

# Budget Inputs-CONSOLIDATED CMA and PUBLIC TRANSIT

Statement of Revenue, Expenses

A C D F

Includes AVAA and TFCA (for Informational Purposes)

Updated 4/18/14 at 10:00am

(C-A)  
Draft - Approved

	APPROVED BUDGET FY 2013-14	DRAFT BUDGET FY2014-15	\$ Difference	% Difference
<b>OPERATING REVENUES</b>				
REV- OPERATIONS				
1 Farebox	1,188,600	1,317,560	128,960	10.8%
2 Farebox Contribution	94,800	94,900	100	0.1%
3 Ad Revenue and Other Operating Revenue	52,900	92,900	40,000	75.6%
<b>4 TOTAL - OPERATIONAL REVENUE</b>	<b>1,336,300</b>	<b>1,505,360</b>	<b>169,060</b>	<b>12.7%</b>
5				
<b>6 TOTAL- Transportation Development Act</b>	<b>6,289,670</b>	<b>6,564,540</b>	<b>274,870</b>	<b>4.4%</b>
7				
8 REV- INTERGOVERNMENTAL				
9 Federal: FTA 5307, Operating	1,563,100	1,552,900	(10,200)	-0.7%
10 Federal: FTA 5311 Operating	670,900	550,500	(120,400)	-17.9%
11 Federal: FHWA 20.205	998,000	1,000,000	2,000	0.2%
12 Federal: Other	1,250,000	1,250,000	-	0.0%
13 State: State Transit Assistance (STA)	1,494,600	1,250,100	(244,500)	-16.4%
14 Regional: Other	461,700	461,700	-	0.0%
15 Regional: MTC	425,000	425,000	-	0.0%
16 PPM	117,000	117,000	-	0.0%
17 State: Other	549,700	549,700	-	0.0%
18 Jurisdictions	236,300	236,300	-	0.0%
19 TFCA	200,000	200,000	-	0.0%
20 TFCA Admin	10,000	10,000	-	0.0%
21 AVAA	136,000	136,000	-	0.0%
22 Interfund Revenue	335,000	352,000	17,000	5.1%
<b>23 TOTAL- INTERGOVERNMENTAL REV</b>	<b>8,112,300</b>	<b>7,739,200</b>	<b>(373,100)</b>	<b>-4.6%</b>
24				
<b>25 INTEREST</b>	<b>27,600</b>	<b>30,000</b>	<b>2,400</b>	<b>8.7%</b>
26				
<b>27 TOTAL REVENUES</b>	<b>\$15,765,870</b>	<b>\$15,839,100</b>	<b>\$73,230</b>	<b>0.5%</b>
28				
<b>OPERATING EXPENSES</b>				
29				
30				
31 PERSONNEL COSTS				
32 Salaries and Wages	1,238,800	1,295,000	56,200	4.5%
33 Employer Payroll Taxes	36,000	37,200	1,200	3.3%
34 Retirement	143,300	156,000	12,700	8.9%
35 Dental/Vision/Life/LTD	24,000	24,000	-	0.0%
36 Health	145,000	159,600	14,600	10.1%
37 Medicare	17,400	18,700	1,300	7.5%
38 Employee Assistance Program (EAP)	3,000	3,000	-	0.0%
39 Workers Compensation	8,400	10,200	1,800	21.4%
40 OPEB Contribution	27,000	40,000	13,000	48.1%
41 457 Employer Contribution	12,000	12,000	-	0.0%
42 Other Benefits Expense	600	600	-	0.0%
43 Salary Chargeback to Public Transit	(1,100)	-	1,100	-100.0%
<b>44 TOTAL PERSONNEL COSTS</b>	<b>1,654,400</b>	<b>1,756,300</b>	<b>101,900</b>	<b>6.2%</b>
45				
46 OPERATING EXPENSES				
47 Administration Services	12,300	12,300	-	0.0%
48 Accounting/Auditing Services	97,000	96,700	(300)	-0.3%
49 Information Technology Service	94,548	105,400	10,852	11.5%
50 Legal Services	74,000	90,500	16,500	22.3%
51 Temporary/Contract Help	20,000	20,000	-	0.0%
52 Planning/Professional Services & Programming	2,974,500	3,030,000	55,500	1.9%
53 Security Services	49,000	51,800	2,800	5.7%
54 Maintenance-Equipment	47,000	10,000	(37,000)	-78.7%
55 Purchase Transportation	7,716,002	7,764,500	48,498	0.6%
56 Maintenance-Buildings/Improvement	58,800	138,700	79,900	135.9%
57 Maintenance- Software	45,000	36,000	(9,000)	-20.0%
58 Maintenance-Vehicles	237,000	112,000	(125,000)	-52.7%
59 Rents and Leases - Equipment	9,600	9,000	(600)	-6.3%
60 Rents and Leases - Bldg/Land	35,000	36,000	1,000	2.9%
61 Insurance - Premiums	70,000	55,000	(15,000)	-21.4%
62 Communications/Telephone	8,400	8,500	100	1.2%
63 Advertising/Marketing	227,000	140,000	(87,000)	-38.3%
64 Printing & Binding	61,200	60,000	(1,200)	-2.0%
65 Bank Charges	1,200	4,500	3,300	275.0%
66 Public/ Legal Notices	5,200	6,000	800	15.4%
67 Training Conference Expenses	45,000	32,000	(13,000)	-28.9%
68 Business Travel/Mileage	5,000	7,500	2,500	50.0%
69 Office Expenses	38,000	35,200	(2,800)	-7.4%
70 Freight/Postage	6,600	6,000	(600)	-9.1%
71 Books/Periodicals/Subscriptions	4,000	4,000	-	0.0%
72 Memberships/Certifications	21,900	30,000	8,100	37.0%
73 Utilities - Electric	50,400	20,000	(30,400)	-60.3%
74 Fuel	1,603,700	1,503,100	(100,600)	-6.3%
75 AVAA	136,000	136,000	-	0.0%
76 Fuel Contingency (1)	139,800	300,400	160,600	114.9%
77 Operations Contingency (2)	218,320	221,700	3,380	1.5%
<b>78 TOTAL OPERATING EXPENSES</b>	<b>14,111,470</b>	<b>14,082,800</b>	<b>(28,670)</b>	<b>-0.2%</b>
79				
<b>80 TOTAL OPERATING COSTS</b>	<b>\$15,765,870</b>	<b>\$15,839,100</b>	<b>\$73,230</b>	<b>0.5%</b>
81				
<b>82 NET CHANGE IN OPERATIONS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
83				
84 Depreciation Expense	1,762,000	2,062,000	300,000	17.0%
85				
86				
87				
<b>CAPITAL REVENUES</b>				
88				
89				
90 Federal: FTA 5307, Capital	2,456,000	80,000	(2,376,000)	-96.7%
91 State: Prop. 1B Capital	406,000	600,700	194,700	48.0%
92 RM2 Capital	200,000	200,000	-	0.0%
93 Local Transit Capital/ STA (TDA)	5,647,800	2,014,600	(3,633,200)	-64.3%
94 Other Government Agencies	192,000	216,000	24,000	12.5%
<b>95 TOTAL CAPITAL REVENUES</b>	<b>8,901,800</b>	<b>3,111,300</b>	<b>(5,790,500)</b>	<b>-65.0%</b>
96				
<b>CAPITAL PURCHASES</b>				
97				
98				
99 Security Equipment	25,000	130,000	105,000	420.0%
100 Equipment	1,180,000	1,277,000	97,000	8.2%
101 Vehicles	3,682,800	454,200	(3,228,600)	-87.7%
102 Buildings- Transit Center	100,000	250,000	150,000	150.0%
103 Buildings & Improvements	3,914,000	1,000,100	(2,913,900)	-74.4%
<b>104 TOTAL CAPITAL EXPENSES</b>	<b>8,901,800</b>	<b>3,111,300</b>	<b>(5,790,500)</b>	<b>-65.0%</b>
105				
<b>106 NET CHANGE IN CAPITAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL BUDGET</b>				
	<b>\$ 26,429,670</b>	<b>\$ 21,012,400</b>	<b>\$ (5,417,270)</b>	<b>-20.5%</b>
<b>TOTAL OPERATING BUDGET</b>				
	<b>\$ 15,765,870</b>	<b>\$ 15,839,100</b>	<b>\$ 73,230</b>	<b>0.5%</b>
Increase w/o Contingencies (192,650) -1.3%				

**PUBLIC TRANSIT STATISTICS**

Estimated Passengers	702,400	925,100
Cost Per Passenger	\$15.31	\$10.97
Estimated Service Hours	115,365	131,600
Cost Per Hour of Service- Fully Burdened	\$87.65	\$74.42

**OTHER NOTES**

- \$4.50
- Price Per Gallon of Fuel (w/Contingency)
- Approximately 400,000 gallons
- (1) 20% contingency for fuel costs.
- (2) 2% contingency for operating expenses not including fuel and depreciation.

## NEW CAPITAL INVESTMENTS 2014-2015

		VEHICLES			FACILITIES				EQUIPMENT							
PROJECT	TOTALS	V1.	V2.	V3.	F1.	F2.	F3.	F4.	E2.	E3.	E.8	E4.	E5.	E6.	E.7	E.8
		3 VINE Go Vans	American Canyon Replacement Vehicles	Used Rolling Stock	PNR Lot Enhancements	NV College NB Shelter	American Canyon Park & Ride	SG Transit Center Enhancements	Asset Management Database	CAD-AVL	Automatic Voice Annunciator	POS System	Transit Yard Equipment Upgrades	Security Enhancements - Bus Cameras Phase 1	Electric Vehicle Charging Infrastructure	Q'POD Wheelchair Restraint System
DEPT		8302001	8302004	8302002	8302002	8302002	8302002	8302002	8302002	8302002	8302002	8302002	8302002	8302002	8302002	8302002
FUNDING STATUS		Secured	Secured	Secured	Secured	Awaiting 1B Bond Sale	Secured	Secured	Secured	Secured	Secured	Secured	Secured	Secured	Secured	Secured
<b>Funding Source:</b>																
FTA State of Good Repair	80,000												80,000			
FTA 5311	-															
STATE: TDA (LTF)	2,014,600	19,000		50,000	50,000	284,600	250,000	250,000	50,000	750,000	65,000	70,000		130,000		46,000
STATE: Prop. 1B	600,700	232,700	152,500			215,500										
MTC: RM2 Capital	200,000				50,000		150,000									
Other Funds	216,000													\$20,000	\$75,000	\$121,000
TOTAL FOR YEAR	\$3,111,300	\$251,700	\$152,500	\$50,000	\$100,000	\$500,100	\$400,000	\$250,000	\$50,000	\$750,000	\$65,000	\$70,000	\$80,000	\$150,000	\$75,000	\$167,000
TOTAL PROJECT COSTS	\$3,111,300	\$251,700	\$152,500	\$50,000	\$100,000	\$500,100	\$400,000	\$250,000	\$50,000	\$750,000	\$65,000	\$70,000	\$80,000	\$150,000	\$75,000	\$167,000

Approved FY11/12
Approved FY11/12
Approved FY11/12
Approved FY11/12
Approved FY11/12
Approved FY13/14
Approved FY11/12

<b>Carryover, Previously approved</b>	<b>\$1,704,300</b>	<b>55%</b>
<b>New Projects</b>	<b>\$1,407,000</b>	<b>45%</b>
	<b>\$3,111,300</b>	<b>100%</b>

# Budget Inputs-CMA

## Statement of Revenue, Expenses

Includes AVAA and TFCA (for Informational Purposes)

Updated 4/18/14 at 10:00am

	A	C	D	F
			(C-A) Draft - Approved	
	APPROVED BUDGET FY 2013-14	DRAFT BUDGET FY2014-15	\$ Difference	% Difference
<b>OPERATING REVENUES</b>				
REV- OPERATIONS				
1 Farebox	-	-	-	0.0%
2 Farebox Contribution	-	-	-	0.0%
3 Ad Revenue and Other Operating Revenue	-	-	-	0.0%
4 <b>TOTAL - OPERATIONAL REVENUE</b>	-	-	-	0.0%
5				
6 <b>TOTAL- Transportation Development Act</b>	1,010,048	1,217,900	207,852	20.6%
7				
8 REV- INTERGOVERNMENTAL				
11 Federal: FHWA	998,000	1,000,000	2,000	0.2%
12 Federal: Other	1,250,000	1,250,000	-	0.0%
13 State: State Transit Assistance (STA)	-	-	-	0.0%
14 Regional: Other	461,700	461,700	-	0.0%
15 Regional: MTC	35,000	35,000	-	0.0%
16 PPM	117,000	117,000	-	0.0%
17 State: Other	549,700	549,700	-	0.0%
18 Jurisdictions	236,300	236,300	-	0.0%
19 TFCA	200,000	200,000	-	0.0%
20 TFCA Admin	10,000	10,000	-	0.0%
21 AVAA	136,000	136,000	-	0.0%
22 Public Transit Salary Chargeback	335,000	352,000	17,000	5.1%
23 <b>TOTAL- INTERGOVERNMENTAL REV</b>	4,328,700	4,347,700	19,000	0.4%
24				
25 <b>INTEREST</b>	8,000	8,000	-	0.0%
26				
27 <b>TOTAL REVENUES</b>	<b>5,346,748</b>	<b>5,573,600</b>	<b>226,852</b>	<b>4.2%</b>
28				
<b>OPERATING EXPENSES</b>				
PERSONNEL COSTS				
32 Salaries and Wages*	1,238,800	1,295,000	56,200	4.5%
33 Employer Payroll Taxes	36,000	37,200	1,200	3.3%
34 Retirement	143,300	156,000	12,700	8.9%
35 Other Benefits (Dental, LTD, Vision)	24,000	24,000	-	0.0%
36 Health	145,000	159,600	14,600	10.1%
37 Medicare	17,400	18,700	1,300	7.5%
38 Employee Assistance Program (EAP)	3,000	3,000	-	0.0%
39 Workers Compensation	8,400	10,200	1,800	21.4%
40 OPEB Contribution	27,000	40,000	13,000	48.1%
41 457 Employer Contribution	12,000	12,000	-	0.0%
42 Cell Phone	600	600	-	0.0%
44 <b>TOTAL PERSONNEL COSTS</b>	1,655,500	1,756,300	100,800	6.1%
45				
46 OPERATING EXPENSES				
47 Administration Services	12,300	12,300	-	0.0%
48 Accounting/Auditing Services	70,000	70,000	-	0.0%
49 Information Technology Service	73,248	76,000	2,752	3.8%
50 Legal Services	63,000	80,000	17,000	27.0%
51 Temporary/Contract Help	10,000	10,000	-	0.0%
52 Planning/Professional Services & Programming	2,889,500	3,015,000	125,500	4.3%
53 Security Services	49,000	42,800	(6,200)	-12.7%
54 Maintenance-Equipment	12,000	10,000	(2,000)	-16.7%
55 Purchase Transportation	-	-	-	0.0%
56 Maintenance-Buildings/Improvement	52,800	50,000	(2,800)	-5.3%
57 Maintenance- Software	45,000	36,000	(9,000)	-20.0%
58 Maintenance-Vehicles	2,000	2,000	-	0.0%
59 Rents and Leases - Equipment	9,600	9,000	(600)	-6.3%
60 Rents and Leases - Bldg/Land	-	-	-	0.0%
61 Insurance - Premiums	55,000	55,000	-	0.0%
62 Communications/Telephone	6,000	6,000	-	0.0%
63 Advertising/Marketing	4,000	12,000	8,000	200.0%
64 Printing & Binding	14,900	15,000	100	0.7%
65 Bank Charges	1,200	1,500	300	25.0%
66 Public/ Legal Notices	3,200	4,000	800	25.0%
67 Training Conference Expenses	25,000	32,000	7,000	28.0%
68 Business Travel/Mileage	5,000	7,500	2,500	50.0%
69 Office Expenses	30,000	25,000	(5,000)	-16.7%
70 Freight/Postage	5,600	5,000	(600)	-10.7%
71 Books/Periodicals/Subscriptions	4,000	4,000	-	0.0%
72 Memberships/Certifications	21,900	30,000	8,100	37.0%
73 Utilities - Electric	36,000	20,000	(16,000)	-44.4%
74 Fuel	5,000	1,200	(3,800)	-76.0%
75 AVAA	136,000	136,000	-	0.0%
77 Operations Contingency (2)	50,000	50,000	-	0.0%
78 <b>TOTAL OPERATING EXPENSES</b>	3,691,248	3,817,300	126,052	3.4%
79				
80 <b>TOTAL OPERATING COSTS</b>	<b>5,346,748</b>	<b>5,573,600</b>	<b>226,852</b>	<b>4.2%</b>
81				
82 <b>NET CHANGE IN OPERATIONS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
83				
84 Depreciation Expense	30,000	30,000	-	0.0%
85				
<b>CAPITAL REVENUES</b>				
93 Local Transit Capital/ STA (TDA)	-	-	-	0.0%
94 Other Government Agencies	-	-	-	0.0%
95 <b>TOTAL CAPITAL REVENUES</b>	-	-	-	0.0%
96				
<b>CAPITAL PURCHASES</b>				
99 Security Equipment	-	-	-	0.0%
100 Equipment	-	-	-	0.0%
101 Vehicles	-	-	-	0.0%
102 Buildings- Transit Center	-	-	-	0.0%
103 Buildings & Improvements	-	-	-	0.0%
104 <b>TOTAL CAPITAL EXPENSES</b>	-	-	-	0.0%
105				
106 <b>NET CHANGE IN CAPITAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

(1) 20% contingency for fuel costs.

(2) 2% contingency for operating expenses not including fuel and depreciation.

Increase w/o Contingencies; Consulting Svcs	101,352	4.2%
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### OTHER NOTES

32. Includes Extra Help for P/T Mileage Reimbursement Grant Administrator and P/T Planner  
52. From Consulting Budget

# Planning/Professional Services & Programming Details

No.	Elective	Regulatory	<b>CMA/Transit Special Projects/Studies</b>	Funding	2013-2014	2014-2015	Status
<b>Planning/Professional Services</b>							
1		✓	Active Transportation Plan- Pedestrian Focused	CMA Planning	\$50,000	\$300,000	Carryover, Increase Budget
2	✓		American Canyon Park N Ride	Regional Measure 2 & TPI	35,000	35,000	Carryover
3	✓		Annual Report- NCTPA	Transportation Development Act	10,000	10,000	Continued Funding
4	✓		Bike Plan Updates and Revisions	Transportation Development Act	25,000	25,000	Continued Funding
5	✓		Bike & Pedestrian Enhancements/Upgrades	CMA Planning	5,000	5,000	Carryover
6		✓	Community-wide Based Transportation Plan- update (Transit)	Lifeline	80,000	80,000	Carryover
7	✓		Countywide Plan- Napa's Transportation Future (1)	CMA Planning	150,000	150,000	Continued Funding
8	✓		Gateway Corridor - Hwy 29 Study	Federal	250,000	35,000	Carryover, Increase Budget
9	✓		Napa Valley Vine Trail (multiyear)	Federal	1,000,000	500,000	Carryover
10	✓		State Advocacy Services- Lobbying Services	Transportation Development Act	35,000	35,000	Continued Funding
11		✓	Transit Service Route Assessment Route 10/11	Transportation Development Act	49,500	50,000	Carryover
12		✓	Travel Demand Update (1)	CMA Planning	50,000	50,000	Carryover
13	✓		Website Enhancements-Upgrades	Transportation Development Act	15,000	15,000	Continued Funding
14	✓		Maintenance Yard and Fueling Facility NEPA/CEQA	Transportation Development Act	-	250,000	New Project
15	✓		Maintenance Yard and Fueling Facility PS&E	Transportation Development Act	-	250,000	New Project
16	✓		SR 29 Corridor Bus Rapid Transit Study	Transportation Development Act	-	200,000	New Project
17	✓		Imola Pedestrian/Bike Enhancement	Transportation Development Act	-	25,000	New Project
18	✓		Federal Advocacy Program (Shared)	Transportation Development Act	-	20,000	New Project
			Travel Behavior Study	CMA Planning	150,000	-	
			Soscal Flyover study (CMA/TLU)	PPM/CMA	100,000	-	
			Disparity Study	CMA Planning	50,000	-	
			California Street Class II Bike Lane- City of Napa	PPM/TDA	50,000	-	
			Maintenance Yard and Fueling Feasibility Study	Transportation Development Act	175,000	-	
			Limited English Proficiency	Transportation Development Act	100,000	-	
			Onboard Surveys	CMA Planning	50,000	-	
			Project Study Report/PID (Calistoga)	PPM/CMA	200,000	-	
			Capital Projects Dashboard	Transportation Development Act	25,000	-	
			<b>Planning/Professional Services Total</b>			<b>2,035,000</b>	
<b>Programming</b>							
19	✓		Agriculture Vanpool program	Transportation Development Act	20,000	15,000	Continued Funding
20		✓	Bay Area Air Quality Management District- TFCA	Transportation for Clean Air	400,000	400,000	Continued Funding
21	✓		Safe Routes To Schools (Caltrans)	Safe Routes to School	250,000	420,000	New Funding
22	✓		Active Transportation Program- Outreach & Supplies	Transportation Development Act	-	10,000	New Project
23	✓		Mileage Reimbursement Program*	5317 New Freedom	-	80,000	New Project
24	✓		Spare the Air Youth Transit Incentive	Transit Education Program	-	55,000	New Project
			<b>Programming Total</b>			<b>980,000</b>	
			<b>TOTAL CMA SPECIAL PROJECTS</b>		<b>3,324,500</b>	<b>3,015,000</b>	

\*5317 Administrator Costs in Salary and Wages Expense

			<b>Public Transit Special Projects</b>	Funding	2013-2014	2014-2015	
25	✓		Consulting Services for New Flyer Buses	Transportation Development Act	\$85,000	\$15,000	Carryover
					<b>\$85,000</b>	<b>\$15,000</b>	
			<b>TOTAL PROFESSIONAL FEES/ CONSULTING SERVICES</b>		<b>3,409,500</b>	<b>3,030,000</b>	

**Notes**

(1) Pursue Outside Funding

	New Projects	1,310,000	43%
	Carrover, Continued Funding	1,720,000	57%
		3,030,000	100%
	Regulatory	\$880,000	29%
	Elective	2,150,000	71%
		\$3,030,000	100%

# Budget Inputs- VINE FAMILY TRANSIT OF SERVICES

Statement of Revenue, Expenses

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(C-A)  
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2 Farebox Contribution	94,800	94,900	100	0.1%
3 Ad Revenue and Other Operating Revenue	52,900	92,900	40,000	75.6%
4 <b>TOTAL - OPERATIONAL REVENUE</b>	1,336,300	1,505,360	169,060	12.7%
5				
6 <b>TOTAL- Transportation Development Act</b>	5,279,622	5,346,640	67,018	1.3%
7				
8 REV- INTERGOVERNMENTAL				
9 Federal: FTA 5307, Operating	1,563,100	1,552,900	(10,200)	-0.7%
10 Federal: FTA 5311 Operating	670,900	550,500	(120,400)	-17.9%
13 State: State Transit Assistance (STA)	1,494,600	1,250,100	(244,500)	-16.4%
14 Regional: Other	-	-	-	0.0%
15 Regional: MTC	390,000	390,000	-	0.0%
23 <b>TOTAL- INTERGOVERNMENTAL REV</b>	4,118,600	3,743,500	(375,100)	-9.1%
24				
25 <b>INTEREST</b>	19,600	22,000	2,400	12.2%
26				
27 <b>TOTAL REVENUES</b>	10,754,122	10,617,500	(136,622)	-1.3%
28				
29 <b>OPERATING EXPENSES</b>				
30				
31 <b>PERSONNEL COSTS</b>				
43 Salary Chargeback to Public Transit	333,900	352,000	18,100	5.4%
44 <b>TOTAL PERSONNEL COSTS</b>	333,900	352,000	18,100	5.4%
45				
46 <b>OPERATING EXPENSES</b>				
47 Administration Services	-	-	-	0.0%
48 Accounting/Auditing Services	27,000	26,700	(300)	-1.1%
49 Information Technology Service	21,300	29,400	8,100	38.0%
50 Legal Services	11,000	10,500	(500)	-4.5%
51 Temporary/Contract Help	10,000	10,000	-	0.0%
52 Planning/Professional Services & Programming	85,000	15,000	(70,000)	-82.4%
53 Security Services	-	9,000	9,000	0.0%
54 Maintenance-Equipment	35,000	-	(35,000)	-100.0%
55 Purchase Transportation	7,716,002	7,764,500	48,498	0.6%
56 Maintenance-Buildings/Improvem	6,000	88,700	82,700	1378.3%
57 Maintenance- Software	-	-	-	0.0%
58 Maintenance-Vehicles	235,000	110,000	(125,000)	-53.2%
59 Rents and Leases - Equipment	-	-	-	0.0%
60 Rents and Leases - Bldg/Land	35,000	36,000	1,000	2.9%
61 Insurance - Premiums	15,000	-	(15,000)	-100.0%
62 Communications/Telephone	2,400	2,500	100	4.2%
63 Advertising/Marketing	223,000	128,000	(95,000)	-42.6%
64 Printing & Binding	46,300	45,000	(1,300)	-2.8%
65 Bank Charges	-	3,000	3,000	0.0%
66 Public/ Legal Notices	2,000	2,000	-	0.0%
67 Training Conference Expenses	20,000	-	(20,000)	-100.0%
69 Office Expenses	8,000	10,200	2,200	27.5%
70 Freight/Postage	1,000	1,000	-	0.0%
73 Utilities - Electric	14,400	-	(14,400)	-100.0%
74 Fuel	1,598,700	1,501,900	(96,800)	-6.1%
76 Fuel Contingency (1)	139,800	300,400	160,600	114.9%
77 Operations Contingency (2)	168,320	171,700	3,380	2.0%
78 <b>TOTAL OPERATING EXPENSES</b>	10,420,222	10,265,500	(154,722)	-1.5%
79				
80 <b>TOTAL OPERATING COSTS</b>	10,754,122	10,617,500	(136,622)	-1.3%
81				
82 <b>NET CHANGE IN OPERATIONS</b>	-	-	-	0.0%
83				
84 Depreciation Expense	1,732,000	2,032,000	300,000	17.3%
85				
86				
87				
88 <b>CAPITAL REVENUES</b>				
90 Federal: FTA Capital	2,456,000	80,000	(2,376,000)	-96.7%
91 State: Prop. 1B Capital	406,000	600,700	194,700	48.0%
92 RM2 Capital	200,000	200,000	-	0.0%
93 Local Transit Capital/ STA (TDA)	5,647,800	2,014,600	(3,633,200)	-64.3%
94 Other Government Agencies	192,000	216,000	24,000	12.5%
95 <b>TOTAL CAPITAL REVENUES</b>	8,901,800	3,111,300	(5,790,500)	-65.0%
96				
97 <b>CAPITAL PURCHASES</b>				
98				
99 Security Equipment	25,000	130,000	105,000	420.0%
100 Equipment	1,180,000	1,277,000	97,000	8.2%
101 Vehicles	3,682,800	454,200	(3,228,600)	-87.7%
102 Buildings- Transit Center	100,000	250,000	150,000	150.0%
103 Buildings & Improvements	3,914,000	1,000,100	(2,913,900)	-74.4%
104 <b>TOTAL CAPITAL EXPENSES</b>	8,901,800	3,111,300	(5,790,500)	-65.0%
105				
106 <b>NET CHANGE IN CAPITAL</b>	-	-	-	0.0%

(1) 20% contingency for fuel costs.

(2) 2 % contingency for operating expenses not including fuel and depreciation.

Increase w/o Contingencies	(\$318,702)	-3.1%
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## PUBLIC TRANSIT STATISTICS

Estimated Passengers	702,400	925,100
Cost Per Passenger	\$15.31	\$10.97
Estimated Service Hours	115,365	131,600
Cost Per Hour of Service- Fully Burdened	\$87.65	\$74.42
Estimated Service Miles	1,650,700	1,687,950

OTHER NOTES

Fuel	\$	1,501,900
Estimated Gallons		400,500
Price/ gallon	\$	3.75

# Budget Inputs- VINE Go

Statement of Revenue, Expenses

Updated 4/18/14 at 10:00am

	A	C	D (C-A) Draft - Approved
	APPROVED BUDGET FY 2013-14	DRAFT BUDGET FY2014-15	\$ Difference
<b>OPERATING REVENUES</b>			
REV- OPERATIONS			
1 Farebox	84,000	62,000	(22,000)
3 Ad Revenue and Other Operating Revenue		-	-
4 <b>TOTAL - OPERATIONAL REVENUE</b>	84,000	62,000	(22,000)
5			
6 <b>TOTAL- Transportation Development Act</b>	540,100	528,300	(11,800)
7			
8 REV- INTERGOVERNMENTAL			
9 Federal: FTA 5307, Operating	300,000	300,000	-
13 State: State Transit Assistance (STA)	275,800	275,800	-
14 Regional: Other	-	-	-
23 <b>TOTAL- INTERGOVERNMENTAL REV</b>	575,800	575,800	-
24			
25 <b>INTEREST</b>	1,000	1,000	-
26			
27 <b>TOTAL REVENUES</b>	1,200,900	1,167,100	(33,800)
28			
<b>OPERATING EXPENSES</b>			
29			
30			
31 <b>PERSONNEL COSTS</b>			
43 Salary Chargeback to Public Transit	30,000	30,000	-
44 <b>TOTAL PERSONNEL COSTS</b>	30,000	30,000	-
45			
46 <b>OPERATING EXPENSES</b>			
48 Accounting/Auditing Services	4,800	4,800	-
49 Information Technology Service	2,000	3,000	1,000
50 Legal Services	2,000	2,000	-
54 Maintenance-Equipment	-	-	-
55 Purchase Transportation	872,000	880,000	8,000
56 Maintenance-Buildings/Improvem	-	10,700	10,700
58 Maintenance-Vehicles	20,000	20,000	-
60 Rents and Leases - Bldg/Land	4,000	4,000	-
63 Advertising/Marketing	10,000	10,000	-
64 Printing & Binding	2,000	2,000	-
69 Office Expenses	1,200	1,200	-
74 Fuel	204,000	150,000	(54,000)
76 Fuel Contingency (1)	20,400	30,000	9,600
77 Operations Contingency (2)	28,500	19,400	(9,100)
78 <b>TOTAL OPERATING EXPENSES</b>	1,170,900	1,137,100	(33,800)
79			
80 <b>TOTAL OPERATING COSTS</b>	1,200,900	1,167,100	(33,800)
81			
82 <b>NET CHANGE IN OPERATIONS</b>	-	-	-
83			
84 Depreciation Expense	115,000	115,000	-
85			
86			
87			
<b>CAPITAL REVENUES</b>			
88			
91 State: Prop. 1B Capital	192,000	232,700	40,700
93 Local Transit Capital/ STA (TDA)	50,000	19,000	(31,000)
95 <b>TOTAL CAPITAL REVENUES</b>	242,000	251,700	9,700
96			
<b>CAPITAL PURCHASES</b>			
97			
98			
101 Vehicles	242,000	251,700	9,700
104 <b>TOTAL CAPITAL EXPENSES</b>	242,000	251,700	9,700
105			
106 <b>NET CHANGE IN CAPITAL</b>	-	-	-
106			
107			
108 (1) 20% contingency for fuel costs.			
109 (2) 2 % contingency for operating expenses not including fuel and depreciation.			
110			
111 Increase w/o Contingencies	(\$34,300)	-3.0%	
112			
<b>VINE GO TRANSIT STATISTICS</b>			
113			
114 Estimated Passengers	18,900	26,000	Farebox*
115 Cost Per Passenger	\$63.54	\$42.99	8.54%
116 Estimated Service Hours	17,645	12,100	
117 Cost Per Hour of Service- Fully Burdened	\$65.29	\$92.37	
Estimated Service Miles	157,700	165,500	

## OTHER NOTES

56. Budget for allocation of Facilities expenses  
 73. Fuel Overbudgeted FY13-14  
 76. Fuel Contingency Increased to 20% due to AB32  
 114. Farebox\* includes Taxi Scrip

Fuel	\$	150,000
Estimated Gallons		40,000
Price/ gallon	\$	3.75

# Budget Inputs-VINE

Statement of Revenue, Expenses

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Updated 4/18/14 at 10:00am

(C-A)  
Draft - Approved

	APPROVED BUDGET FY 2013-14	DRAFT BUDGET FY2014-15	\$ Difference	% Difference
<b>OPERATING REVENUES</b>				
REV- OPERATIONS				
1 Farebox	1,010,000	1,180,000	170,000	16.8%
2 Farebox Contribution	-	-	-	0.0%
3 Ad Revenue and Other Operating Revenue	20,000	60,000	40,000	200.0%
4 <b>TOTAL - OPERATIONAL REVENUE</b>	1,030,000	1,240,000	210,000	20.4%
5				
6 <b>TOTAL- Transportation Development Act</b>	4,150,982	4,291,100	140,118	3.4%
7				
8 REV- INTERGOVERNMENTAL				
9 Federal: FTA 5307,Operating	1,203,100	1,192,900	(10,200)	-0.8%
10 Federal: FTA 5311 Operating	367,300	297,600	(69,700)	-19.0%
12 Federal: Other	-	-	-	0.0%
13 State: State Transit Assistance (STA)	769,000	524,500	(244,500)	-31.8%
14 Regional: Other	-	-	-	0.0%
15 Regional: MTC	390,000	390,000	-	0.0%
23 <b>TOTAL- INTERGOVERNMENTAL REV</b>	2,729,400	2,405,000	(324,400)	-11.9%
24				
25 <b>INTEREST</b>	10,000	12,000	2,000	20.0%
26				
27 <b>TOTAL REVENUES</b>	<b>7,920,382</b>	<b>7,948,100</b>	<b>27,718</b>	<b>0.3%</b>
28				
<b>OPERATING EXPENSES</b>				
29				
31 PERSONNEL COSTS				
43 Salary Chargeback to Public Transit	289,500	300,000	10,500	3.6%
44 <b>TOTAL PERSONNEL COSTS</b>	289,500	300,000	10,500	3.6%
45				
46 OPERATING EXPENSES				
48 Accounting/Auditing Services	15,500	15,000	(500)	-3.2%
49 Information Technology Service	11,500	18,000	6,500	56.5%
50 Legal Services	6,000	5,000	(1,000)	-16.7%
51 Temporary/Contract Help	10,000	10,000	-	0.0%
52 Planning/Professional Services & Programming	85,000	15,000	(70,000)	-82.4%
53 Security Services	-	9,000	9,000	0.0%
54 Maintenance-Equipment	35,000	-	(35,000)	-100.0%
55 Purchase Transportation	5,533,182	5,700,000	166,818	3.0%
56 Maintenance-Buildings/Improvem	6,000	64,000	58,000	966.7%
58 Maintenance-Vehicles	200,000	80,000	(120,000)	-60.0%
60 Rents and Leases - Bldg/Land	25,000	20,000	(5,000)	-20.0%
61 Insurance - Premiums	15,000	-	(15,000)	-100.0%
62 Communications/Telephone	2,400	2,500	100	4.2%
63 Advertising/Marketing	175,000	100,000	(75,000)	-42.9%
64 Printing & Binding	32,000	30,000	(2,000)	-6.3%
65 Bank Charges	-	3,000	3,000	0.0%
66 Public/ Legal Notices	2,000	2,000	-	0.0%
67 Training Conference Expenses	20,000	-	(20,000)	-100.0%
69 Office Expenses	4,500	6,000	1,500	33.3%
70 Freight/Postage	1,000	1,000	-	0.0%
73 Utilities - Electric	14,400	-	(14,400)	-100.0%
74 Fuel	1,219,400	1,200,000	(19,400)	-1.6%
76 Fuel Contingency (1)	100,300	240,000	139,700	139.3%
77 Operations Contingency (2)	117,700	127,600	9,900	8.4%
78 <b>TOTAL OPERATING EXPENSES</b>	7,630,882	7,648,100	17,218	0.2%
79				
80 <b>TOTAL OPERATING COSTS</b>	<b>7,920,382</b>	<b>7,948,100</b>	<b>27,718</b>	<b>0.3%</b>
81				
82 <b>NET CHANGE IN OPERATIONS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
83				
84 Depreciation Expense	1,500,000	1,800,000	300,000	20.0%
85				
86				
87				
<b>CAPITAL REVENUES</b>				
88				
90 Federal: FTA Capital	2,456,000	80,000	(2,376,000)	-96.7%
91 State: Prop. 1B Capital	214,000	215,500	1,500	0.7%
92 RM2 Capital	-	200,000	200,000	0.0%
93 Local Transit Capital/ STA (TDA)	5,297,800	1,995,600	(3,302,200)	-62.3%
94 Other Government Agencies	-	216,000	216,000	0.0%
95 <b>TOTAL CAPITAL REVENUES</b>	7,967,800	2,707,100	(5,260,700)	-66.0%
96				
<b>CAPITAL PURCHASES</b>				
97				
98				
99 Security Equipment	25,000	130,000	105,000	420.0%
100 Equipment	1,180,000	1,277,000	97,000	8.2%
101 Vehicles	3,198,800	50,000	(3,148,800)	-98.4%
102 Buildings- Transit Center	100,000	250,000	150,000	150.0%
103 Buildings & Improvements	3,464,000	1,000,100	(2,463,900)	-71.1%
104 <b>TOTAL CAPITAL EXPENSES</b>	7,967,800	2,707,100	(5,260,700)	-66.0%
105				
106 <b>NET CHANGE IN CAPITAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

(1) 20% contingency for fuel costs.

(2) 2 % contingency for operating expenses not including fuel and depreciation.

Increase w/o Contingencies	(121,882)	-1.6%
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## VINE TRANSIT STATISTICS

Estimated Passengers	600,000	800,000	Farebox
Cost Per Passenger	\$12.84	\$9.48	16.36%
Estimated Service Hours	98,000	99,000	
Cost Per Hour of Service- Fully Burdened	\$78.60	\$76.57	
Estimated Service Miles	1,500,000	1,525,500	

## OTHER NOTES

10. Funding for Route 20 (Solano) and 25 (Sonoma)

54, 61 & 73 Budget Moved to Facilities Sub-division

56. Budget for allocation of Facilities expenses

58. Reduced due to expiration of New Flyer contract.

76. Fuel Contingency Increased to 20% due to AB32

Fuel	\$	1,200,000
Estimated Gallons		320,000
Price/ gallon	\$	3.75

# Budget Inputs- Taxi Scrip

Statement of Revenue, Expenses

Updated 4/18/14 at 10:00am

	A	C	D	F
			(C-A) Draft - Approved	
	APPROVED BUDGET FY 2013-14	DRAFT BUDGET FY2014-15	\$ Difference	% Difference
<b>OPERATING REVENUES</b>				
REV- OPERATIONS				
1 Farebox	65,000	41,000	(24,000)	-36.9%
4 <b>TOTAL - OPERATIONAL REVENUE</b>	65,000	41,000	(24,000)	-36.9%
5				
6 <b>TOTAL- Transportation Development Act</b>	99,300	44,700	(54,600)	-55.0%
7				
8 REV- INTERGOVERNMENTAL				
23 <b>TOTAL- INTERGOVERNMENTAL REV</b>	-	-	-	0.0%
24				
25 <b>INTEREST</b>	1,600	2,000	400	25.0%
26				
27 <b>TOTAL REVENUES</b>	165,900	87,700	(78,200)	-47.1%
28				
<b>OPERATING EXPENSES</b>				
29				
30				
31 PERSONNEL COSTS				
43 Salary Chargeback to Public Transit	2,400	4,000	1,600	66.7%
44 <b>TOTAL PERSONNEL COSTS</b>	2,400	4,000	1,600	66.7%
45				
46 OPERATING EXPENSES				
48 Accounting/Auditing Services	1,600	1,700	100	6.3%
49 Information Technology Service	800	1,000	200	25.0%
50 Legal Services	-	500	500	0.0%
54 Maintenance-Equipment	-	-	-	0.0%
55 Purchase Transportation	152,000	70,000	(82,000)	-53.9%
60 Rents and Leases - Bldg/Land	2,000	2,000	-	0.0%
64 Printing & Binding	6,800	7,500	700	10.3%
69 Office Expenses	300	1,000	700	233.3%
77 Operations Contingency (2)	-	-	-	0.0%
78 <b>TOTAL OPERATING EXPENSES</b>	163,500	83,700	(79,800)	-48.8%
79				
80 <b>TOTAL OPERATING COSTS</b>	165,900	87,700	(78,200)	-47.1%
81				
82 <b>NET CHANGE IN OPERATIONS</b>	-	-	-	0.0%
83				
84 Depreciation Expense	-	-	-	0.0%
85				
(2) 2 % contingency for operating expenses not including fuel and depreciation.				
<b>Increase w/o Contingencies</b>				
	(\$78,200)	-47.1%		

Estimated Passengers 7700  
 Cost Per Passenger \$ 11.39

**OTHER NOTES**

1,029 registered users.  
 55. Overbudgeted for FY13-14

# Budget Inputs- American Canyon

Statement of Revenue, Expenses

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Updated 4/18/14 at 10:00am

(C-A)  
Draft - Approved

	APPROVED BUDGET FY 2013-14	DRAFT BUDGET FY2014-15	\$ Difference	% Difference
<b>OPERATING REVENUES</b>				
REV- OPERATIONS				
1 Farebox	18,000	18,000	-	0.0%
2 Farebox Contribution- City of American Canyon	36,000	25,600	(10,400)	-28.9%
3 Ad Revenue and Other Operating Revenue	2,500	2,500	-	0.0%
4 <b>TOTAL - OPERATIONAL REVENUE</b>	56,500	46,100	(10,400)	-18.4%
5				
6 <b>TOTAL- Transportation Development Act</b>	158,200	173,100	14,900	9.4%
7				
8 REV- INTERGOVERNMENTAL				
9 Federal: FTA 5307, Operating	60,000	60,000	-	0.0%
13 State: State Transit Assistance (STA)	180,000	180,000	-	0.0%
23 <b>TOTAL- INTERGOVERNMENTAL REV</b>	240,000	240,000	-	0.0%
24				
25 <b>INTEREST</b>	2,000	2,000	-	0.0%
26				
27 <b>TOTAL REVENUES</b>	456,700	461,200	4,500	1.0%
28				
29 <b>OPERATING EXPENSES</b>				
30				
31 <b>PERSONNEL COSTS</b>				
43 Salary Chargeback to Public Transit	4,800	6,000	1,200	25.0%
44 <b>TOTAL PERSONNEL COSTS</b>	4,800	6,000	1,200	25.0%
45				
46 <b>OPERATING EXPENSES</b>				
48 Accounting/Auditing Services	1,200	1,200	-	0.0%
49 Information Technology Service	2,000	2,200	200	10.0%
50 Legal Services	800	800	-	0.0%
55 Purchase Transportation	306,000	315,000	9,000	2.9%
56 Maintenance-Buildings/Improvem	-	5,000	5,000	0.0%
58 Maintenance-Vehicles	15,000	10,000	(5,000)	-33.3%
60 Rents and Leases - Bldg/Land	1,000	4,000	3,000	300.0%
63 Advertising/Marketing	10,000	5,000	(5,000)	-50.0%
64 Printing & Binding	3,500	3,500	-	0.0%
69 Office Expenses	500	500	-	0.0%
74 Fuel	96,000	84,000	(12,000)	-12.5%
76 Fuel Contingency (1)	9,600	16,800	7,200	75.0%
77 Operations Contingency (2)	6,300	7,200	900	14.3%
78 <b>TOTAL OPERATING EXPENSES</b>	451,900	455,200	3,300	0.7%
79				
80 <b>TOTAL OPERATING COSTS</b>	456,700	461,200	4,500	1.0%
81				
82 <b>NET CHANGE IN OPERATIONS</b>	-	-	-	0.0%
83				
84 Depreciation Expense	24,000	24,000	-	0.0%
85				
86				
87				
88 <b>CAPITAL REVENUES</b>				
90 Federal: FTA 5307, Capital	-	-	-	0.0%
91 State: Prop. 1B Capital	-	152,500	152,500	0.0%
92 RM2 Capital	150,000	-	(150,000)	-100.0%
93 Local Transit Capital/ STA (TDA)	300,000	-	(300,000)	-100.0%
94 Other Government Agencies	192,000	-	(192,000)	-100.0%
95 <b>TOTAL CAPITAL REVENUES</b>	642,000	152,500	(489,500)	-76.2%
96				
97 <b>CAPITAL PURCHASES</b>				
98				
99 Security Equipment	-	-	-	0.0%
100 Equipment	-	-	-	0.0%
101 Vehicles	242,000	152,500	(89,500)	-37.0%
102 Buildings- Transit Center	-	-	-	0.0%
103 Buildings & Improvements	400,000	-	(400,000)	-100.0%
104 <b>TOTAL CAPITAL EXPENSES</b>	642,000	152,500	(489,500)	-76.2%
105				
106 <b>NET CHANGE IN CAPITAL</b>	-	-	-	0.0%

(1) 20% contingency for fuel costs.

(2) 2 % contingency for operating expenses not including fuel and depreciation.

Increase w/o Contingencies	(\$3,600)	-0.8%
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## AMERICAN CANYON TRANSIT STATISTICS

Estimated Passengers	24,000	27,500	Farebox 10.54%
Cost Per Passenger	\$19.03	\$15.90	
Estimated Service Hours	3,300	6,000	
Cost Per Hour of Service- Fully Burdened	\$133.58	\$72.87	
Estimated Service Miles	57,000	59,000	

## OTHER NOTES

56. Budget for allocation of Facilities expenses  
68. Increase in rent allocation for Transit Center  
76. Fuel Contingency Increased to 20% due to AB32

Fuel	\$	84,000
Estimated Gallons		22,400
Price/ gallon	\$	3.75

# Budget Inputs- Yountville

Statement of Revenue, Expenses

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Updated 4/18/14 at 10:00am

(C-A)  
Draft - Approved

	APPROVED BUDGET FY 2013-14	DRAFT BUDGET FY2014-15	\$ Difference	% Difference
<b>OPERATING REVENUES</b>				
REV- OPERATIONS				
1 Farebox	-	-	-	0.0%
2 Farebox Contribution- Town of Yountville	33,100	33,600	500	1.5%
3 Ad Revenue and Other Operating Revenue	-	-	-	0.0%
4 <b>TOTAL - OPERATIONAL REVENUE</b>	33,100	33,600	500	1.5%
5				
6 <b>TOTAL- Transportation Development Act</b>	177,220	112,200	(65,020)	-36.7%
7				
REV- INTERGOVERNMENTAL				
10 Federal: FTA 5311 Operating	101,200	84,300	(16,900)	-16.7%
13 State: State Transit Assistance (STA)	100,000	100,000	-	0.0%
23 <b>TOTAL- INTERGOVERNMENTAL REV</b>	201,200	184,300	(16,900)	-8.4%
24				
25 <b>INTEREST</b>	2,000	2,000	-	0.0%
26				
27 <b>TOTAL REVENUES</b>	413,520	332,100	(81,420)	-19.7%
28				
<b>OPERATING EXPENSES</b>				
PERSONNEL COSTS				
43 Salary Chargeback to Public Transit	2,400	4,000	1,600	66.7%
44 <b>TOTAL PERSONNEL COSTS</b>	2,400	4,000	1,600	66.7%
45				
OPERATING EXPENSES				
48 Accounting/Auditing Services	1,500	1,600	100	6.7%
49 Information Technology Service	1,000	1,000	-	0.0%
50 Legal Services	600	600	-	0.0%
55 Purchase Transportation	354,000	278,000	(76,000)	-21.5%
56 Maintenance-Buildings/Improvement	-	3,000	3,000	0.0%
60 Rents and Leases - Bldg/Land	1,000	2,000	1,000	100.0%
63 Advertising/Marketing	10,000	6,000	(4,000)	-40.0%
69 Office Expenses	500	500	-	0.0%
74 Fuel	32,000	24,400	(7,600)	-23.8%
76 Fuel Contingency (1)	3,200	4,900	1,700	53.1%
77 Operations Contingency (2)	7,320	6,100	(1,220)	-16.7%
78 <b>TOTAL OPERATING EXPENSES</b>	411,120	328,100	(83,020)	-20.2%
79				
80 <b>TOTAL OPERATING COSTS</b>	413,520	332,100	(81,420)	-19.7%
81				
82 <b>NET CHANGE IN OPERATIONS</b>	-	-	-	0.0%
83				
84 Depreciation Expense	24,000	24,000	-	0.0%
85				
<b>CAPITAL REVENUES</b>				
90 Federal: FTA 5307, Capital	-	-	-	0.0%
92 RM2 Capital	50,000	-	(50,000)	-100.0%
93 Local Transit Capital/ STA (TDA)	-	-	-	0.0%
95 <b>TOTAL CAPITAL REVENUES</b>	50,000	-	(50,000)	-100.0%
96				
<b>CAPITAL PURCHASES</b>				
101 Vehicles	-	-	-	0.0%
103 Buildings & Improvements	50,000	-	(50,000)	-100.0%
104 <b>TOTAL CAPITAL EXPENSES</b>	50,000	-	(50,000)	-100.0%
105				
106 <b>NET CHANGE IN CAPITAL</b>	-	-	-	0.0%

(1) 20% contingency for fuel costs.

(2) 2 % contingency for operating expenses not including fuel and depreciation.

Increase w/o Contingencies	(\$81,900)	-20.3%
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## YOUNTVILLE TROLLEY STATISTICS

Estimated Passengers	29,000	31,400
Cost Per Passenger	\$14.26	\$10.23
Estimated Service Hours	4,700	4,800
Cost Per Hour of Service- Fully Burdened	\$85.74	\$66.90
Estimated Service Miles	29,000	30,450

Farebox	10.46%
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## OTHER NOTES

- 55. Purchased Transportation Overbudgeted FY13-14
- 56. Budget for allocation of Facilities expenses
- 68. Increase in rent allocation for Transit Center
- 76. Fuel Contingency Increased to 20% due to AB32

Fuel	\$	24,400
Estimated Gallons		6,500
Price/ gallon	\$	3.75

# Budget Inputs- St. Helena

## Statement of Revenue, Expenses

Updated 4/18/14 at 10:00am

	A	C	D	F
			(C-A) Draft - Approved	
	APPROVED BUDGET FY 2013-14	DRAFT BUDGET FY2014-15	\$ Difference	% Difference
<b>OPERATING REVENUES</b>				
REV- OPERATIONS				
1 Farebox	2,000	3,360	1,360	68.0%
2 Farebox Contribution- City of St. Helena	15,700	25,700	10,000	63.7%
3 Ad Revenue and Other Operating Revenue	-	-	-	0.0%
4 <b>TOTAL - OPERATIONAL REVENUE</b>	17,700	29,060	11,360	64.2%
5				
6 <b>TOTAL- Transportation Development Act</b>	92,820	101,440	8,620	9.3%
7				
8 REV- INTERGOVERNMENTAL				
10 Federal: FTA 5311 Operating	101,100	84,300	(16,800)	-16.6%
13 State: State Transit Assistance (STA)	69,800	69,800	-	0.0%
23 <b>TOTAL- INTERGOVERNMENTAL REV</b>	170,900	154,100	(16,800)	-9.8%
24				
25 <b>INTEREST</b>	1,000	1,000	-	0.0%
26				
27 <b>TOTAL REVENUES</b>	282,420	285,600	3,180	1.1%
28				
<b>OPERATING EXPENSES</b>				
29				
30				
31 <b>PERSONNEL COSTS</b>				
43 Salary Chargeback to Public Transit	2,400	4,000	1,600	66.7%
44 <b>TOTAL PERSONNEL COSTS</b>	2,400	4,000	1,600	66.7%
45				
46 <b>OPERATING EXPENSES</b>				
47 Administration Services	-	-	-	0.0%
48 Accounting/Auditing Services	1,200	1,200	-	0.0%
49 Information Technology Service	2,000	2,000	-	0.0%
50 Legal Services	800	800	-	0.0%
55 Purchase Transportation	237,620	237,000	(620)	-0.3%
56 Maintenance-Buildings/Improvement	-	3,000	3,000	0.0%
60 Rents and Leases - Bldg/Land	1,000	2,000	1,000	100.0%
63 Advertising/Marketing	8,000	2,000	(6,000)	-75.0%
64 Printing & Binding	1,000	1,000	-	0.0%
69 Office Expenses	500	500	-	0.0%
74 Fuel	22,300	22,500	200	0.9%
76 Fuel Contingency (1)	2,300	4,500	2,200	95.7%
77 Operations Contingency (2)	3,300	5,100	1,800	54.5%
78 <b>TOTAL OPERATING EXPENSES</b>	280,020	281,600	1,580	0.6%
79				
80 <b>TOTAL OPERATING COSTS</b>	282,420	285,600	3,180	1.1%
81				
82 <b>NET CHANGE IN OPERATIONS</b>	-	-	-	0.0%
83				
84 Depreciation Expense	24,000	24,000	-	0.0%

(1) 20% contingency for fuel costs.

(2) 2 % contingency for operating expenses not including fuel and depreciation.

Increase w/o Contingencies	(820)	-0.3%
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### ST. HELENA SHUTTLE STATISTICS

Estimated Passengers	10,500	16,500	Farebox 10.53%
Cost Per Passenger	\$26.90	\$16.73	
Estimated Service Hours	4,300	4,300	
Cost Per Hour of Service- Fully Burdened	\$64.38	\$64.19	
Estimated Service Miles	21,700	22,700	

### OTHER NOTES

56. Budget for allocation of Facilities expenses

68. Increase in rent allocation for Transit Center

76. Fuel Contingency Increased to 20% due to AB32

Fuel	\$	22,500
Estimated Gallons		6,000
Price/ gallon	\$	3.75

# Budget Inputs- Calistoga

## Statement of Revenue, Expenses

Updated 4/18/14 at 10:00am

	A	C	D	F
	APPROVED BUDGET FY 2013-14	DRAFT BUDGET FY2014-15	(C-A) Draft - Approved \$ Difference	% Difference
<b>OPERATING REVENUES</b>				
REV- OPERATIONS				
1 Farebox	9,600	13,200	3,600	37.5%
2 Farebox Contribution- City of Calistoga	10,000	10,000	-	0.0%
3 Ad Revenue and Other Operating Revenue- CTBID	30,400	30,400	-	0.0%
4 <b>TOTAL - OPERATIONAL REVENUE</b>	50,000	53,600	3,600	7.2%
5				
6 <b>TOTAL- Transportation Development Act</b>	61,000	95,800	34,800	57.0%
7				
8 REV- INTERGOVERNMENTAL				
10 Federal: FTA 5311 Operating	101,300	84,300	(17,000)	-16.8%
13 State: State Transit Assistance (STA)	100,000	100,000	-	0.0%
23 <b>TOTAL- INTERGOVERNMENTAL REV</b>	201,300	184,300	(17,000)	-8.4%
24				
25 <b>INTEREST</b>	2,000	2,000	-	0.0%
26				
27 <b>TOTAL REVENUES</b>	314,300	335,700	21,400	6.8%
28				
29 <b>OPERATING EXPENSES</b>				
30				
31 <b>PERSONNEL COSTS</b>				
43 Salary Chargeback to Public Transit	2,400	4,000	1,600	66.7%
44 <b>TOTAL PERSONNEL COSTS</b>	2,400	4,000	1,600	66.7%
45				
46 <b>OPERATING EXPENSES</b>				
48 Accounting/Auditing Services	1,200	1,200	-	0.0%
49 Information Technology Service	2,000	2,200	200	10.0%
50 Legal Services	800	800	-	0.0%
54 Maintenance-Equipment	-	-	-	0.0%
55 Purchase Transportation	261,200	284,500	23,300	8.9%
56 Maintenance-Buildings/Improvem	-	3,000	3,000	0.0%
60 Rents and Leases - Bldg/Land	1,000	2,000	1,000	100.0%
63 Advertising/Marketing	10,000	5,000	(5,000)	-50.0%
64 Printing & Binding	1,000	1,000	-	0.0%
69 Office Expenses	500	500	-	0.0%
74 Fuel	25,000	21,000	(4,000)	-16.0%
76 Fuel Contingency (1)	4,000	4,200	200	5.0%
77 Operations Contingency (2)	5,200	6,300	1,100	21.2%
78 <b>TOTAL OPERATING EXPENSES</b>	311,900	331,700	19,800	6.3%
79				
80 <b>TOTAL OPERATING COSTS</b>	314,300	335,700	21,400	6.8%
81				
82 <b>NET CHANGE IN OPERATIONS</b>	-	-	-	0.0%
83				
84 Depreciation Expense	45,000	45,000	-	0.0%

(1) 20% contingency for fuel costs.

(2) 2 % contingency for operating expenses not including fuel and depreciation.

Increase w/o Contingencies	20,100	6.6%
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### CALISTOGA SHUTTLE STATISTICS

Estimated Passengers	20,000	23,700	Farebox 16.48%
Cost Per Passenger	\$15.72	\$13.72	
Estimated Service Hours	5,000	5,400	
Cost Per Hour of Service- Fully Burdened	\$61.02	\$60.22	
Estimated Service Miles	43,000	50,300	

### OTHER NOTES

2. Flat Rate from City of Calistoga
3. Flat Rate from Calistoga Tourism Bureau
43. Was underbudgeted for FY2013-14
55. Was underbudgeted for FY2013-14
56. Budget for allocation of Facilities expenses
68. Increase in rent allocation for Transit Center
76. Fuel Contingency Increased to 20% due to AB32

Fuel	\$	21,000
Estimated Gallons		5,600
Price/ gallon	\$	3.75

# Budget Inputs-VINE Facilities (Park & Rides/Transit Yard)

Statement of Revenue, Expenses

A

C

D

F

For Informational Purposes Only. Department has been fully allocated into public transit fund.

Updated 4/18/14 at 10:00am

(C-A)  
Draft - Approved

	APPROVED BUDGET FY 2013-14	DRAFT BUDGET FY2014-15	\$ Difference	% Difference
<b>OPERATING REVENUES</b>				
REV- OPERATIONS				
3 Ad Revenue and Other Operating Revenue	-	18,000	18,000	0.0%
4 <b>TOTAL - OPERATIONAL REVENUE</b>	-	18,000	18,000	0.0%
5				
6 <b>TOTAL- Transportation Development Act</b>	-	-	-	0.0%
7				
8 REV- INTERGOVERNMENTAL				
22 Intrafund Revenue	-	70,700	70,700	0.0%
23 <b>TOTAL- INTERGOVERNMENTAL REV</b>	-	70,700	70,700	0.0%
24				
25 <b>INTEREST</b>	-	-	-	0.0%
26				
27 <b>TOTAL REVENUES</b>	-	88,700	88,700	0.0%
28				
29 <b>OPERATING EXPENSES</b>				
30				
31 PERSONNEL COSTS				
43 Salary Chargeback to Public Transit	-	-	-	0.0%
44 <b>TOTAL PERSONNEL COSTS</b>	-	-	-	0.0%
45				
46 OPERATING EXPENSES				
48 Accounting/Auditing Services	-	400	400	0.0%
54 Maintenance-Equipment	-	25,000	25,000	0.0%
55 Purchase Transportation	-	-	-	0.0%
56 Maintenance-Buildings/Improvem	-	13,200	13,200	0.0%
57 Maintenance- Software	-	-	-	0.0%
58 Maintenance-Vehicles	-	-	-	0.0%
60 Rents and Leases - Bldg/Land	-	26,000	26,000	0.0%
61 Insurance - Premiums	-	11,500	11,500	0.0%
62 Communications/Telephone	-	1,800	1,800	0.0%
73 Utilities - Electric	-	8,400	8,400	0.0%
77 Operations Contingency (2)	-	2,400	2,400	0.0%
78 <b>TOTAL OPERATING EXPENSES</b>	-	88,700	88,700	0.0%
79				
80 <b>TOTAL OPERATING COSTS</b>	-	88,700	88,700	0.0%
81				
82 <b>NET CHANGE IN OPERATIONS</b>	-	-	-	0.0%
83				
84 Depreciation Expense	-	-	-	0.0%

(2) 2 % contingency for operating expenses not including fuel and depreciation.

OTHER NOTES

60. Expo Parking

**CONSOLIDATED NCTPA BUDGET - PLANNING AND TRANSIT  
EXPLANATION SHEET**

**OPERATING REVENUES**

<b>REV- OPERATIONS</b>	
Farebox	Revenue collected from farebox and taxi scrip program.
Farebox Contribution	Local jurisdictions contribution to farebox to meet farebox ratio requirement agreed to by MTC.
Ad Revenue	Operational revenue generated by advertising posted on VINE and ACT buses.
<b>TOTAL - OPERATIONAL REVENUE</b>	

<b>LOCAL TRANSPORTATION FUNDS (TDA)</b>	Local transportation funds allocated for transportation operating assistance and planning/administration assistance.
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**REV- INTERGOVERNMENTAL**

Federal: FTA 5307, Operating	Federal funds available to urbanized areas for transit operating assistance.
Federal: FTA 5311 (Rural Routes)	FTA transportation operating assistance for rural routes/areas.
Federal: FHWA (CMA/TLU)	FHWA transportation planning funds.
Federal: Other	Other federal funds for transportation, operations or planning purposes.
State: State Transit Assistance (STA)	State funds derived formally derived from gasoline tax used for transportation operating assistance. Funds now appropriated by legislative action.
Regional: Other	Other local funds for transportation or planning purposes.
Regional: MTC	Operating assistance funds from MTC.
State: Planning, Programming, Monitoring (PPM)	Funds for programs, studies and reports (PS&R's). MPOs can use up to 1% of their STIP money for PPM. PPM can be used either for planning activities or for project development.
State: Other	State grants for planning/transit purposes.
Jurisdictions	Local assistance for operating assistance or planning purposes or initiatives.
TFCA	Transportation for Clean Air (TFCA) funds for local jurisdiction projects.
TFCA Admin	Administration Fee charged to the Transportation for Clean Air (TFCA) program.
State: Abandoned Vehicle Abate Auth (AVAA)	Abandoned Vehicle Abatement Authority funds from \$1 vehicle license fee.
Interfund Revenue	Revenue transfer between budget subdivisions
<b>TOTAL- INTERGOVERNMENTAL REV</b>	

<b>INTEREST</b>	Interest income from NCTPA cash accounts.
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**TOTAL REVENUES**

**OPERATING EXPENSES**

**PERSONNEL COSTS**

Salaries and Wages	Regular salaries and wages.
Employer Payroll Taxes	Federal, State, and other employer payroll taxes.
Retirement	PERS retirement benefits.
Dental/Vision/Life/LTD	Employer paid dental, vision, life insurance and long term disability insurance.
Health	Employer paid health premiums.
Medicare	Employer paid medicare taxes.
Employee Assistance Program (EAP)	Employer paid EAP benefits.
Workers Compensation	State workers compensation expense.
OPEB Expense	Annual Required Contribution (ARC) to CERBT (OPEB) fund
457 Employer Contribution	Annual employer contribution to 457 plan.
Other Benefits	All other medical benefits excluding health.
Salary Chargeback to Public Transit	All personnel costs allocated to transit cost centers.
<b>TOTAL PERSONNEL COSTS</b>	

**OPERATING EXPENSES**

Administration Services	Non-professional administrative expenses.
Accounting/Auditing Services	Professional service expenses related to external audit and county services.
Information Technology Service	Professional services expenses related to information technology system county services.
Legal Services	Professional services expenses related to external legal and county counsel services.
Temporary/Contract Help	Expenses for temporary administrative help.
Professional Fees	Professional service expenses for studies/reports for planning purposes. Also, expenses related to programs with funding noted above in intergovernmental revenue section- i.e. TE, CMA, Ag Vanpool program, and BAAQMD.
Security Services	Professional security service expense.
Maintenance: Equipment	Small equipment purchases and maintenance expenses.
Purchased Transportation	Expenses recognized for services provided by transportation services provider and insurance costs related to maintaining the transit fleet.
Maintenance: Building & Improvements	Maintenance expenses for facilities.
Maintenance: Software	Software licensing and maintenance expenses.
Maintenance: Vehicles	Vehicle maintenance expenses.
Rents and Leases - Equipment	Office equipment lease expenses.
Rents and Leases - Bldg/Land	Rent expenses for bus parking and public transit allocation for SGTC.
Insurance - Premiums	Property and liability insurance excluding transit fleet and vehicles.
Communications/Telephone	Internet and telecommunications expenses.
Advertising/Marketing	Marketing expenses and campaigns.
Printing & Binding	Printing expenses for reports, literature, maps.
Bank Charges	Credit card processing and account maintenance expenses.
Public/Legal Notices	Expenses for advertising of public and legal notices.
Training/Conference Expenses	Course registration expenses and ancillaries related to attending a course/seminar/training session.
Business Travel/Mileage	Transportation costs for travelling at events and meetings, etc.
Office Expenses	Office supplies and maintenance of facilities.
Freight/Postage	Postage/courier expenses
Books/Periodicals/Subscriptions	Expenses related to the purchase of books and journalistic material.
Memberships/Certifications	Membership fees.
Utilities - Electric	Utilities expenses.
Fuel	Fuel costs for transit fleet and Agency vehicles.
AVAA	Disbursements for Abandoned Vehicle Abatement Authority.
Fuel Contingency	10% contingency for fuel cost volatility.
Operations Contingency	2% contingency for operating expenses not including fuel and depreciation.
<b>TOTAL OPERATING EXPENSES</b>	

**TOTAL OPERATING COSTS**

Summation of personnel and operating expenses

**NET CHANGE IN OPERATIONS**

Surplus or deficit

<b>DEPRECIATION</b>	Non-cash expense recognized due to the reduction in value of an asset.
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**CAPITAL REVENUES**

Federal: FTA 5307, Capital	Federal funds available to urbanized areas for transit capital purchases.
State: Prop. 1B Capital	Public Transportation Modernization, Improvement and Service Enhancements Program (Prob 1B) used for capital purchases.
RM2 Capital	Capital funds from RM2 funding source.
Local Transit Capital (STA/TDA)	Local transportation funds (STA/TDA) used for capital purchases.
Other Government Agencies	Other State or Federal capital funding sources.
<b>TOTAL CAPITAL REVENUES</b>	

**CAPITAL EXPENSES**

Security Equipment	Maintenance costs for security monitoring of premises and purchase of security equipment such as gates and cameras.
Equipment	Capital purchase of equipment of a value greater than \$5,000 for a single item.
Vehicles	Capital purchases of vehicles.
Buildings - Transit Center	Capital expenses related to the Soscol Gateway Transit Center
Buildings & Improvements	Capital purchases of buildings, shelters, and other amenities.
<b>TOTAL CAPITAL EXPENSES</b>	

**NET CHANGE IN CAPITAL**

## Glossary of Acronyms

<b>AB 32</b>	Global Warming Solutions Act
<b>ADA</b>	American with Disabilities Act
<b>AVAA</b>	Abandoned Vehicle Abatement Authority
<b>AVL</b>	Automatic Vehicle Locator
<b>BAAQMD</b>	Bay Area Air Quality Management District
<b>BRT</b>	Bus Rapid Transit
<b>CAD</b>	Computer Aided Dispatch
<b>Caltrans</b>	California Department of Transportation
<b>CEQA</b>	California Environmental Quality Act
<b>CIP</b>	Capital Investment Program
<b>CMA's</b>	Congestion Management Agencies
<b>EIR</b>	Environmental Impact Report
<b>FHWA</b>	Federal Highway Administration
<b>FTA</b>	Federal Transit Administration
<b>FY</b>	Fiscal Year
<b>JARC</b>	Job Access and Reverse Commute
<b>MTC</b>	Metropolitan Transportation Commission
<b>NCTPA</b>	Napa County Transportation and Planning Agency
<b>NEPA</b>	National Environmental Policy Act
<b>NVTA</b>	Napa Valley Transportation Authority
<b>OBAG</b>	One Bay Area Grant
<b>OPEB</b>	Other Post-Employment Benefits
<b>PDA</b>	Priority Development Areas
<b>PID</b>	Project Initiation Document
<b>PPM</b>	Planning Programming & Monitoring
<b>PSE</b>	Plan, Specification & Estimate
<b>PSR</b>	Project Study Report
<b>RM2</b>	Regional Measure 2 (Bridge Toll)
<b>RTIP</b>	Regional Transportation Improvement Program
<b>SGTC</b>	Soscol Gateway Transit Center
<b>SR</b>	State Route
<b>SRTS</b>	Safe Routes to School
<b>STA</b>	State Transit Assistance
<b>STIP</b>	State Transportation Improvement Program
<b>STP</b>	Surface Transportation Program
<b>TDA</b>	Transportation Development Act
<b>TFCA</b>	Transportation Fund for Clean Air
<b>TIP</b>	Transportation Improvement Program
<b>TLU</b>	Transportation & Land Use
<b>TOD</b>	Transit-Oriented Development
<b>TPI</b>	Transit Performance Initiative