



Bicycle Advisory Committee (BAC)

***** SPECIAL MEETING *****

AGENDA

Monday, October 22, 2012

5:00 PM (PDT)

**NCTPA Conference Room
707 Randolph Street, Suite 100
Napa CA 94559**

General Information

All materials relating to an agenda item for an open session of a regular meeting of the Bicycle Advisory Committee (BAC) which are provided to a majority or all of the members of the BAC by BAC members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the office of the Secretary of the BAC, 707 Randolph Street, Suite 100, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for Napa County Transportation and Planning Agency (NCTPA) holidays. Materials distributed to a majority or all of the members of the BAC at the meeting will be available for public inspection at the public meeting if prepared by the members of the BAC or staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

Members of the public may speak to the BAC on any item at the time the BAC is considering the item. Please complete a Speaker's Slip, which is located on the table near the entryway, and then present the slip to the BAC Secretary. Also, members of the public are invited to address the BAC on any issue not on today's agenda under Public Comment. Speakers are limited to three minutes.

This Agenda shall be made available upon request in alternate formats to persons with a disability. Persons requesting a disability-related modification or accommodation should contact the Administrative Assistant, at (707) 259-8631 during regular business hours, at least 48 hours prior to the time of the meeting.

This Agenda may also be viewed online by visiting the NCTPA website at www.nctpa.net, click on Minutes and Agendas – BAC or go to www.nctpa.net/bod-c/adv-committees/bac.html

ITEMS

1. Call to Order
2. Approval of Meeting Minutes – September 24, 2012
3. Chair and Member Comments
4. Staff Comments
5. Public Comments

REGULAR AGENDA ITEMS

RECOMMENDATION

- | | | |
|-----|--|-------------|
| 6. | VINE Transit System Changes | INFORMATION |
| | Information on the VINE transit system changes to take effect on December 3, 2012, will be provided to the BAC. | |
| 7. | Solano Ave Bike Path - Update | INFORMATION |
| | BAC members will discuss issues related to the new Class I Bike Path along Solano Avenue. | |
| 8. | TDA-3 Look-Ahead | INFORMATION |
| | BAC members will discuss status of TDA-3 funding and begin to plan for the next round of funding. | |
| 9. | Vine Trail - Update | INFORMATION |
| | Committee will review status of Vine Trail projects. | |
| 10. | Bicycle Project Status - Update | INFORMATION |
| | Committee will discuss status of various ongoing bicycle projects. | |
| 11. | Consider Approval of Bicycle Advisory Committee (BAC) Restructure and By-Law Changes | ACTION |
| | BAC will consider approving the committee restructure and by-law changes to conform to Metropolitan Transportation Commission's (MTC) requirements with the recommendation for approval by the NCTPA Board in November 2012. | |
| 12. | Approval of Next Regular Meeting on November 26, 2012, 5:30 PM (PDT) and Adjournment | APPROVE |

BICYCLE ADVISORY COMMITTEE

as of May 2012

Barry Christian

Mike Costanzo

Dieter Deiss
(Vice Chair)

Herb Fredricksen

Keith Kimbrough

Joel King

Mark Lucas

Brett Risley

Paul Wagner
(Chair)

Richard Warren, Jr.

**NCTPA BAC Minutes
September 24, 2012**

The meeting was called to order by chair Paul Wagner at 5:15 pm. Members Mark Lucas, Dieter Deiss, Herb Fredricksen, Rick Warren, and Joel King were present, as was staff Eliot Hurwitz. Chuck McMinn, Jason Holly, Rick Marshall, Kate Miller, Anne Darrow, and Gabby Gonzalez were also present.

The minutes of the August 27 meeting were approved.

Chair and Member Comments: Napa Bike presented a Bike Safety/ Conspicuity workshop at Velo Vino teaching people how to ride safely with an emphasis on being bright and conspicuous by wearing bright, reflective clothing and using daytime and night lights. They will hold another session in Napa. The Napa Film Festival in November will have some bike themed films.

Staff Comments: NCTPA is putting together a call for projects for federal and regional funding. Municipalities will have to have complete streets in their general plans to be eligible. The regional Safe Routes to Schools may have \$400,000 for Napa County. There is a delay in getting the bike maps out and printed due to GIS interface problems.

Public Comments: Rick Marshall gave out a list of locations with Share the Road signs as was requested at the last meeting. He also passed around a draft priority list of class II bike lanes on county roads along with a handout on BTA funding for projects. The committee agreed that Oak Knoll is a high priority, and would like to get a cost breakdown on the other projects ranking them as high, medium and low cost. Eliot will send the bike plan to MTC and the state for approval.

Anne Darrow of SRTS announced that next Monday is Walk to School day with many schools participating. Gabby Gonzalez is the new bike safety instructor for the county Office of Education and will teach 300 students this year. The county would like to get more safety instructors who would have to complete 8 hour sessions with Gabby and them pass tests. They are looking for 10 instructors who could spend 5 to 10 hours a week in schools.

Jason Holly of the city of Napa Public Works said that the city council had adopted the new bike plan and had approved a grant application to construct a bridge over Tulocay Creek as part of the River/Vine Trail. The Gasser Foundation will also fund part of the bridge cost and the city would pave the rest of the trail, which is now a gravel maintenance road.

Gabby went to the Pro Bike/Pro Walk leadership meeting in Long Beach and would like to get some of her students involved in our meetings.

Solano Ave Bike Path: NCTPA has approved a list of on call engineering firms that will help speed up the process. Eliot will be putting out an RFP for planning, design, and

preliminary engineering, and should have applicants soon. NCTPA has a part time staff opening to manage the project and hopes to have that filled soon.

TDA-3 Look Ahead: NCTPA will be getting applications in the spring for the next fiscal year. We may be able to use TDA-3 money for the River Trail and Tulocay Bridge.

Vine Trail Update: The Vine Trail has started an AG RESPECT program to get trail users to respect farms and adjacent properties. They are developing a web page and logo for the respect program. They are also working on an upvalley trail segment in Calistoga from Washington St to the Palisades Market. They are also working with CalTrans to get a programmatic EIR for the parts of the trail that will be in CalTrans right of way. CalTrans is going slow with this, but they have done this for other projects. Getting funding is always an issue.

Bike Project update: The funding for the trail under the Butler Bridge has lapsed, but it will be back in 2014. Priorities for projects will be up for discussion at later meetings, and there are criteria for priority setting in the new bike plan. The city of Napa is busy with bike projects including class II lanes on Lincoln from the RR tracks to California and on Trower from Solano to Linda Vista. California Blvd will be widened next year and will get bike lanes to close the gap between Pueblo and Kaiser.

BAC Restructure and Name Adaptation: We are looking to add a pedestrian element to the committee and are looking to the best way to do that. The bylaws already mention pedestrians along with bicycles. Do we want the name of the committee to reflect that? Many other counties have a bike and ped advisory committee, and it may help Napa get funding. If we do become an BPAC, how do we change the structure of the committee to get pedestrian input? We also talked about the need to get more diversity on the committee, possibly having student or senior members and getting more age and ethnic diversity. Members are appointed to the BAC by the member agencies, and we would need to talk to them about any changes we would make. Perhaps an active transportation or active movement name would be good. Eliot will look at how member agencies pick their representatives and what funding agencies are looking for. We will discuss various name changes and by law revisions to recommend to the NCTPA to increase our diversity and to accommodate all means of active transportation.

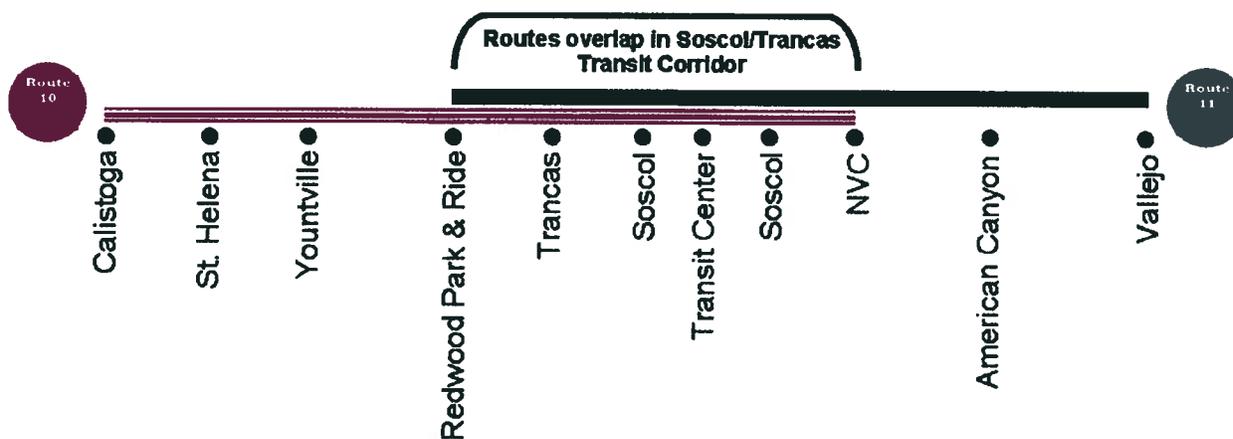
The next meeting will be on October 22, 2012, and this meeting was adjourned at 6:45 pm.

Summary of VINE System Changes

December 3rd, 2012

A. County-wide Routes

The old **Route 10** from Calistoga to Vallejo will be split into two routes (**10 and 11**) which overlap through the city of Napa. During weekday peak commute times the buses will run every 30 minutes instead of only once per hour. During mid-day and on weekends the buses will run every hour instead of every two hours. The zone fare system (cash and pass) will be eliminated resulting in a fare reduction for some riders. No free transfers will be permitted between routes **10** and **11**. See the fare table next page.



Both routes run every 30 minutes during peak commute hours. Every hour mid-day.
Overlap in "Transit Corridor" = routes run every 15 minutes during peak commute, 30 minutes mid-day.

B. Regional Routes

- Route 20 Napa-Fairfield Express will begin in Spring 2013
- Route 25 Napa-Sonoma Express will remain unchanged
- Route 29 Express to Vallejo Ferry and BART
*The service will add mid-day runs to BART on weekdays.
Cost for 31-day pass will decrease for most riders.*

C. City of Napa Local Routes

All local city routes will change. Most buses will run every 30 minutes instead of once per hour on weekdays. Fares will not change.

D. New Regional Fares

The zone fare system (cash and pass) will be eliminated resulting in a fare reduction for some riders. No free transfers will be permitted between routes **10** and **11**.

*Complete schedules and timetables will be available on board buses by late November 2012.
They will also be available via our new and improved web site that will launch in December.
Or, get a copy of the "Bus Book" in the November 27th edition of the Napa Valley Register.*

Summary of VINE System Changes

December 3rd, 2012

VINE Napa Local, County-wide Routes 10, 11, and Regional Route 25 Cash Fares and Passes

	Cash Fare*	31 - Day Pass	Punch Pass	Day Pass
Adult Adultos (19-64)	\$1.50	\$48.00	\$27.50	\$5.00
Youth Jóvenes (6-18)	\$1.00	\$33.00	\$20.00	\$3.00
Senior Mayores 65+	\$0.75	\$24.00	\$13.00	\$2.50
Disabled Personas incapacitadas	\$0.75	\$24.00	\$13.00	\$2.50
Medicare Card Holder Poseedor de Tarjeta de Medicare	\$0.75	\$24.00	\$13.00	\$2.50

*Route 25 cash fare is a \$1.50 for all fare categories listed above, pass prices do not differ.

VINE Route 29 Cash Fares and Passes

	Cash Fare (Napa to Ferry)	Cash Fare (Napa to BART)	31 - Day Pass	31 - Day Pass (BART)	Punch Pass*
Adult Adultos (19-64)	\$3.25	\$5.50	\$60.00	\$120.00	\$27.50
Youth Jóvenes (6-18)	\$3.25	\$5.50	\$56.00	\$112.00	\$20.00
Senior Mayores 65+	\$3.25	\$5.50	\$40.00	\$80.00	\$13.00
Disabled Personas incapacitadas	\$3.25	\$5.50	\$40.00	\$80.00	\$13.00
Medicare Card Holder Poseedor de Tarjeta de Medicare	\$3.25	\$5.50	\$40.00	\$80.00	\$13.00

Seniors over 90 ride for free with a Lifetime Pass.

Children 5 and younger (limit 2 per paying adult) ride free. Adults with more than 2 children pay \$.50 per child.

*Number of punches will vary by distance.

Complete schedules and timetables will be available on board buses by late November 2012. They will also be available via our new and improved web site that will launch in December. Or, get a copy of the "Bus Book" in the November 27th edition of the Napa Valley Register.



BY-LAWS OF THE
BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

ARTICLE I. NAME

Section 1.

The name of this organization shall be the Bicycle and Pedestrian Advisory Committee, hereafter called the BACBPAC.

ARTICLE II. AUTHORIZING AGENCY

Section 1.

The Napa County Transportation Planning Agency (NCTPA), pursuant to the Metropolitan Transportation Commission (MTC) ~~MTC~~ Resolution No. 2179, Revised, authorizes the establishment of the BACBPAC and shall approve all appointments to the BACBPAC, the BACBPAC by-laws, and all amendments to the BACBPAC by-laws.

ARTICLE III. PURPOSE

Section 1.

The BACBPAC shall act to advise the NCTPA on the development of bicycle and /pedestrian facilities as an alternative mode of transportation. The BACBPAC shall review and/or prioritize Transportation Development Act (TDA), Article 3, Pedestrian/Bicyclebicycle and pedestrian Pprojects and participate in the development and review of comprehensive bicycle plans.

Section 2.

The BACBPAC review process shall ensure that bicycle/pedestrianbicycle and pedestrian projects within the Cities and County of Napa: promote and encourage walking and bicycle use ef-for commute, shopping, and personal trips; reduce motor vehicle trips; reduce motor vehicle miles traveled; reduce motor vehicle congestion; and promote air quality.

ARTICLE IV. MEMBERSHIP

Section 1.

The BACBPAC shall be composed of bicycle/pedestrianbicycle and pedestrian enthusiasts-advocates who live or work in the Cities or County of Napa.

Section 2.

Voting privileges are vested exclusively in the BACBPAC members. Voting members of the BACBPAC will be representatives of the incorporated Cities and the County. Nominations for the BACBPAC shall be requested from the member jurisdictions. It is intended that the BACBPAC shall include representatives from each jurisdiction equal to the number of votes that jurisdiction has on the NCTPA Board. In the event that a jurisdiction cannot forward a sufficient number of nominees or a nominee does not qualify then a member may be appointed by the Board without a nomination from the jurisdiction and without regard to the individual's jurisdiction of residence. At no time shall fewer than four (4) of the six (6) jurisdictions be represented. Each member of the BACBPAC shall have one (1) vote.

Section 3.

Non-voting members of the BACBPAC may consist of a representative from each of the jurisdictions' planning and public works staff, MTC, Caltrans, and the public at large.

Section 4.

Voting membership shall be derived from an eligibility list provided by each jurisdiction and appointed to the BACBPAC by the NCTPA Board for a period of three (3) years. Should it occur that an insufficient number of eligible candidates are provided by the jurisdictions, the BACBPAC may then make recommendations to the NCTPA Board for appointments in keeping with Article IV, Section 2.

Section 5.

If and when vacancies occur, they must be filled according to Article IV., Sections 2 and 4.

Section 6.

The NCTPA shall, under direction of the Board of Directors, provide staff and organizational support to the BACBPAC.

ARTICLE V. ORGANIZATION

Section 1.

The elected officers of the BAGBPAC will be:

- a. Chair
- b. Vice-~~e~~Chair

ARTICLE VI. OFFICERS

Section 1.

The BAGBPAC shall, at the first meeting of the calendar year, nominate and elect annually the Chair and the Vice-~~e~~Chair for one (1) calendar year term.

Section 2.

The Chair shall preside over all meetings and have general direction and control over the activities of the BAGBPAC.

Section 3.

The Vice-~~e~~Chair shall assist the Chair in the execution of that office and, in the absence of the Chair, preside over the meetings, and so when acting, shall have all the powers of the Chair.

ARTICLE VII. MEETINGS

Section 1.

The BAGBPAC shall meet ~~bi-annually~~ monthly at a date, time and place as set by resolution of the NCTPA. and as necessary to fulfill the mandate of Article III, Sections 1 and 2.

Section 2.

All meetings shall be called, noticed and conducted in accordance with the provisions of the Ralph M. Brown Act (Government Code section 54950) posted public meetings. The Executive Director and General Counsel shall be given notice of all meetings.

Section 3.

A quorum shall consist of five (5) voting members, representing at least two (2) Cities or one (1) City and the County.

Section 4.

~~All acts of the BPAC shall require the presence of a quorum and the affirmative vote of a majority of the total membership present. Actions of the BAC require a majority of these voting members present.~~

ARTICLE VIII. ADOPTION AND AMENDMENTS TO THE BY-LAWS

Section 1.

Adoption of the BACBPAC by-laws will be by a majority vote of the NCTPA Board of Directors.

Section 2.

Amendments to the BACBPAC by-laws will be by a majority vote of the NCTPA Board of Directors.

Section 3.

Suggested amendments to the BACBPAC by-laws by the BACBPAC shall be forwarded to the NCTPA Board of Directors.