

**Technical Advisory Committee
(TAC)**

MINUTES

Thursday, February 6, 2014

ITEMS

1. Call to Order

Chair Holley called the meeting to order at 2:04 PM (local).

Jason Holley, Chair	City of American Canyon
Brent Cooper	City of American Canyon
Mike Kirn	City of Calistoga
Eric Whan, Vice Chair	City of Napa
Rick Tooker	City of Napa
Rick Marshall	County of Napa
Debra Hight	City of St. Helena
Graham Wadsworth	Town of Yountville

2. Introductions

Robert Bregoff, Caltrans
Mike Costanzo, Napa Valley Vine Trail
Philippe Sales, Napa Valley Vine Trail
Ursula Vogler, MTC
Doug Weir, PCC Chair
Jeremy Sill, Riechers Spence & Associates

3. Approval of Meeting Minutes.

January 2014 meeting minutes were not available and will be brought back in March for the Committee's consideration.

4. Public Comments. Public comment provided by Doug Weir, see Item 7.

5. TAC Member and Staff Comments

City of American Canyon – Chair Holley announced the pedestrian crossing/sidewalk construction project currently underway on Teresa/SR29 intersection running along City Hall to the local elementary school. City has also met its 20% water conservation goals and/or requirement.

Action Requested: APPROVE

City of Calistoga – Member Kirn participated in a meeting with Caltrans and the County regarding bridge, stream and fish property areas; field review on 3/11 for accepted pedestrians; and phase II water conservation met.

City of Napa – Vice Chair Whan announced the completion and opening of the City's Silverado Trail project. Currently working on the punch list and a ribbon cutting ceremony. Member Tooker informed the TAC of housing projects being challenged (Antonio; First/Oak Creek Terrace – 41 units).

City of St. Helena - Member Hight announced the near completion of their road project and are currently working on the punch list. AT&T will be pulling fiber from downtown south and splicing north on SR 29. City still recruiting for a Public Works Director and the City Clerk has just announced her retirement effective by the end of March 2014.

Town of Yountville – Member Wadsworth announced the re-opening of the Yountville Town Hall on February 5, 2014; phase I water rationing; recycle water project; and the continued progress of the Madison/Yount project (65%).

NCTPA – Staff informed TAC that Housing Element updates must comply with the Complete Streets Act effective 1/31/15; Travel Behavior Study is still active and data is still being collected by consultant; results expected by March/April 2014; and the PDA update is due May 1, 2014.

6. Standing

6.1 Congestion Management Agency (CMA) Report. Staff informed TAC of the latest information discussed at the monthly CMA directors meeting. Major topics of discussion Cap and Trade, MTC report on OBAG evaluation, Regional Measure 2 (10th Anniversary) – project evaluation in preparation for new program, SB 1143, CEQA guideline review and its impact on traffic, and greenhouse emissions reduction; comments due February 15, 2014.

6.1.1 Project Monitoring Funding Program Report – Staff provided TAC with the latest project reporting data and deadlines.

6.1.2 Transit Dashboard – No report available for February 2014.

6.1.3 Vine Trail Report – Member Marshall had no report.

6.1.4 SR29 Corridor Improvement Plan Update – Staff provided TAC with the latest information on the study progress and announced the meetings recently held by the SR29 committees, the upcoming public meetings to be held on February 10, 2014, 6:00 PM, in the City of American Canyon and February 12, 2014, 6:00 PM, in Napa. The SR29 Corridor Steering Committee (CSC) will be meeting on February 19, 2014, 11:30 AM, Napa, prior the NCTPA Board of Directors meeting, in which it will seek the endorsement of the study.

Action Requested: APPROVE

- 6.2. Caltrans Report.** TAC reviewed current project report provided by Caltrans and requested staff to investigate its accuracy, as the report appeared to have the same discrepancies published in December 2013.

7. Transportation Development Act (TDA-3) - Update

Information

Staff provided TAC with the latest guidelines, updates, to include the current list of projects, and the proposed scoring criteria. TAC was advised of the TDA requirement changes announced by MTC which will require project re-submittals and updates to their respective resolutions. Projects are due to NCTPA by Friday, March 7, 2014. Public comment was provided by Doug Weir, PCC Chair, requesting that the TAC consider pedestrian/handicap safety and accessibility as part of the project prioritization process. Staff also updated TAC about the City of Napa's urgency regarding the Tulocay project and that the Board had requested that the project be brought back for early adoption into the program with the other projects submitted in the first cycle. NCTPA staff also presented its proposed scoring criteria for ATP projects which were based on the statewide ATP criteria. Member Whan submitted different scoring criteria for consideration. The committee did not act on either criterion.

8. Active Transportation Program (ATP) - Update

Information

Staff provided TAC with the latest ATP updates and guidelines. A timeline was presented and TAC was advised of the CTC's adaptation of the ATP guidelines on March 20, 2014, and the opening of the call for projects on March 21, 2014. With the goals set in the ATP guidelines, TAC requested to revisit the ATP to discuss countywide project prioritization and the viable Vine Trail project which would fall within the ATP minimum requirement of \$250k and serve as a multi-jurisdictional project.

9. Transportation for Clean Air (TFCA) Expenditure – FYE 2015 Call for Projects

Action

TAC reviewed the FYE 2015 TFCA Expenditure Plan of \$219.45K and its selection criteria and recommendation for approval by the NCTPA Board at their February 19, 2014, meeting. The deadline for submittal of the Program Expenditure Plan is March 7, 2014, project applications are due to NCTPA on April 4, 2014.

MSC* MARSHALL / WHAN for APPROVAL.

10. 2014 Federal Project Priorities

Information/Discussion

TAC reviewed and discussed the proposed priority list and requested the SR 29 project be added to the list:

11. Caltrans Coordination and Outreach to Local Stakeholders

Information/Discussion

Staff recommended to TAC that NCTPA assume the position as the multi-jurisdictional outreach coordinator to Caltrans. This would enhance the ease of interagency communication, project coordination and obtain improved responsiveness from Caltrans. TAC was in favor with this recommendation and staff will request a meeting with Caltrans to discuss further details.

12. Napa County Transportation Plan - Update

Information

TAC reviewed and provided comment on the Draft Countywide Transportation Plan, Schedule and TOC. Member Cooper recommended that the City of American Canyon be included in the Up-Valley representation. It was determined that each jurisdiction have a specifically designated member separate from the other categories proposed.

13. Legislative Update and State Bill Matrix

Information

Staff provided TAC with the latest legislative and State Bill updates. The bill matrix included the Ting bill (adding a Class IV bike classification to recognize cycle tracks). The Committee requested additional information about cycle tracks. A quorum was not present to act on the bill. Executive Director Miller informed the remaining members that it would go to the Board with no recommendations.

14. NCTPA Board of Directors Agenda for February 19, 2014 (Draft)

Approve

TAC reviewed the Draft NCTPA Board of Directors Agenda for February 19, 2014.

15. Topics for Next Meeting

Information

- Active Transportation Plan (ATP)
- Transportation Development Act Article 3 (TDA-3)
- Countywide Plan

16. Approval of Next Regular Meeting Date of March 6, 2014 and Adjournment

Approve

Next regular meeting date of March 6, 2014, was approved and meeting was adjourned at 4:15 PM.