

## Appendix F. Caltrans ATP Requirements

Caltrans Active Transportation Program grant funded projects are required to include the components listed per the ATP funding guidelines.

**Table F.1. Caltrans ATP Requirements**

Description	Chapter
The estimated number of existing bicycle trips and pedestrian trips in the plan area, both in absolute numbers and as a percentage of all trips, and the estimated increase in the number of bicycle trips and pedestrian trips resulting from implementation of the plan.	Chapter 3: Existing Bicycle Environment, Characteristics of Bike Trips  Chapters 6-11, Vision Statement
The number and location of collisions, serious injuries, and fatalities suffered by bicyclists and pedestrians in the plan area, both in absolute numbers and as a percentage of all collisions and injuries, and a goal for collision, serious injury, and fatality reduction after implementation of the plan.	Chapter 3: Existing Bicycle Environment, Collision Trends
A map and description of existing and proposed land use and settlement patterns which must include, but not be limited to, locations of residential neighborhoods, schools, shopping centers, public buildings, major employment centers, and other destinations.	Chapters 6-11, Section 4: Proposed Bicycle Network
A map and description of existing and proposed bicycle transportation facilities, including a description of bicycle facilities that serve public and private schools and, if appropriate, a description of how the five Es (Education, Encouragement, Enforcement, Engineering, and Evaluation) will be used to increase rates of bicycling to school.	Chapters 6-11, Section 3: Existing Bicycle Network Section 4: Proposed Bicycle Network
A map and description of existing and proposed end-of-trip bicycle parking facilities.	Chapters 6-11, Section 5: Support Programs and Policies
A description of existing and proposed policies related to bicycle parking in public locations, private parking garages and parking lots and in new commercial and residential developments.	Chapters 6-11, Section 5: Support Programs and Policies
A map and description of existing and proposed bicycle transport and parking facilities for connections with and use of other transportation modes. These must include, but not be limited to, bicycle parking facilities at transit stops, rail and transit terminals, ferry docks and landings, park and ride lots, and provisions for transporting bicyclists and bicycles on transit or rail vehicles or ferry vessels.	Chapters 6-11, Section 5: Support Programs and Policies
A map and description of existing and proposed pedestrian facilities, including those at major transit hubs and those that serve public and private schools and, if appropriate, a description of how the five Es (Education, Encouragement, Enforcement, Engineering, and Evaluation) will be used to increase rates of walking to school. Major transit hubs must include, but are not limited to, rail and transit terminals, and ferry docks and landings.	N/A

Description	Chapter
A description of proposed signage providing wayfinding along bicycle and pedestrian networks to designated destinations.	Chapters 6-11, Section 5: Support Programs and Policies
A description of the policies and procedures for maintaining existing and proposed bicycle and pedestrian facilities, including, but not limited to, the maintenance of smooth pavement, ADA level surfaces, freedom from encroaching vegetation, maintenance of traffic control devices including striping and other pavement markings, and lighting.	Chapters 6-11, Section 5: Support Programs and Policies
A description of bicycle and pedestrian safety, education, and encouragement programs conducted in the area included within the plan, efforts by the law enforcement agency having primary traffic law enforcement responsibility in the area to enforce provisions of the law impacting bicycle and pedestrian safety, and the resulting effect on collisions involving bicyclists and pedestrians.	Chapters 6-11, Section 5: Support Programs and Policies
A description of the extent of community involvement in development of the plan, including disadvantaged and underserved communities.	Appendix B: Community Outreach Overview
A description of how the active transportation plan has been coordinated with neighboring jurisdictions, including school districts within the plan area, and is consistent with other local or regional transportation, air quality, or energy conservation plans, including, but not limited to, general plans and a Sustainable Community Strategy in a Regional Transportation Plan.	Chapter 2: Goals and Policies, Relationship to Existing Plans and Policies
A description of the projects and programs proposed in the plan and a listing of their priorities for implementation, including the methodology for project prioritization and a proposed timeline for implementation.	Chapters 6-11, Section 6: Implementation Plan
A description of past expenditures for bicycle and pedestrian facilities and programs, and future financial needs for projects and programs that improve safety and convenience for bicyclists and pedestrians in the plan area. Include anticipated revenue sources and potential grant funding for bicycle and pedestrian uses.	Appendix G: Facilities Cost Estimate Details
A description of steps necessary to implement the plan and the reporting process that will be used to keep the adopting agency and community informed of the progress being made in implementing the plan.	Chapters 6-11, Section 6: Implementation Plan
A resolution showing adoption of the plan by the city, county or district. If the active transportation plan was prepared by a county transportation commission, regional transportation planning agency, MPO, school district or transit district, the plan should indicate the support via resolution of the city(s) or county(s) in which the proposed facilities would be located.	Appendix J: Resolution of Adoption of this Plan