

Napa County Transportation and Planning Agency (NCTPA)

Board of Directors

MINUTES

Wednesday, December 15, 2010

ITEMS

1. Call to Order

Chair Jim Krider called the meeting to order at 1:31 p.m.

2. Pledge of Allegiance

Chair Krider let the salute to the flag.

3. Roll Call

Members Present:

Joan Bennett	City of American Canyon
Leon Garcia	City of American Canyon
Michael Dunsford	City of Calistoga
Jim Krider	City of Napa
Jill Techel	City of Napa
Mark Luce	County of Napa
Keith Caldwell	County of Napa
Del Britton	City of St. Helena
John Dunbar	Town of Yountville

Members Absent:

Jack Gingles	City of Calistoga
Lewis Chilton	Town of Yountville
Sharon Gull	City of St. Helena

Non-Voting Member Absent:

JoAnn Busenbark	Paratransit Coordinating Council
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4. Public Comment - None

5. Chairperson, Board Members' and Metropolitan Transportation Commission (MTC) Update

No Reports Given

***MSC - Motioned, Seconded, and Unanimously Carried**

6. Directors Update

Paul W. Price, Executive Director

Welcomed Mayor Dunbar as the new representative from Yountville.

Provided a revised format to the NCTPA newsletter based on comments received at the November meeting.

Reported that Board member Dodd is at the MTC meeting where they are to approve the NCTPA grant for the \$2.4M Regional Measure 2 (RM2) funds which will be used on the new Transit Center.

7. Caltrans Update

Kelly Hirschberg, Caltrans, provided an update on the status of various projects located throughout the county.

8. CONSENT ITEMS (8.1 – 8.8)

MSC* DUNSFORD / GARCIA to APPROVE with DUNBAR ABSTAINING from Item 8.2, the Consent Item 8.1 – 8.8.

8.1 Legislative Report December 2010

8.2 Approval of Meeting Minutes of November 17, 2010

Board action approved the meeting minutes of November 17, 2010.

8.3 Approval of NCTPA Policies, Practices, and Procedures Manual Section 3: Communications

Board action approved and adopted NCTPA Policies, Practices, and Procedures Manual Section 3: Communications.

8.4 Approval of (1) Resolution No. 10-33 Approving the Disadvantaged Business Enterprise (DBE) Goals for FY 10/11 through FY 12/13 and (2) Revised Disadvantaged Business Enterprise (DBE) Program and Implementation Approach

Board action approved (1) Resolution No. 10-33 adopting the agency's DBE Goals for FY 10/11 through FY 12/13 and (2) the revised DBE Program and implementation approach.

8.5 Work Authorization Amendment No. 1 to the Mark Thomas & Company Contract #10-23 for the Design and Environmental Clearance of the Soscol Gateway Transit Center

*MSC - Motioned, Seconded, and Unanimously Carried

Board action (1) authorized the additional Scope of Work for the Soscol Gateway Transit Center, and (2) authorized the Executive Director to negotiate and execute a contract amendment not to exceed \$58,485 for the additional environmental and design efforts.

8.6 Appointment to the Bicycle Advisory Committee (BAC)

Board action approved the appointment of Herb Fredrickson to the BAC to fill one vacancy for a representative from the City of Napa.

8.7 Resubmit Response to the Napa County Grand Jury 2009-10 Report Findings

Board action reviewed and approved the Chairman's response to the Napa County Grand Jury 2009-10 Report findings on NCTPA.

8.8 NCTPA Bi-Monthly Informational Newsletter

Information Only / No Action Taken

Staff provided for the Boards review and comments an updated version of the proposed monthly informational newsletter.

9. REGULAR AGENDA ITEMS – TRANSPORTATION

PUBLIC HEARING

9.1 Public Hearing on American Canyon Transit (ACT) Service Changes

Staff reviewed the proposed Phase II modifications to the American Canyon Transit Service: (1) reduce the headway from 90 minutes to 60-minutes; (2) provide bi-directional service on a shorter route which will operate within American Canyon; (3) continue to operate the AM & PM Peak service using a larger 45-passenger VINE bus; and (4) dedicate a VINE Go vehicle to serve seniors and disabled individuals living in American Canyon.

Chair Krider opened the Public Hearing at 2:07 p.m.

Being no public comment, Chair Krider closed the Public Hearing at 2:07 p.m.

MSC* BRITTON / BENNET to (1) accept the Draft American Canyon Community Transit Study; (2) approve the American Canyon Transit (ACT) Phase II service changes; and (3) authorize the Executive Director to implement changes effective January 31, 2011.

9.2 Sustainable Community and Regional Housing Methodology Committee

*MSC - Motioned, Seconded, and Unanimously Carried

At the November 18th Association of Bay Area Governments (ABAG) Executive Board Meeting, the Executive Board directed staff to form a Sustainable Community and Regional Housing Methodology Committee (Committee). The Committee would be responsible for working with and advising staff on the development of the Regional Housing Needs Assessment (RHNA) methodology and how it would link to the Sustainable Communities Strategy (SCS) and Regional Transportation Plan (RTP). The Committee would be comprised of at least two staff persons and one elected official from each of the nine Bay Area Counties. The Committee would also include twelve representatives from stakeholder groups. ABAG proposed the Committee should include the following representation from local government: 1 county staff person from each of the counties; 1 city staff person from each of the nine counties, and 1 elected official representative from each of the nine counties.

MSC* BRITTON / CALDWELL to (1) approve Diane Dillon, delegate and Del Britton, alternate as the elected official to serve on the Sustainable Community and Regional Housing Methodology Committee and (2) approve the Technical Advisory Committee recommendation of Hillary Gitelman, delegate, and Gary Florin, alternate as the county staff, and Rick Tooker, delegate and Brent Cooper, alternate as the city staff to sit alongside the elected official on the committee.

9.3 California Public Employees' Retirement System (CalPERS) Contract Amendment Actuarial Valuation Request

At the April 2010 meeting, the Board requested staff to research options for contracting with CalPERS for a second tier formula for newly hired agency employees. One of the steps needed in the contract amendment process is the completion of an actuarial study pertaining to the optional benefit in this instance the Section 21354, 2% @ 55 Full Formula for Local Miscellaneous Members and the Section 21353, 2% @ 60 Full Formula for Local Miscellaneous Members.

MSC* TECHEL / BENNET to **APPROVE** authorizing the Executive Director to request that CalPERS provide an actuarial valuation for optional benefits under Section 21354 (2% @ 55 Full Formula for Local Miscellaneous Members) and Section 21353 (2% @ 60 Full Formula for Local Miscellaneous).

9.4 Results of Classification Study and First Reading of the Proposed Job Classification Titles of Napa County Transportation and Planning Agency (NCTPA) Personnel

Information Only / No Action Taken

Staff presented the results of the classification study and asked that the Board review and provide comments to the Proposed Job Classification Titles for NCTPA Personnel.

*MSC - Motioned, Seconded, and Unanimously Carried

9.5 Selection of an Artist for the Soscol Gateway Transit Center Public Art Work

A component of any new major construction project in the City of Napa is the provision of art work or art funding to a city fund. The city requires that 1% of the construction cost be set aside for the provision of the art. Given the very public nature of the transit center, staff is recommending that the NCTPA opt to have art as a component of the transit center.

The Napa County Commission for the Arts and Culture (NCCAC) assisted in the selection of the artist and is recommending that the NCTPA Board approve the selection of Erik Powell to design, create, and install the public art piece for the Soscol Gateway Transit Center.

MSC* TECHEL / CALDWELL to (1) Approve the selection of Erik Powell to design, create, and install the public art piece for the Soscol Gateway Transit Center, and (2) Authorize the Executive Director to negotiate and execute a contract not to exceed \$32,000 for the design, creation, and installation of the art piece.

9.6 Jameson Canyon Project Status Update

Information Only / No Action Taken

Staff provided an update on the status on the Jameson Canyon project.

10. INTERJURISDICTIONAL ISSUES FORUM

10.1 Supporting a Subregion Formation for the 2014-22 Regional Housing Needs Allocation (RHNA) Process

Information Only / No Action Taken

Staff provided information for review and comment on Supporting a Subregion Formation for the 2014-22 Regional Housing Needs Allocation (RHNA) Process.

10.2 Interjurisdictional Issues Discussion Forum and Information Exchange

11. CLOSED SESSION

Janice Killion, NCTPA Legal Counsel, announced that the Board would be adjourning to closed session for Conference with Real Property Negotiator, Government Code Section 54956.8, 2 cases.

Adjourned to Closed Session at 3:41 p.m.

11.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)(2 Cases)

Agency Negotiator: Paul Price

Under Negotiations: Instructions to negotiator will concern price and terms of payment.

Real Property: Assessor's Parcel Number 006-194-001

Negotiating Parties: Jensen's Ornamental, Inc.

Agency Negotiator: Paul Price

Under Negotiations: Instructions to negotiator will concern price and terms of payment.

Real Property: Assessor's Parcel Number 007-322-005

Negotiating Parties: Rutherford Systems, LLC

Adjourned to Open Session at 3:42 p.m.

Paul W. Price, NCTPA Executive Director reported that the Board (1) approved an offer to Jensen's Ornamental, Inc. in an amount not to exceed \$264K for relocation expenses (under the relocation and benefits program), and (2) authorized the Executive Director to sign a settlement agreement with Rivera Motors in the amount of \$125K for their relocation and close of their business effort.

12. ADJOURNMENT

12.1 Approval of Meeting Date of January 19, 2011 and Adjournment

The next regular meeting will be held Wednesday January 19, 2011 at 1:30 p.m.

The meeting was adjourned by Chair Krider at 3:43 p.m.


Karalyn E. Sanderlin, Board Secretary