPA Board Chair
  - b. Board member Napa Chamber of Commerce
  - c. Board member American Canyon Chamber of Commerce
  - d. Board member Yountville Chamber of Commerce
  - e. Board member St. Helena Chamber of Commerce
  - f. Board member Calistoga Chamber of Commerce
  - g. Napa Tax Payers Association
  - h. Farm Bureau
  - i. Vintners
  - j. Sierra Club
  - k. TPID
  - l. Hispanic Network
  - m. A social service agency member
- (4) Staffing for the committee be comprised of the NCTPA and two members of the NCTPA Technical Advisory Committee (TAC) as selected by the TAC and approved by the NCTPA Board.

## 11. INTERJURISDICTIONAL ISSUES FORUM

### 11.1 Napa County Commission for Arts and Culture Report (NCCAC)

Diana Damé Shipp, NCCAC Chair, provided an update of activities to date.

### 11.2 Interjurisdictional Issues Discussion Forum and Information Exchange

\*MSC - Motioned, Seconded, and Unanimously Carried

No Repots given.

**12. CLOSED SESSION**

Janice Killion, NCTPA Legal Counsel, announced that the Board would be adjourning to closed session as noted in the agenda (Public Employees Performance Evaluation, Government Code Section 54957(b)(1) Title: Executive Director and Conference with Labor Negotiator (Government Code Section 54957.6) Agency Designated Representative: James Krider, Chair, Unrepresented Employee: Executive Director).

Adjourned to Closed Session at 4:12 p.m.

**12.1 Public Employees Performance Evaluation (Government Code Section 54957(b)(1))**

Title: Executive Director

**12.2 Conference with Labor Negotiator (Government Code Section 54957.6)**

Agency Designated Representative: James Krider, Chair  
Unrepresented Employee: Executive Director

Adjourned to Open Session at 4:35 p.m.

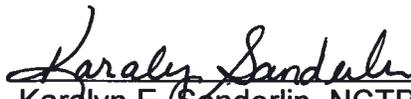
Janice Killion, NCTPA Legal Counsel, reported that there was no reportable action taken during closed session.

**13. ADJOURNMENT**

**13.1 Approval of Meeting Date of May 18, 2011 and Adjournment**

The next regular meeting will be held Wednesday May 18, 2011 at 1:30 p.m.

The meeting was adjourned by Chair Krider at 4:35 p.m.

  
Karalyn E. Sanderlin, NCTPA Board Secretary