

**Technical Advisory Committee
(TAC)**

MINUTES

Thursday, January 2, 2014

ITEMS

1. Call to Order

Chair Holley called the meeting to order at 2:01 PM (local).

| | |
|---------------------|-------------------------|
| Jason Holley, Chair | City of American Canyon |
| Julie Lucido | City of Napa |
| Debra Hight | City of St. Helena |
| Mike Kirn | City of Calistoga |
| Graham Wadsworth | Town of Yountville |
| Rick Marshall | County of Napa |
| John McDowell | County of Napa |

2. Introductions

None

3. Approval of Meeting Minutes.

Meeting minutes for December 5, 2013, motioned for approval and unanimously carried.

MSC* MARSHALL / HIGHT for APPROVAL

4. Public Comments Mike Costanzo, Napa Valley Vine Trail Coalition (NVVTC), invited TAC members on behalf of the NVVTC, to accompany them to Davis to explore bike/ped lanes on May 10, 2014. Transportation will be provided.

5. TAC Member and Staff Comments

County of Napa – Member Marshall announced the completion of the partial Devlin Road extension. An invitation was extended to TAC to attend the Ribbon Cutting Ceremony on January 9, 2014, 11:30AM, South End.

Town of Yountville – Member Wadsworth announced

- Sandra Smith will assume duties as the Planning and Building Director effective 1/7/14.

- Town Hall Grand Opening on 2/4/14
- Reviewing and self-evaluating town's ADA transit plan and standards.
- Yountville/Madison design nearly 65% complete.

City of American Canyon - Chair Holley announced the South Broadway Improvement Project Dedication Ceremony on January 11, 2014, 9:00 AM.

6. Standing

- **Congestion Management Agency (CMA) Report.** Staff informed TAC on the latest information discussed at the monthly CMA directors meeting. Major topics of discussion were CEQA guideline revisions; multimodal measures; CAP and Trade; and Active Transportation Plan (ATP) guidelines soon to be released.
 - *Project Monitoring Funding Program Report* – Staff provided TAC with the latest project reporting data and deadline updates. Members requested clarification on abbreviations listed next to project names.
 - *Transit Dashboard* – Staff provided TAC with the latest transit data report and ridership update.
 - *Vine Trail Report* – Member Marshall reported the implementation of ACE, an arts committee program already in place in some jurisdictions. Oak Knoll project is progressing.
- **Caltrans Report.** TAC reviewed current project report provided by Caltrans. Members requested clarification and/or meaning of abbreviations listed next to project names.

7. Active Transportation Program (ATP) Update

Information

TAC reviewed the new ATP guidelines and its timelines. Guidelines are to be adopted by the CTC on March 20, 2014. TAC requested to provide their comments to NCTPA and revisit item in February 2014 with project prioritization.

8. Report on the Feasibility Study for a Transit Maintenance Yard and Fueling Facility

Information

Staff provided TAC with the final report on the Transit Maintenance Yard and Fueling Facility Feasibility Study presented to the NCTPA Board at their December 2013 meeting for acceptance.

9. 2014 Technical Advisory Committee (TAC) Work Plan

Information/Action

TAC reviewed and adopted the final draft of the 2014 TAC Work Plan.

MSC* MARSHALL / HIGHT for APPROVAL

10. Measure T Program Update

Information

Staff provided TAC with the latest update on the Measure T program. Next Ad Hoc committee meeting is scheduled for January 17, 2014.

11. Legislative Update and State Bill Matrix.

Information

Staff reviewed with TAC the recent actions taken by the NCTPA Board and provided a general legislative update.

12. NCTPA Board of Directors Agenda for January 15, 2014 (Draft)**

Information

Draft agenda was not available for review at the time of the meeting.

13. Topics for Next Meeting

Information

- TFCA Expenditure Plan and Call for Projects
- ATP Update
- MTC Workshop – Project Delivery

14. Approval of Next Regular Meeting Date of February 6, 2014, and Adjournment.

Approve

Meeting adjourned at 3:55 PM (local).

15. DRAFT Countywide Transportation Plan Update

Information - Addenda item moved before item 12 for information/discussion. TAC received the latest update on the draft Countywide Transportation Plan to be introduced to the NCTPA Board at the Board Retreat (Special Meeting) on January 15, 2014.

16. Transportation Development Act Article 3 (TDA-3) Project Submission Review and Current Status of the Active Transportation Program

Information - Addenda item moved before item 12 for information/discussion.

TAC reviewed TDA-3 project applications, various available funding programs and options, and the current status of the Active Transportation Program (ATP). Staff requested TAC's input on whether to combine two cycles of the TDA program. Rick Marshall suggested developing a list of projects in priority order to prepare for upcoming programs Member Lucido confirmed that the City has received a \$140K grant and could reduce the Tulocay Ped/Bike Bridge and Trail Project requested respectively. TAC directed staff to develop scoring criteria to prioritize ATP projects and to combine the two TDA programs.