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**RESOLUTION No 13-13**

**A RESOLUTION OF THE  
NAPA COUNTY TRANSPORTATION AND PLANNING AGENCY (NCTPA)  
APPROVING FY 2013-14 SALARY RANGES FOR NCTPA JOB CLASSIFICATIONS**

**WHEREAS**, the NCTPA policy is to establish and maintain a general compensation and classification structure for NCTPA Employees that is externally competitive and internally aligned; and

**WHEREAS**, the compensation plan, including salary ranges, should be reviewed and updated as necessary based on marketplace survey data, internal relationships, and NCTPA financial constraints; and

**WHEREAS**, on October 19, 2011, the Board approved Resolution No. 11-25 establishing compensation ranges for NCTPA job classifications; and

**WHEREAS**, on December 14, 2011, the Board revised Section 2.10 Performance Evaluation of the NCTPA Policies, Practices, and Procedures Section 10 Personnel Policies and Procedures, establishing that pay grades are to be adjusted annually based on the Bay Area Consumer Price Index (CPI) for all labor within Napa County, and

**WHEREAS**, the Bay Area CPI Index ending December 2012 is 2.7%;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Napa County Transportation and Planning Agency that the FY 2013-14 Salary Ranges for NCTPA Job Classifications, which are based on the Bay Area CPI ending December 2012 of 2.7% ,are hereby adopted as set forth in Exhibit A.

Passed and adopted this 18<sup>th</sup> day of September, 2013

  
Keith Caldwell, NCTPA Chair

Ayes: GARCIA (1), BARNES (1)  
DUNSFORD (1), SEDGLEY (4)  
LUCE (2), CALDWELL (2)  
NEVERO (1), WHITE (1),  
CHILTON (1), B. BENNETT (1)

Noes: NONE

Absent: TECHEL (6), DUNBAR (1)

ATTEST:

  
Karalyn E. Sanderlin, NCTPA Board Secretary

APPROVED:

  
Janice Killion, NCTPA Legal Counsel

**EXHIBIT A**

| <b>Job Title</b>   | <b>Monthly Salary Range</b> |                |
|--|-----------------------------|----------------|
|  | <b>Minimum</b>              | <b>Maximum</b> |
| Executive Director   | Separate Contract           |                |
| Program Manager – Chief Procurement & Compliance Officer                             | \$8,064                     | \$9,693        |
| Program Manager – Human Resources, Civil Rights Compliance Officer & Board Secretary | \$8,064                     | \$9,693        |
| Program Manager – Finance (Administration & Grants)                                  | \$8,064                     | \$9,693        |
| Program Manager – Planning (Strategic)   | \$8,064                     | \$9,693        |
| Program Manager – Public Transit (Marketing)   | \$8,064                     | \$9,438        |
| Senior Program Planner/Administrator   | \$6,692                     | \$8,046        |
| Associate Program Planner/Administrator  | \$5,850                     | \$7,017        |
| Assistant Program Planner/Administrator  | \$5,059                     | \$6,066        |
| Accounting Technician  | \$4,199                     | \$5,200        |
| Administrative Technician (Office Coordinator/PIO)                                   | \$4,199                     | \$5,200        |
| Administrative Technician (Procurement & Contract Compliance)                        | \$4,199                     | \$5,200        |