



707 Randolph Street, Suite 100 • Napa, CA 94559-2912
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Technical Advisory Committee

AGENDA

Thursday, October 6, 2011
2:00 p.m.

NCTPA Conference Room
707 Randolph Street, Suite 100
Napa CA 94559

General Information

All materials relating to an agenda item for an open session of a regular meeting of the TAC which are provided to a majority or all of the members of the TAC by TAC members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the office of the Secretary of the TAC, 707 Randolph Street, Suite 100, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for NCTPA holidays. Materials distributed to a majority or all of the members of the TAC at the meeting will be available for public inspection at the public meeting if prepared by the members of the TAC or staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

Members of the public may speak to the TAC on any item at the time the TAC is considering the item. Please complete a Speaker's Slip, which is located on the table near the entryway, and then present the slip to the TAC Secretary. Also, members of the public are invited to address the TAC on any issue not on today's agenda under Public Comment. Speakers are limited to three minutes.

This Agenda shall be made available upon request in alternate formats to persons with a disability. Persons requesting a disability-related modification or accommodation should contact the Administrative Assistant, at (707) 259-8631 during regular business hours, at least 48 hours prior to the time of the meeting.

This Agenda may also be viewed online by visiting the NCTPA website at www.nctpa.net, click on Minutes and Agendas – TAC or go to www.nctpa.net/bod-c/adv-committees/tac.html

ITEMS

1. Call to Order
2. Approval of Meeting Minutes – September 1, 2011
3. Public Comment
4. TAC Member and Staff Comments
5. Standing
 - CalTrans Report & Map (Attachment 1 & 2)
 - CMA Report

- SB 375/Sustainable Communities Strategy
- RHNA/Subregion Formation
- Housing/SCS Methodology Committee
- Vine Trail Report
- Napa Action Committee Report

REGULAR AGENDA ITEMS

RECOMMENDATION

6.	Transportation for Clean Air (TFCA) (Danielle Schmitz) <i>(Pages 9-12)</i>	ACTION
TAC review final TFCA Project List for FY11/12 and recommend its approval to the NCTPA Board in October for submittal to ABAG by November 4, 2011.		
7.	TAC Meeting Participation by Telephone (Renee Kulick) <i>(Pages 13-16)</i>	ACTION
TAC will discuss and determine the implementation of member meeting attendance by telephone as outlined under Government Code §54953.		
8.	Soscol Flyover Environmental Document (Eliot Hurwitz) <i>(Pages 17-20)</i>	INFORMATION
Latest information of the Soscol Flyover project, including its environmental document with comparisons of alternatives, will be presented.		
9.	Jameson Canyon Project Status (Eliot Hurwitz) <i>(Pages 21-22)</i>	INFORMATION
NCTPA staff will provide update on current status of the Jameson Canyon project submitted to CTC.		
10.	Acquisition of the Wine Train for Napa County's Transportation Future Needs (Eliot Hurwitz) <i>(Pages 23-24)</i>	INFORMATION
Information on the acquisition of the Wine Train and its exploration by a private consortium to develop a light rail system servicing the Napa Valley.		
11.	NCTPA Board of Directors Agenda (Draft) for October 19, 2011 (Paul W. Price) <i>(Pages 25-30)</i>	INFORMATION
Preview draft version of the NCTPA Board Agenda for October 19, 2011.		

12. Topics for Next Meeting ○ Discussion of topics for next meeting by TAC members.	DISCUSSION
13. Approval of Next Regular Meeting Date of November 3, 2011 and Adjournment	APPROVE

TECHNICAL ADVISORY COMMITTEE

DELEGATES AND ALTERNATES

	<u>Agency</u>
Michael Throne, Delegate (Vice Chair) Brent Cooper, Delegate Richard Ramirez, Alternate Vacant, Alternate	City of American Canyon
Ken MacNab, Delegate Dan Takasugi, Delegate Derek Rayner, Alternate Erik Lundquist, Alternate	City of Calistoga
Cassandra Walker, Delegate Eric Whan, Delegate Helena Allison, Alternate Rick Tooker, Alternate	City of Napa
John Ferons, Delegate Vacant, Delegate Greg Desmond, Alternate Debra Hight, Alternate	City of St. Helena
Rick Marshall, Delegate (Chair) John McDowell, Delegate Don Ridenhour, Alternate Hillary Gitelman, Alternate	County of Napa
Graham Wadsworth, Delegate Steve Rogers, Delegate Bob Tiernan, Alternate Sandra Smith, Alternate	Town of Yountville
JoAnn Busenbark, Delegate April Dawson, Alternate	Paratransit Coordinating Council

CalTrans Report

PROJECT INITIATION DOCUMENT

EA 0A500

Pedestrian Circulation from Rio Del Mar to Eucalyptus , NAP 29-PM 1.6/1.8; In City of American Canyon

CHNG Scope: Repair curb ramps, cross walk and sidewalk
Cost Estimate: TBD

EA 0G650

Garnett Creek Bridge Replacement NAP 29-PM 39.1: In Napa County

Scope: Reconstruct a bridge at Garnett Creek
Cost Estimate: \$5.3M Construction Capital

EA 1G430

Conn Creek Bridge Scour Mitigation NAP 128-PM R7.4: In Napa County

NEW Scope: Repair the pier walls for scour at Conn Creek Bridge
Cost Estimate: \$1.7M Construction Capital

ENVIRONMENTAL

EA 28120

Soscol Flyover NAP 221 PM 0.0/0.7 NAP 29 PM 5.0/7.1; In Napa County

CHNG Scope: Flyover Structure at SR 221/29/12, Alternative 5 Option 2
Cost Estimate: \$35M Construction Capital
Schedule DED 10/2011 PAED 4/2012

EA 2A320

Sarco Creek NAP 121-PM 9.3/9.5; In Napa County Near City of Napa

Scope: Bridge replacement at Sarco Creek
Cost Estimate: \$8M Construction Capital
Schedule: PAED 4/2012 PSE 12/2013 RWC 4/2014 RTL 4/2014 CCA 12/2018

EA 4A090

Troutdale Creek NAP 29-PM 47.0/47.2; In Napa County

Scope: Bridge replacement at Troutdale Creek
Cost Estimate: \$17M Construction Capital
Schedule: PAED 4/2012 PSE 11/2013 RWC 12/2013 RTL 1/2014 CCA 05/2016

EA 0G530

Pavement Maintenance NAP 29-PM 36.9/38.1; In Calistoga

NEW Scope: Pavement resurfacing with asphalt from SR 128 Junction to Silverado Trail
Cost Estimate: \$1M Construction Capital
Schedule: PAED 9/2012 PSE 9/2011 RWC 9/2011 RTL 9/2011 CCA 12/2012

DESIGN

EA 2A110

Capell Creek NAP 121-PM 20.2/20.4; In Napa County

Scope: Bridge replacement at Capell Creek
Cost Estimate: \$5M Construction Capital
Schedule: PAED 6/22/11 PSE 9/2012 RWC 10/2012 RTL 12/2012 CCA 08/2015

NEW = PROJECT ADDED

CHNG = CHNAGE TO ITEM

PID (Project Initiation Document)

PAED (Project Approval/ Environmental Document)

RWC (Right of Way Certification)

ADV (Advertise Contract)

PSR (Project Study Report)

RTL (Ready to List)

BO (Bid Open)

DED (Draft Environmental Document)

PSE (Plans, Specifications, and Estimate)

CCA (Construction Contract Acceptance)

AWD (Award Contract)

EA 25940

Channelization NAP 29-PM 25.5/28.4; In and Near City of St. Helena

Scope: Left-turn channelization and pavement rehabilitation from Mee Lane to Charter Oak Avenue

Cost Estimate: \$24M Construction Capital

Schedule: PAED 6/29/07 PSE 2/28/11 RWC 04/2013 RTL 08/2013 CCA 12/2014

EA 26413 and 26414

Jameson Canyon NAP 12-PM 0.2/3.3, SOL 12-PM 0.0/2.6; In Napa and Solano Counties

CHNG Scope: Jameson Canyon: Widen 2 lane to 4 lanes, construct a concrete median from SR 29 to Red Top Road Split into two roadway contracts (Napa and Solano) and follow up landscape project.

Cost Estimate: \$139.5M Construction Capital

Schedule: PAED 1/31/08 PSE 1/28/10 RWC 11/15/10 RTL 12/1/2010 CCA 12/2014

EA 20940

Tulucay Creek Bridge NAP 121-PM 6.1/6.2; In City of Napa

Scope: Bridge Replacement

Cost Estimate: \$5.9M Construction Capital

Schedule: PAED 1/30/04 PSE Delayed RWC Delayed RTL Delayed CCA Delayed

EA 4C351

Pavement Repair NAP 128 PM 4.0/4.6 Minor A; In City of Calistoga

Scope: Pavement Resurfacing and culvert repair from High Street to Lincoln Avenue

Cost Estimate: \$700K Construction Capital

Schedule: PAED 8/14/09 PSE 9/2011 RWC 1/6/11 RTL 12/2011 CCA 12/2012

EA 4S020

Storm Damage NAP 29 PM 41.0; In Napa County

Scope: Reconstruct slope and replace culvert, 1.6 miles north of Tubbs Lane,

Cost Estimate: \$2.4M Construction Capital

Schedule: PAED 8/2/10 PSE 4/2012 RWC 6/2012 RTL 6/2012 CCA 11/2017

EA 4S030

Storm Damage NAP 128 PM 10.3; In Napa County near Lake Hennessy

Scope: Construct sheet pile wall at 2.8 miles east of Silverado Trail

Cost Estimate: \$1.3M Construction Capital

Schedule: PAED 8/2/10 PSE 2/2012 RWC 5/2012 RTL 5/2012 CCA 10/2017

CONSTRUCTION

EA 4442A

Duhig Landscape Nap 12-PM 0.3/2.0 On route 121; in Napa County

CHNG Scope: Mitigation and tree Planting from 0 5km North of Sonoma County line to Duhig Road

Cost Estimate: \$920K Construction Capital

Schedule: PAED 8/26/05 RTL 11/10/10 ADV 6/6/11 BO 8/30/11 CCA 4//15

4 bids received on 8/30/11, Evaluating for recommendation to award.

EA 2A541 ADA Vista Point NAP 29 PM 7.1; In Napa County near City of Napa

Scope: Upgrade the Vista Point to meet the latest ADA (American with Disability Act) at Grape Crusher Statute

Cost Estimate: \$360K Construction Capital

Schedule: PAED 3/30/07 RTL 12/17/09 AWD 6/24/10 (Fieldstone Construction) CCA 4/2012

PID (Project Initiation Document)

PSR (Project Study Report)

DED (Draft Environmental Document)

PAED (Project Approval/ Environmental Document)

PSE (Plans, Specifications, and Estimate)

RWC (Right of Way Certification)

RTL (Ready to List)

CCA (Construction Contract Acceptance)

ADV (Advertise Contract)

BO (Bid Open)

AWD (Award Contract)

EA 4C350

Pavement Repair NAP 128 PM 2.6/4.0 Minor A; In City of Calistoga

CHNG Scope: Pavement resurfacing with rubberized hot mix asphalt from Tubbs Lane to High Street

Cost Estimate: \$940K Construction Capital

Schedule: PAED 8/14/09 RTL 3/22/10 AWD 12/21/10 (MCK Services)

CCA 9/2011

EA 2S370

Storm Damage NAP 128 PM 9.5 In Napa County,

CHNG Scope: Install drainage culvert and rock slope protection near Conn Creek Bridge

Cost Estimate: \$550K Construction Capital

Schedule: PAED 5/13/03 RTL 8/3/09 AWD 9/30/09 (Northbay Construction)

CCA 6/2012 Delayed

EA 4C140

Pavement Repair NAP 29 PM 38.1/48.6; In Napa County

Scope: Overlay pavement with dense graded and open graded asphalt from 0.2 mile north of Silverado Trail to County Line.

Cost Estimate: \$6.2M Construction Capital

Schedule: PAED 3/27/08 RTL 8/3/10 ADV 12/6/10 AWD 2/15/11 (MCK services) CCA 12/2011

EA 2E100

Pavement Repair NAP 128 PM 7.4/19.1; In Napa County

CHNG Scope: Pavement resurfacing from Silverado Trail to Knoxville Road.

Cost Estimate: \$2.2M Construction Capital

Schedule: PAED 3/18/10 RTL 2/11 ADV 3/28/11 AWD 6/3/11 (Winsor Fuel Co.) CCA 5/2012

EA 2E110

Pavement Repair NAP 29 PM 5.1/7.0; In City of Napa

Scope: Pavement resurfacing with rubberized asphalt from 0.3 mile north of SR12/Airport to Napa River Bridge

Cost Estimate: \$2.1M Construction Capital

Schedule: PAED 5/15/10 RTL 1/20/11 ADV 3/14/11 AWD 5/19/11 (Ghillotti Bros) CCA 12/2011

EA 2E130

Pavement Repair NAP 29 PM 11.0/12.5; In City of Napa

Scope: Pavement resurfacing with asphalt from 0.3 mile north of Old Sonoma to 0.5 mile north of Lincoln Ave

Cost Estimate: \$1.2M Construction Capital

Schedule: PAED 5/11/10 RTL 2/11 ADV 3/28/11 AWD 6/9/11(Ghillotti Bros) CCA 12/2011

ACTION ITEMS:

PID (Project Initiation Document)

PAED (Project Approval/ Environmental Document)

RWC (Right of Way Certification)

ADV (Advertise Contract)

PSR (Project Study Report)

RTL (Ready to List)

BO (Bid Open)

DED (Draft Environmental Document)

PSE (Plans, Specifications, and Estimate)

CCA (Construction Contract Acceptance)

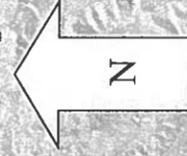
AWD (Award Contract)

DRAFT

September 2011

ATTACHMENT 2
TAC Agenda Item 5
Thursdays, October 6, 2011

Legend:
Project Initiation
Environmental
Design
Construction



EA#4A090
Troutdale Creek
NAP 29 PM 47 0/47.2
Cost: \$ 17M, FY: 14/15

EA#4C140
Pavement Repair
NAP 29 PM 38.1/48.6
Cost: \$ 6.2M, FY: 10/11

EA#4S020
Storm Damage
NAP 29 PM 41
Cost: \$ 2.4M, FY: 12/13

EA#0G560
Garnett Creek
NAP 29 PM 39.1
Cost: \$ 11M

EA#4C350
Pavement Repair
NAP 128 PM 2.6/4.0
Cost: \$940K, FY: 10/11

EA#1C530
Pavement Maintenance
NAP 29 PM 36.9/38.1
Cost: \$ 1M, FY: 11/12

EA#4C3511
Pavement Repair
NAP 128 PM 4.0/4.6
Cost: \$700K, FY: 12/13

EA#25940
Channelization NVWT
NAP 29 PM 25.5/28.4
Cost: \$24M, FY: 13/14

EA#2E1001
Pavement Repair
NAP 128 PM 7.4/19.1
Cost: \$ 2.2M, FY: 11/12

EA#1G430
Conn Creek
NAP 128 PM R7.4
Cost: \$ 1.7M

EA#4S030
Storm Damage
NAP 128 PM 10.3
Cost: \$ 1.3M, FY: 12/13

EA#2S370
Storm Damage
NAP 128 PM 9.5
Cost: \$550K, FY: 03/10

EA#2A110
Capell Creek
NAP 121 PM 20.2/20.4
Cost: \$5M, FY: 12/13

EA#2A120
Sileo Creek
NAP 221 PM 9.3/9.5
Cost: \$8M, FY: 13/14

EA#2E130
Pavement Repair
NAP 29 PM 11.0/12.0
Cost: \$ 1.2M, FY: 10/11

EA#20940
Tulucay Creek Bridge
NAP 121 PM 6.1/6.2
Cost: \$5.92M, FY: 11/12

EA#2E110
Pavement Repair
NAP 29 PM 5.1/7.0
Cost: \$ 2.1M, FY: 11/12

EA#2A541
ADA Vista Point NAP
and other locations near
City of Napa
Cost: \$0.7M, FY: 09/10

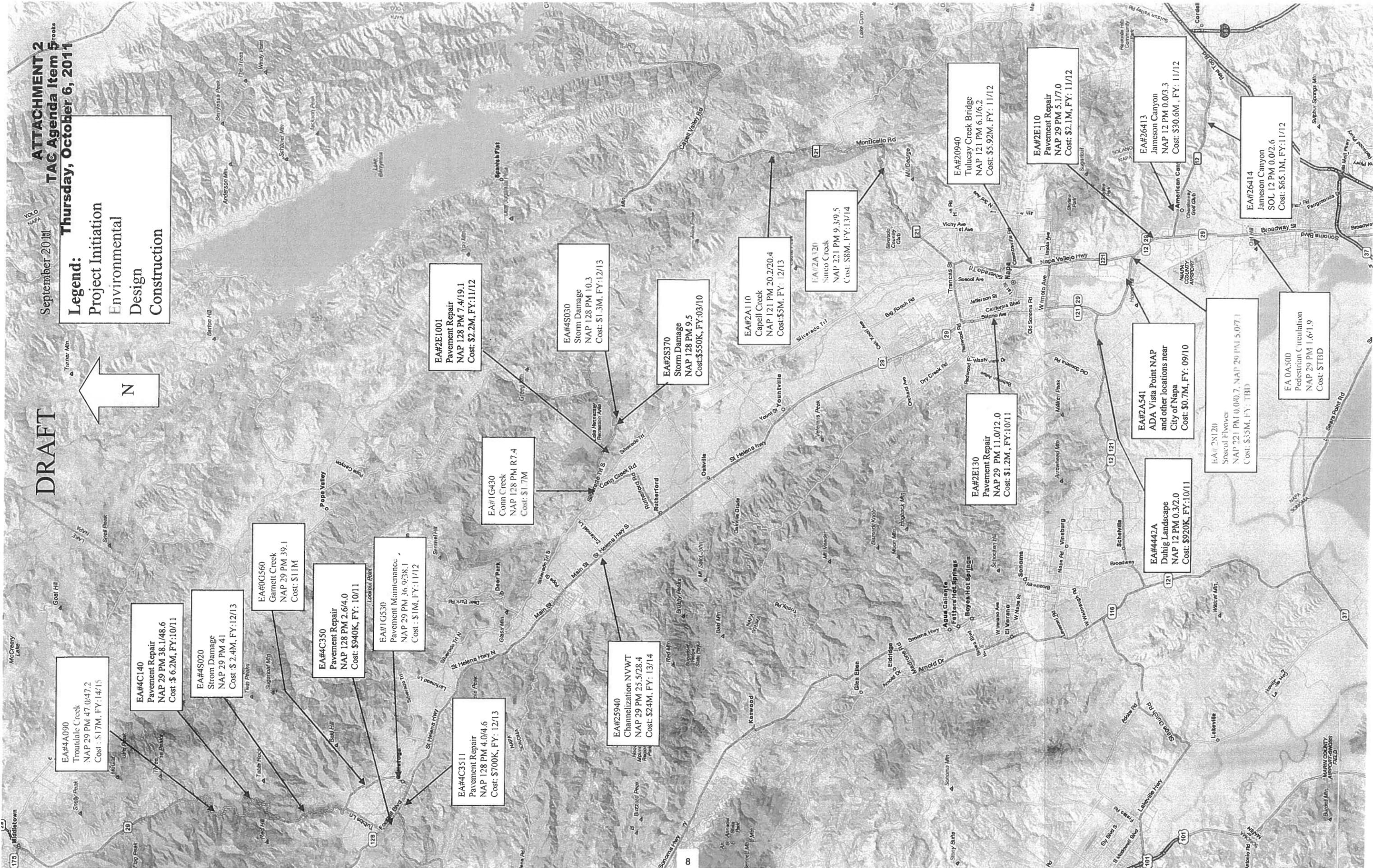
EA#4442A
Duhig Landscape
NAP 12 PM 0.3/2.0
Cost: \$920K, FY: 10/11

EA#2S120
Sokol Fluvogl
NAP 221 PM 0.0/0.7, NAP 29 PM 5.0/7.1
Cost: \$3.5M, FY: TBD

EA 0A500
Pedestrian Circulation
NAP 29 PM 1.6/1.9
Cost: \$TBD

EA#26413
Jamesson Canyon
NAP 12 PM 0.0/0.3
Cost: \$30.6M, FY: 11/12

EA#26414
Jamesson Canyon
SOL 12 PM 0.0/2.6
Cost: \$65.1M, FY: 11/12





October 6, 2011
TAC Agenda Item 6
Continued From: July 2011
Action Requested: ACTION

NAPA COUNTY TRANSPORTATION AND PLANNING AGENCY TAC Agenda Letter

TO: Technical Advisory Committee (TAC)
FROM: Paul W. Price, Executive Director
REPORT BY: Danielle Schmitz, Associate Program Planner
(707) 259-5968 / Email: dschmitz@nctpa.net
SUBJECT: Transportation for Clean Air (TFCA) – FY 2011-2012 Project List

RECOMMENDATION

That the TAC recommend to the NCTPA Board the approval of the TFCA FY 2011-2012 project list.

EXECUTIVE SUMMARY

The NCTPA annually allocates funds generated under AB 434. The monies come from a four-dollar vehicle license fee imposed by the Bay Area Air Quality Management District (BAAQMD) and are known as Transportation Fund for Clean Air (TFCA). Forty percent of these funds are returned to the NCTPA for distribution to local projects. Projects must be beneficial to air quality and be cost effective. The remaining sixty-percent is allocated by the BAAQMD on an area wide competitive basis. Generally, the District rules and statutes only allow funds to be retained for two years unless the NCTPA originally requests added time or the project is making reasonable further progress and is granted a one year extension.

On March 16th the NCTPA Board opened a call for projects for the TFCA Program Manager Funds. NCTPA held a public workshop on March 18th for all to attend to learn about the program guidelines and application. The call for projects was closed on April 29, 2011. Due to lack of project submittals NCTPA extended the call for projects until September 12, 2011.

FISCAL IMPACT

Is there a Fiscal Impact? Yes. TFCA funds for FY 11/12 (\$257,091.69)

BACKGROUND AND DISCUSSION

Annually the NCTPA adopts a list of projects for the TFCA Program Manager funds. Napa County has approximately \$248,091.14 dollars to expend on projects for FY 11/12. This amount includes \$70,185.65 dollars in unallocated funds from previous year's projects, as well as the \$186,906.04 dollars of new TFCA funds available for FY 11/12.

On March 16th the NCTPA Board adopted an expenditure plan for FY 11/12. Included in this expenditure plan is \$9,000.55 dollars of TFCA funds going towards administration costs leaving \$248,091.14 dollars to program to eligible projects. On March 18, 2011 NCTPA held a TFCA workshop for all Napa County jurisdictions. The result of the 2011-2012 call for projects is the final list of projects for FY 11/12 shown in Attachment 1. The list of projects will be brought before the NCTPA Board on October 19th for final approval. Approved projects will then be submitted to the Air District before November 4, 2011.

Staff is asking the TAC to recommend that the attached list of projects be approved by the NCTPA Board at their October 19, 2011 meeting.

SUPPORTING DOCUMENTS

Attachments: (1) TFCA Final Project List for FY 2011-2012
(2) TFCA Submitted Projects during call for FY 2011-2012

TFCA Project List FY 11-12

Project	Amount
Bicycle lockers and racks (City of Napa)	\$10,000
Lincoln Avenue Class II bike lane (City of Napa)	\$148,091.14
Wappo Class I multipurpose trail (St. Helena)	\$90,000

Total: \$248,091.14

Project Descriptions

Bicycle racks and lockers (11NAP01) – the City of Napa will purchase and install 30 bicycle racks that will allow parking for 180 bicycles and two bicycle lockers which will hold a total of 4 bicycles.

Lincoln Avenue class II bike lane (11NAP02) – the City of Napa will construct 1750 feet of class II bike lane Lincoln Ave between Jefferson and the railroad tracks. This segment of bike lane will connect to class II bike lane on Lincoln west of Jefferson and class II bike lane east of the railroad tracks, as well as the class I bike path that intersects Lincoln and the railroad tracks.

Wappo class I multi-purpose trail (11NAP03) – the City of St. Helena will use TFCA funds to construct approximately 440 feet of class I multi-purpose trail to connect to .25 miles of existing multi-purpose trail and class III bike lane on Pope Street.

TFCA CALL FOR PROJECTS SUBMITTALS FY 11/12 - Available Funds = \$248,091.14

Project Title	Project Sponsor	Contact Person	Total Project Cost	Amount of TFCA funds requested	Description	Air Quality Enhancement	Comments
[REDACTED]	City of Napa	Michael Socorro	\$295,000	\$95,000	Construction of a class II bike lane approximately .5 miles; consists of widening the road to put 5' bikelanes between Pueblo and Permanente Rd. It is estimated that 150 bicyclist/day will use the bike lane.	Encourage the public including students at Napa High School to bike.	Project is not eligible for 2011-12 because it is not included in the countywide bike plan. It is being included in the bike plan update and project sponsor will apply for TFCA funds in 2012-13.
Lincoln Ave. class II bike lane	City of Napa	Michael Socorro	\$213,000	\$148,091.14	Construction of approximately 1750 feet of class II bike lane on Lincoln Ave. between Jefferson and railroad tracks. It is estimated that this bike lane will be used by approx. 105 cyclist/day.	Encourage residents, commuters, and visitors to ditch the car and bicycle. These lanes will provide a missing link in the bicycle network.	
Wappo class I multi-purpose trail	City of St. Helena	John Draper	\$100,000	\$90,000	Construction of approximately 440 feet of class I multipurpose trail which will connect .25 miles of existing class I multipurpose trail and a class III bike lane on Pope Street.	Encourage residents, students and visitors to get out of their cars and use the trail. The existing class I path is part of the river trail.	
Bicycle racks and lockers	City of Napa	Helena Allison	\$10,750	\$10,000	Purchase and installation of 30 bike racks and two bike lockers placed in various spots in the City of Napa.	Encourages residents and visitors to bicycle by offering convenient and secure bicycle parking.	

qualifies but needs more information



October 6, 2011
TAC Agenda Item 7
Continued From: NEW
Action Requested: ACTION

NAPA COUNTY TRANSPORTATION AND PLANNING AGENCY TAC Agenda Letter

TO: Technical Advisory Committee (TAC)
FROM: Paul W. Price, Executive Director
REPORT BY: Renee Kulick, Administrative Assistant,
(707) 259-8780 / Email: rkulick@nctpa.net
SUBJECT: TAC Meeting Participation by Telephone

RECOMMENDATION

Discuss and recommend approval to implement the method for committee members to participate in TAC meetings by telephone as outlined under Government Code §54953.

EXECUTIVE SUMMARY

Government Code §54953 authorizes and describes the requirements to teleconference meetings held under the Brown Act (*see Attachment 1*). Bylaws will have to be amended and brought before the NCTPA Board of Directors for approval prior to its implementation (*see Attachment 2*).

FISCAL IMPACT

Is there a Fiscal Impact? No.

BACKGROUND AND DISCUSSION

At the TAC meeting held on September 1, 2011 it was suggested to explore the possibility for members to participate in meetings by telephone to encourage maximum participation by committee members.

SUPPORT DOCUMENTATION

Attachments: (1) Government Code §54953
(2) Standard Code of Parliamentary Procedure – Telephone and Electronic Meetings

Kulick, Renee

From: Killion, Janice
Sent: Monday, September 26, 2011 9:01 AM
To: Kulick, Renee
Subject: teleconferenced Brown Act meetings

Hi Renee. I managed to put my fingers on the Government Code section:

§ 54953. Requirement that meetings be open and public; Teleconferencing; Teleconference meetings by health authority

(b)

(1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. **All votes taken during a teleconferenced meeting shall be by rollcall.**

(3) If the legislative body of a local agency elects to use teleconferencing, **it shall post agendas at all teleconference locations** and conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency. **Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public.** During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivision (d). The agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3 at each teleconference location.

Janice D. Killion
Deputy County Counsel
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be used for opposite meanings—a meeting that has ended, or a meeting that has reconvened—its use is confusing, and it is recommended that the term *continued meeting* be used.

An organization can do any business at a continued meeting that might have been done had no recess been taken. Limitations at the original meeting remain in force at a continued meeting. A special meeting which has been continued can transact only such business as could have been transacted at the original special meeting.

Instead of following the order of business for a regular meeting, the continued meeting is called to order and the presence of a quorum is recorded in the minutes. Then, if some question was pending when the meeting adjourned, the secretary reads that portion of the minutes which concerns the pending question, and the meeting then continues from the point at which it was adjourned. Any business pending at the time the original meeting adjourned is still pending when the meeting is called to order.

Special notice is not required for a continued meeting, because it is legally a resumption of the original meeting, but it is good practice to notify all members of continued meetings.

Continued meetings may themselves be adjourned to later continued meetings. No continued meeting may be set for the same time as, or a time later than, the next regular meeting.

Closed Session

A closed session of an assembly (sometimes referred to as an “executive session”) is a meeting open only to members of the assembly in which sensitive or confidential matters may be discussed and acted upon. Guests, such as witnesses, advisors, or staff, may attend only by invitation. Disciplinary actions against a member of an organization should be handled in closed session.

A motion to go into closed session is privileged, is not debatable or amendable, and is adopted by majority vote.

Boards and committees normally operate in closed session, although they may invite members of the organization to attend as observers. Personnel matters, such as discussion of salaries and evaluation of employees, are handled by boards in closed session,

as are discussions of pending legal problems and other matters of a highly sensitive nature.

Most states have “sunshine laws” that restrict the use of closed sessions in organizations that are incorporated. Thus, the procedure cannot be used to conceal anything (such as financial information) that members have a right to know, as defined in the state’s corporation code.

The minutes of a closed session are available only to those authorized to attend the session, unless the assembly, the board, or the committee votes to make them available to the membership.

Telephone And Electronic Meetings

A regular meeting, a special meeting, or a continued meeting may be held by telephone or electronic means, provided that the procedural rules associated with such meetings are adhered to and that such meetings are authorized in the bylaws and in state law. Minor variations in meeting procedures are required because voice recognition cannot always be ascertained by telephone. These variations are:

- A quorum is established through a roll call
- Members always state their names before speaking
- At the chair’s discretion discussion takes place on a rotating basis
- Votes are taken by roll call or by general consent

Meetings held by videoconferencing are similar to meetings held by telephone, and the same rules apply.

Internet technology, including text chat lines, voice chat lines, video chat lines, and electronic mail, may also be used. Voice and video chat lines are similar to meetings held by telephone and video, and the same procedural rules apply.

As is the case with postal mail or exchanges of facsimiles, in which members are unable to communicate simultaneously with all other members, e-mail discussions cannot be easily substituted for traditional meetings, and are not meetings in the true sense. Nevertheless, e-mail is useful for rapid exchange of infor-

mation and ideas, and some organizations develop special procedures to permit some decisions to be made by e-mail.

In any meeting in which the participants do not all meet in a physical location, but communicate through various technologies, the rights of absentees must be carefully protected. These include quorum requirements and the right to reasonable notice. Organizations may need to develop procedures by which members will confirm their identities in cases where visual or voice identification of each participant is not possible. The rigidity of such procedures will depend on the technology available and the level of identification that meets the needs of the organization.

Failure to Call Meetings

If the officers or directors who are responsible for calling a regular meeting, such as a monthly or annual meeting of an organization or of a board of directors, fail to perform their duty and do not call it, a group of members or even one member may demand that the officers call the meeting. Such a demand is strengthened if an election or some important matter has been set for that meeting. If the officers or directors fail to call a meeting after a demand is made, statutes often provide that a group of members or a single member after a reasonable time may call the meeting and designate the time and the usual place. When a quorum is present, the meeting may proceed.

The bylaws of most organizations provide a procedure for calling a *special* meeting, such as when a petition from a specified percentage of the members is presented to the president.

Chapter 13

QUORUM

Necessity for a Quorum

A quorum is the number or proportion of the members of an organization that must be present at a meeting in order to transact business legally. If a quorum is not present, the presiding officer may call the meeting to order, but the organization may not transact business in the absence of a quorum. However, agenda items that do not require action may be dealt with, such as hearing reports and programs. (Urgent business can be conducted on an emergency basis, at the discretion of those in attendance; but if not subsequently ratified at a meeting with a quorum, all such actions are the responsibility of the individuals in attendance, not of the organization.) The minutes will document that a meeting occurred, noting the absence of a quorum, and should briefly describe the activities that were conducted.

Quorum Requirements

The bylaws of an organization should state the number or proportion of members that constitutes the quorum. In the absence of such a provision, parliamentary law fixes the quorum at a majority of the members.¹ This quorum requirement is often too high, and most groups have a more realistic provision. The number required for a quorum should be small enough to ensure that a quorum will usually be present but large enough to protect the organization against decisions being made by a small minority of the members.

In organizations with a fluctuating membership it is wise to select a *proportion* of the membership as a quorum so the quorum



October 6, 2011
TAC Agenda Item 8
Continued From: NEW
Action Requested: INFORMATION

NAPA COUNTY TRANSPORTATION AND PLANNING AGENCY TAC Agenda Letter

TO: Technical Advisory Committee (TAC)
FROM: Paul W. Price, Executive Director
REPORT BY: Eliot Hurwitz, Program Manager, Planning
(707) 259-8782 / Email: ehurwitz@nctpa.net
SUBJECT: Soscol Flyover Environmental Document

RECOMMENDATION

Information only.

EXECUTIVE SUMMARY

The purpose of the proposed Soscol Flyover Improvement Project is to alleviate congestion, improve operations, and enhance the safety at the SR 221 to SR 29 intersection. The intersection is currently experiencing traffic congestion during weekly peak periods and is operating at or near capacity. Traffic projections indicate that peak hour traffic volumes will increase by 29% and 32% on SR 29 and SR 221, respectively, by the year 2035. These projected traffic volumes will be significantly higher than the capacity of this intersection.

The preferred alternative would be to construct a 1.1 mi two-lane flyover approximately 1,043 ft long with retaining walls on both approaches and a single southbound off-ramp from the flyover to the existing Soscol Ferry Rd and SR 221/29 intersection

The project is subject to state and federal environmental review requirements. Project documentation, therefore, has been prepared in compliance with both CEQA and NEPA.

FISCAL IMPACT

Is there a Fiscal Impact? Yes. The proposed project would be funded from the 2000 Statewide Transportation Improvement Program (STIP) under category HE-11 and 4B.

The proposed improvements would not require any new right of way. The estimated capital construction cost is \$34.3 million.

BACKGROUND AND DISCUSSION

Summary

Proposed Action

The proposed project is to construct a 1.1 mile, two-lane connector referred to as a 'flyover' from southbound SR 221 to the southbound 29 Soscol Ferry Road intersection. The existing leg of the intersection where the off-ramp is proposed would be reduced from three lanes to two lanes.

The limits of the proposed project are from North Kelley Road to the SR 29/Vista Point Drive/Napa Valley Corporate Drive, and on SR 221 from the existing SR 29/Soscol Ferry Road Intersection to Anderson Road. The alternatives under consideration are Alternative 5, Option 1; Alternative 5, Option 2; and the No Build Alternative (see Attachment 1)

After comparing and weighing the benefits and impacts of all the feasible alternatives, the Project Development Team has identified Alternative 5, Option 2 as the preferred alternative, subject to public review. This alternative is also the Locally Preferred Alternative, as decided by the City of Napa, County of Napa, and the Napa County Transportation & Planning Agency. Final identification of a preferred alternative will occur subsequent to the public review and comment period.

Joint CEQA/NEPA Document

The proposed project is a joint project by Caltrans and the Federal Highway Administration (FHWA), and is subject to state and federal environmental review requirements. Project documentation, therefore, has been prepared in compliance with both CEQA and NEPA.

Assessment (EIR/EA)

Following receipt of public comments on the Draft EIR/EA and circulation of the Final EIR/EA, Caltrans will be required to take actions regarding the environmental document. The Department will determine whether to certify the EIR and issue Findings and a Statement of Overriding Considerations under CEQA, and to issue a Finding of No Significant Impact (FONSI) or require an Environmental Impact Statement (EIS) under NEPA.

Costs, Funding and Programming

The proposed project would be funded from the 2000 Statewide Transportation Improvement Program (STIP) under category HE-11 and 4B. The proposed improvements would not require any new right of way. The estimated capital construction cost for Alternative 5, Option 2 is \$34.3 million.

SUPPORTING DOCUMENTS

Attachments: (1) Summary Comparison of Alternatives

Soscol Flyover Environmental Document – Comparison of Alternatives

Alternative 5, Option 1	Alternative 5, Option 2	No Build
Summary of Improvements		
Construct a 1.8 km (1.1 mi) two-lane flyover.	Construct a 1.8 km (1.1 mi) two-lane flyover.	No improvements.
The flyover bridge will be approximately 485 m (1,427 ft) long with retaining walls on both approaches.	The flyover bridge will be approximately 318 m (1,043 ft) long with retaining walls on both approaches.	
Construct a single southbound off-ramp from the flyover to the existing Soscol Ferry Rd and SR 221/29 intersection.	Construct a single southbound off-ramp from the flyover to the existing Soscol Ferry Rd and SR 221/29 intersection.	
Re-stripe southbound SR 221 at SR 29 to two lanes.	Re-stripe southbound SR 221 at SR 29 to one lane.	
Changes in Traffic Patterns		
Close off left-turn traffic from southbound SR 29.	Close off left-turn traffic from southbound SR 29.	No change.
The median at the intersection of SR 29 and SR 221 would remain as well as the signaled intersection.	The median at the intersection of SR 29 and SR 221 would be closed and the signaled intersection would be eliminated.	
All turn movements, except for the left-turn from southbound SR 29 to southbound SR 221, would remain.	Left turns at the 221/29 intersection and the through movement from southbound SR 221 to Soscol Ferry Rd/Napa Valley Corporate Way/Devlin Rd would be eliminated.	
Effect on Existing Congestion and Delay		
Reduction in congestion, delay, and peak-period travel times. Similar benefit under both designs.		Congestion will worsen over time as planned growth continues.
Cost		
\$36.3 million	\$34.3 million	\$0



October 6, 2011
TAC Agenda Item 9
Continued From: NEW
Action Requested: INFORMATION

NAPA COUNTY TRANSPORTATION AND PLANNING AGENCY TAC Agenda Letter

TO: Technical Advisory Committee (TAC)
FROM: Paul W. Price, Executive Director
REPORT BY: Eliot Hurwitz, Program Manager, Planning
(707) 259-8782 / Email: ehurwitz@nctpa.net
SUBJECT: Jameson Canyon Project Status

RECOMMENDATION

Information only.

EXECUTIVE SUMMARY

Final Plans, Specifications, and Estimates (PS&E) for the SR 12 Jameson Canyon project have now been completed. All required right of way acquisitions are complete. All required environmental permits have now been secured. It is anticipated that the projects will be advertised for construction starting in late 2011 and awarded for construction in the Spring 2012.

FISCAL IMPACT

Is there a Fiscal Impact? Yes. Total project cost is approximately \$139M. The project is funded with a combination of Proposition 1B Corridor Mobility Improvement Account (CMIA), Regional Transportation Improvement Program (RTIP), State Interregional Transportation Improvement Program (ITIP), State Transportation Improvement Program (STIP), Traffic Congestion Relief Program (TCRP) and Federal Surface Transportation Program (STP) funds.

BACKGROUND AND DISCUSSION

NCTPA in cooperation with the Solano Transportation Authority (STA) and Caltrans has completed the preparation of the final Plans, Specifications, and Estimates (PS&E) for

the SR 12 Jameson Canyon project. All required right of way acquisitions are complete. All required environmental permits have now been secured.

The SR 12 Jameson Canyon project proposes to improve the safety and operation of State Route 12 between State Route 29 in Napa County and Red Top Road in Solano County by widening Route 12 to a four lane conventional highway, separated by a concrete barrier in the median. The project constructs two new lanes, median concrete barrier, and standard inside and outside shoulders on both the new and existing lanes. The length of the project is approximately 5.8 miles.

The California Transportation Commission (CTC) at its August 10, 2011 meeting approved a construction funding allocation of \$61M, fully funding the project. The project is funded with a combination of Proposition 1B Corridor Mobility Improvement Account (CMIA), Regional Transportation Improvement Program (RTIP), State Interregional Transportation Improvement Program (ITIP), State Transportation Improvement Program (STIP), Traffic Congestion Relief Program (TCRP) and Federal Surface Transportation Program (STP) funds.

Total project cost is approximately \$139M including environmental mitigation, design, right of way acquisition, utility relocation, construction and associated support costs. Construction cost is estimated at approximately \$90M. The project has been divided into two separate construction packages in Napa and Solano counties respectively. It is anticipated that the projects will be advertised for construction starting in late 2011 and awarded for construction in the Spring 2012.

SUPPORTING DOCUMENTS

Attachments: (1) The full document: "STATE ROUTE 12 JAMESON CANYON ROAD WIDENING & STATE ROUTES 29/12 INTERCHANGE PROJECT Project Initial Study with Proposed Mitigated Negative Declaration (CEQA) and Environmental Assessment (NEPA)" can be downloaded here: <http://www.dot.ca.gov/dist4/documents/jamesoncanyon/>



October 6, 2011
TAC Agenda Item 10
Continued From: NEW
Action Requested: INFORMATION

NAPA COUNTY TRANSPORTATION AND PLANNING AGENCY TAC Agenda Letter

TO: Technical Advisory Committee (TAC)
FROM: Paul W. Price, Executive Director
REPORT BY: Eliot Hurwitz, Program Manager, Planning
(707) 259-8782 / Email: ehurwitz@nctpa.net
SUBJECT: Acquisition of the Wine Train for Napa County's Future
Transportation Needs

RECOMMENDATION

Information only.

EXECUTIVE SUMMARY

A private consortium has announced its intention to explore developing a light rail service to run from the southern end of the City of Napa to the northern border of the City of St. Helena. The proposed project would use the right of way of the Napa Valley Wine Train and run two-car "Diesel Multiple Unit" trains departing from Napa every 20 minutes. The project envisions, upgrades to most of the existing track as well as significant upgrade at the many currently unsignalized track crossings along the route. Operational costs would require public subsidy.

FISCAL IMPACT

Is there a Fiscal Impact? No.

BACKGROUND AND DISCUSSION

A private consortium "Napa Transit Investors" have announced their intention to explore developing a light rail service to run from the southern end of the City of Napa to the northern border of the City of St. Helena. The investor group is headed by Chuck McMinn of the Napa Valley Vine Trail Coalition and Keith Rogal of the team wanting to develop Napa Pipe. A public forum was held on September 26 at which the basic

proposal was laid out. This proposal is the first significant investigation of rail service in Napa County since the Solano-Napa Passenger/Freight Rail Study completed in 2003 which studied potential routes between Calistoga and the Vallejo Ferry with additional service to Fairfield Suisun. That study concluded that a financially feasible rail system was not possible along those lines.

The newly proposed project would use the right of way of the Napa Valley Wine Train and run two-car "Diesel Multiple Unit" (DMU) trains with a capacity of 225 people, minus possible accommodation for bicycles. According to preliminary plans presented thus far, trains would depart from Napa every 20 minutes.

The potential route would begin at a proposed station at Streblow Drive near Napa Valley College and run north to the Charles Krug Winery in St. Helena. The draft plans show several possible station points, including the new NCTPA transit center in downtown Napa at Soscol and 4th Street. Possible stops would consist of major stations, as well as additional commuter and winery stops.

As envisioned, most of the existing track would be upgraded to allow for a 50 mph maximum speed. This would also require significant upgrade at the many currently unsignalized track crossings along the route.

Under the financial model being discussed by project backers, the service would require significant public operating subsidy, which is standard practice for all forms of transportation including buses and roadways.

Napa County Transportation and Planning Agency (NCTPA)

Board of Directors

AGENDA

**Wednesday, October 19, 2011
1:30 p.m.**

**NCTPA/NVTA Conference Room
707 Randolph Street, Suite 100
Napa CA 94559**

General Information

All materials relating to an agenda item for an open session of a regular meeting of the NCTPA Board of Directors are posted on our website at www.nctpa.net/mca.cfm at least 72 hours prior to the meeting and will be available for public inspection on and after at the time of such distribution, in the office of the Secretary of the NCTPA Board of Directors, 707 Randolph Street, Suite 100, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for NCTPA holidays. Materials distributed to the present members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the NCTPA Board or staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

Members of the public may speak to the Board on any item at the time the Board is considering the item. Please complete a Speaker's Slip, which is located on the table near the entryway, and then present the slip to the Board Secretary. Also, members of the public are invited to address the Board on any issue not on today's agenda under Public Comment. Speakers are limited to three minutes.

This Agenda shall be made available upon request in alternate formats to persons with a disability. Persons requesting a disability-related modification or accommodation should contact Karrie Sanderlin, NCTPA Board Secretary, at (707) 259-8631 during regular business hours, at least 48 hours prior to the time of the meeting.

This Agenda may also be viewed online by visiting the NCTPA website at www.nctpa.net, click on Minutes and Agendas – NCTPA Board or go to www.nctpa.net/bod-c/bod/curr-am.html

ITEMS

1. Call to Order – Chair Keith Caldwell
2. Pledge of Allegiance
3. Roll Call

Members:

<p>Joan Bennett Leon Garcia, Mayor Michael Dunsford Jack Gingles, Mayor Jim Krider Jill Techel, Mayor Keith Caldwell Bill Dodd Del Britton, Mayor Peter White Lewis Chilton John F. Dunbar, Mayor JoAnn Busenbark</p>	<p>City of American Canyon City of American Canyon City of Calistoga City of Calistoga City of Napa City of Napa County of Napa County of Napa City of St. Helena City of St. Helena Town of Yountville Town of Yountville Paratransit Coordinating Council</p>
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4. Public Comment
5. Chairperson, Board Members' and Metropolitan Transportation Commission (MTC) Update
6. Directors Update
7. Caltrans Update and Presentation on the Soscol Flyover Project

8. **CONSENT ITEMS (X.X – X.X)**

- | | | |
|-----|---|-------------|
| 8.1 | Legislative Report August/September 2011
<i>(Pages xx-xx)</i> | INFORMATION |
| 8.2 | Approval of Meeting Minutes of September 7, 2011 (Karrie Sanderlin) <i>(Pages xx-xx)</i> | APPROVE |
| 8.3 | Approval of Resolution No. 11-XX Adopting the Transportation for Clean Air (TFCA) Projects List for FY 11/12 (Danielle Sinclair) <i>(Pages xx-xx)</i> | APPROVE |

Board action will approve Resolution No. 11-XX adopting the list of projects for TFCA FY 11/12 Program Manager Funds.

Action Requested: INFORMATION

- 8.4 Approval of Amendment #1 to Agreement No. NCTPA 09-11 between NCTPA and Brown Armstrong Paulden McCown Starbuck Thornburgh & Keeter Accountancy Corporation (Antonio Onorato) *(Pages xx-xx)* **APPROVE**

Board action will approve the First Amendment to the Agreement for auditing services for the purpose of exercising the option to extend the contract for 2 years.

- 8.5 Approval of Amendment #3 to the Agreement No. 10-01 for the Provision of Transit Services between the NCTPA and Veolia Transportation Inc. (Tom Roberts) *(Pages xx-xx)* **APPROVE**

Board action will approve a contract amendment in an amount not to exceed for \$223,740 for the purchase and installation of bus stop improvements amenities.

- 8.6 Approval of Amendment #4 to the Agreement No. 10-01 for the Provision of Transit Services between the NCTPA and Veolia Transportation Inc. (Tom Roberts) *(Pages xx-xx)* **APPROVE**

Board action will approve a contract amendment in an amount not to exceed \$17,650.34 for the lease of a temporary portable office trailer, restrooms, and related installation and utilities at the Soscol Gateway Transit Center.

- 8.7 Approval of Resolution No. 11-XX Authorizing the Destruction of Certain Agency Records as Provided by Section 34090 of the Government Code of the State of California (Diana Vargas) *(Pages xx-xx)* **APPROVE**

Board action will approve Resolution No. 11-XX Authorizing the Destruction of Certain Agency Records.

- 8.8 NCTPA Policies, Practices and Procedures Manual: Donation Policy (Diana Vargas) *(Pages xx-xx)* **APPROVE**

Action Requested: INFORMATION

Board action will approve the Donation Policy for NCTPA. Once approved this policy will be included in Section XX of the NCTPA Policies, Practices and Procedures Manual.

- 8.9 VINE Transit Services Ridership Report (Tom Roberts) (*Pages xx-xx*) INFORMATION

Staff will provide the board with transit services ridership data.

9. **REGULAR AGENDA ITEMS**

RECOMMENDATION

9. Approval of (1) Resolution No. 11-XX Establishing Salary Ranges for NCTPA Job Classifications; (2) Organizational Restructure of NCTPA; and (3) Revisions of Selected Job Classification Titles and Descriptions (Karrie Sanderlin) (*Pages xx-xx*)

Board action will approve (1) Resolution No. 11-XX Setting Salary Ranges for NCTPA Job Classifications; (2) Organizational Restructure of NCTPA; and (3) Revisions of Selected Job Classification Titles and Descriptions.

- 9.2 Demonstration of the Shadow System (Tom Roberts) (*Pages xx-xx*) INFORMATION

The Board will receive a presentation on the agency's real time GPS bus arrival technology.

- 9.3 Continuation of the Technical Efficiency Committee (*Pages xx-xx*) APPROVE

Board action will provide direction on whether to continue or suspend the Technical Efficiency Committee (TEC).

- 9.4 Calistoga Transit Study Update (Tom Roberts) (*Pages xx-xx*) INFORMATION

Staff will provide an update of efforts to date on the Calistoga Transit Study.

- 9.5 VINE Transit Fare Increase Deferment (Tom Roberts) (*Pages xx-xx*) APPROVE

Action Requested: INFORMATION

Board action will approve the deferment of the transit services fare increase until XXXXXX 2012.

- 9.6 Soscol Gateway Transit Center Art Work (Paul W. Price) (*Pages xx-xx*) INFORMATION

Staff will provide an update on the status of the Soscol Gateway Transit Center Art Work project.

- 9.7 Approval of Resolution No. 11-XX Authorizing the Filing of an Application for Transportation for Clean Air (TFCA) Grant funds for Shuttle/Feeder Bus Service for Federal Fiscal Year 2011 (Antonio Onorato) (*Pages xx-xx*) (Antonio Onorato) (*Pages xx-xx*) APPROVE

Board action will authorize the filing of a TFCA grant application in the amount of \$312,000 to be used towards a Napa/Solano Commuter Shuttle Service between Suisun City and Downtown Napa.

- 9.8 Soscol Flyover Project Environmental Report (Eliot Hurwitz) (*Pages xx-xx*) INFORMATION

Staff will provide an update on the status of the Soscol Flyover project.

- 9.9 Jameson Canyon Project Status Report (Eliot Hurwitz) (*Pages xx-xx*) INFORMATION

Staff will provide an update on the status of the Jameson Canyon project.

- 9.10 Acquisition of the Wine Train for Napa County's Future Transportation Needs (Paul W. Price) (*Pages xx-xx*) APPROVE

Board action will provide direction to staff on the possible acquisition of the Wine Train property.

Action Requested: **INFORMATION**

10. **INTERJURISDICTIONAL ISSUES FORUM**

RECOMMENDATION

10.1 Interjurisdictional Issues Discussion Forum and Information Exchange

INFORMATION/
ACTION

(1) Board Members are encouraged to share specific new projects with interjurisdictional impacts.

(2) Staff will report on the cost savings of transitioning to a paperless agenda by purchasing iPads for Board Member as requested at the July 20, 2011 meeting.

11. **CLOSED SESSION**

11.1 **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to subdivision (b)(3)(A) of Government Code Section 54956.9; (1 case)

11.2 **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** (Government Code Section 54957)

Title: Executive Director

12. **ADJOURNMENT**

RECOMMENDATION

12.1 Approval of Meeting Date of November 16, 2011 and Adjournment

APPROVE

I hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at the NCTPA offices, 707 Randolph Street Suite 100 Napa CA by 5:00 p.m., Friday October 14, 2011

Karalyn E. Sanderlin, NCTPA Board Secretary