

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559



## Agenda - Final

Wednesday, May 15, 2019  
1:30 PM

NVTA Conference Room

### NVTA Board of Directors

All materials relating to an agenda item for an open session of a regular meeting of the NVTA Board of Directors are posted on the NVTA website at <https://nctpa.legistar.com/Calendar.aspx> at least 72 hours prior to the meeting and will be available for public inspection, on and after at the time of such distribution, in the office of the Secretary of the NVTA Board of Directors, 625 Burnell Street, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for NVTA Holidays. Materials distributed to the present members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the NVTA Board or staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

Members of the public may speak to the Board on any item at the time the Board is considering the item. Please complete a Speaker's Slip, which is located on the table near the entryway, and then present the slip to the Board Secretary. Also, members of the public are invited to address the Board on any issue not on today's agenda under Public Comment. Speakers are limited to three minutes.

This Agenda shall be made available upon request in alternate formats to persons with a disability. Persons requesting a disability-related modification or accommodation should contact Karrie Sanderlin, NVTA Board Secretary, at (707) 259-8633 during regular business hours, at least 48 hours prior to the time of the meeting.

This Agenda may also be viewed online by visiting the NVTA website <https://legistar.com/Calendar.aspx>

Note: Where times are indicated for agenda items, they are approximate and intended as estimates only, and may be shorter or longer as needed.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Adoption of the Agenda
5. Public Comment
6. Chairperson's, Board Members', Metropolitan Transportation Commissioner's, and Association of Bay Area Governments Update
7. Director's Update
8. Caltrans' Update

Note: Where times are indicated for the agenda item, they are approximate and intended as estimates only and may be shorter or longer as needed.

#### **9. CONSENT AGENDA ITEMS (9.1 - 9.5)**

**9.1 Meeting Minutes of April 17, 2019 (Karrie Sanderlin) (Pages 9-14)**

**Recommendation:** Board action will approve the meeting minutes of April 17, 2019.

**Estimated Time:** 1:45 p.m.

**Attachments:** [Draft Minutes](#)

**9.2 Annual Election of Chair and Vice Chair (Karrie Sanderlin) (Pages 15-16)**

**Recommendation:** Board action will approve the second of a two year term for Chair Chris Canning and Vice Chair Alfredo Pedroza.

**Estimated Time:** 1:45 p.m.

**Attachments:** [Staff Report](#)

**9.3 Active Transportation Advisory Committee (ATAC) Member Appointment (Diana Meehan) (Pages 17-25)**

**Recommendation:** Board action will approve the appointment of Thomas Hughes to the ATAC representing Napa County.

**Estimated Time:** 1:45 p.m.

**Attachments:** [Staff Report](#)

**9.4 Resolution No. 19-09 Authorizing the Submittal of the Countywide Coordinated Claim to the Metropolitan Transportation Commission (MTC) for the Allocation of Fiscal Year (FY) 2019-20 Transportation Development Act Article 3 (TDA-3) Pedestrian/Bicycle Project Funds to Claimants in Napa County (Diana Meehan) (Pages 26-31)**

**Recommendation:** Board action will approve Resolution No. 19-09 requesting the FY 2019-20 TDA-3 allocation for Pedestrian/Bicycle project funds in the amount of \$185,659 to MTC as part of the annual Countywide Claim.

**Estimated Time:** 1:45 p.m.

**Attachments:** [Staff Report](#)

**9.5 Resolution No. 19-10 Authorizing Federal Funding under Federal Transit Administration (FTA) Sections 5311 and 5311(f) with the California Department of Transportation (Antonio Onorato) (Pages 32-35)**

**Recommendation:** Board action will approve Resolution No. 19-10 authorizing the Executive Director, or designee, to execute actions necessary to obtain grant funds authorized under Sections 5311 and 5311(f) provided by California State Department of Transportation.

**Estimated Time:** 1:45 p.m.

**Attachments:** [Staff Report](#)

**10. REGULAR AGENDA ITEMS**

**10.1 Napa Valley Transportation Authority (NVTA) Third Quarter Fiscal Year (FY) 2017-18 Financials, Budget Adjustment and 5-Year Forecast (Justin Paniagua) (Pages 36-42)**

**Recommendation:** Information only. The Board will receive the agency's financial performance compared to budget for the third quarter period and 5-year forecast model.

**Estimated Time:** 1:45 p.m.

**Attachments:** [Staff Report](#)

**10.2 Fiscal Year (FY) 2018-19 Third Quarter Operational Summary (Matthew Wilcox) (Pages 43-59)**

**Recommendation:** Information only. The Board receive the Vine performance statistics for the third quarter of FY 2018-19.

**Estimated Time:** 2:00 p.m.

**Attachments:** [Staff Report](#)

**10.3 Approval of Project Work Order No. 07 with DKS for Services and Work Associated with the Countywide Transportation Plan (Alberto Esqueda) (Pages 60-156)**

**Recommendation:** Board action will authorize Project Work Order No. 07 to NVTA Agreement No. 10 with DKS for services and work associated with the 25-year Countywide Transportation Plan in an amount not to exceed \$260,000.

**Estimated Time:** 2:15 p.m.

**Attachments:** [Staff Report](#)

**10.4 Authorization to Purchase Four (4) Glaval Vehicles from A-Z Bus Sales for the Vine Transit Fleet (Antonio Onorato) (Pages 157-179)**

**Recommendation:** Board action will authorize the Executive Director to execute purchase agreements for four (4) vehicles with A-Z Bus Sales under NVRTA's membership with the California Association for Coordinated Transportation (CalACT) and Morongo Basin Transit Authority's Cooperative RFP 15-03, in an amount not to exceed \$400,000.

**Estimated Time:** 2:30 p.m.

**Attachments:** [Staff Report](#)

**10.5 Second Amendment to Napa Valley Transportation Authority (NVRTA) Agreement No. 18-42 with Project Finance Advisory Limited (PFAL) (Antonio Onorato) (Pages 180-189)**

**Recommendation:** Board action will approve the Second Amendment to NVRTA Agreement 18-42 with PFAL for financing services for the Vine Transit Maintenance Facility Project in an amount not to exceed \$70,000.

**Estimated Time:** 2:45 p.m.

**Attachments:** [Staff Report](#)

**10.6 State and Federal Legislative Update and State Bill Matrix (Kate Miller) (Pages 190-206)**

**Recommendation:** The Board will receive the State Legislative update prepared by Platinum Advisors and approve board position recommendations for bills on the State Bill Matrix.

**Estimated Time:** 3:00 p.m.

**Attachments:** [Staff Report](#)

**11. PRESENTATIONS**

**11.1 Sonoma-Marín Area Rail Transit (SMART) Novato to Suisun City Feasibility Study (Bill Gamlen, SMART)**

**Recommendation:** Information only. The Board will receive a presentation on the SMART Novato to Suisun City Feasibility Study.

**Estimated Time:** 3:15 p.m.

**12. FUTURE AGENDA ITEMS**

**13. CLOSED SESSION**

**13.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957(B)(1))**

**Title:** Executive Director

**Estimated Time:** 3:30 p.m.

**14. ADJOURNMENT**

**14.1 Approval of Next Regular Meeting of Wednesday, June 19, 2019 and Adjournment.**

**Estimated Time:** 4:00 p.m.

I hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at the NVTA Offices, 625 Burnell Street, Napa, CA by 5:00 p.m. on Friday, May 10, 2019.

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Karalyn E. Sanderlin, NVTA Board Secretary