

**Napa County Transportation and Planning Agency (NCTPA)**

**Board of Directors**

**MINUTES**

**Wednesday, July 15, 2009**

**ITEMS**

**1. Call to Order**

Chair Jim Krider called the meeting to order at 1:34 p.m.

**2. Pledge of Allegiance**

Board member Jack Gingles, Mayor of Calistoga, led the salute to the flag.

**3. Roll Call**

Members Present:

Leon Garcia	City of American Canyon
Joan Bennett	City of American Canyon
Jack Gingles	City of Calistoga
Jim Krider	City of Napa
Diane Dillon	County of Napa
Del Britton	City of St. Helena
Eric Sklar	City of St. Helena

Members Absent:

Michael Dunsford	City of Calistoga
Jill Techel	City of Napa
Mark Luce	County of Napa
Lewis Chilton	Town of Yountville
Cynthia Saucerman	Town of Yountville

Non-Voting Members Absent:

JoAnn Busenbark	Paratransit Coordinating Council
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**4. Presentation from Scott Haggerty, MTC Chair**

Item was pulled and moved to the September 16, 2009 Board meeting.

**\*MSC - Motioned, Seconded, and Unanimously Carried**

5. **Public Comment – None**
6. **Chairperson, Board Members' and Metropolitan Transportation Commission (MTC) Update**

*Chairperson Update – No Report Given*

*Board Members' Update*

Jack Gingles stated that he will be asking for a continuance of the Route 11 item.

Eric Sklar reported that the St. Helena City Council voted in principle to pay their half of the farebox shortfall on Route 11.

*MTC Commission Update – No Report Given*

7. **Directors Update**

*Paul W. Price, Executive Director*

Announced that the first of four new buses that the Agency has acquired in nine years has arrived and is parked in the NCTPA parking lot for public/Board viewing. The Agency will be receiving four more of the gas/electric hybrid busses next year as a result of the Stimulus package.

Announced receiving a phone call for Congressman Thompson's office that an earmark for 600,000 for the Rutherford Roundabout has passed the House and will go to the Senate for their approval and a press conference announcing it will be scheduled in August.

Announced he will ask the Board to set a Special Meeting date in August to execute the Transit Services Contract.

8. **Caltrans Update**

Kelly Hirschberg, Caltrans, provided an update on the status of various projects located throughout the county.

9. **CONSENT ITEMS (9.1 – 9.4)**

**\*MSC GINGLES / SKLAR to APPROVE** Consent Items 9.1 – 9.4.

**9.1 Approval or Resolution No. 09-23 Amending the Paratransit Coordination Council (PCC) and VINE Consumer Advisory Committee (VCAC) Bylaws**

**\*MSC - Motioned, Seconded, and Unanimously Carried**

Board action approved Resolution No. 09-23 amending the PCC Bylaws Article VIII, Section 1 and VCAC Bylaws Article VI to change the regular meeting date to the first Thursdays, bi-monthly, effective September 2009.

**9.2 Approval of Resolution No. 09-26 Authorizing an Application for Federal Transit Administration (FTA) Section 5311 Operating Assistance for VINE Regional Service**

Board action approved Resolution No. 09-26 authorizing the submittal of an application for a Caltrans 5311 grant for 'rural to urban' VINE regional fixed route service operating assistance funding in the amount of \$81,000 for FY 07/08.

**9.3 Approval of Resolution No. 09-27 Authorizing the Filing of an Application for Federal Transit Administration (FTA) Section 5307 and Surface Transportation Program Funding**

Board action approved Resolution No. 09-27 authorizing the filing of an application for Federal Transit Administration (FTA) Section 5307 and Surface Transportation Program Funding in the amount of \$1,467,748 for Vine operation in FY 09/10.

**9.4 Audit Request for Proposal (RFP) No. 09-02**

Board action (1) authorized the release, subject to approval by legal counsel, or RFP No. 09-02 for auditing services, (2) authorized the Executive Director to select the appropriate consultant, and (3) extended the Board authorization to the Executive Director to enter into an agreement for services in an amount not to exceed \$40,000 for each given year throughout the term of the contract.

**10. REGULAR AGENDA ITEMS – TRANSPORTATION**

**10.1 Potential VINE Route 11 Service Modifications and Farebox Assistance from the Cities of St. Helena and Calistoga**

At the request of Board Member Gingles, Item 10.1 was pulled until the September 16, 2009 Board meeting.

**10.2 Napa Intermodal Transit Center**

Staff reviewed the pros and cons of the two site options for the Napa Intermodal Transit Center: Option 1 the NCTPA owned property located

between Fourth Fifth and Burnell Streets and Option 2 the Wine Train Station area located between McKinstry Street and Soscol Avenue.

**MSC\* BRITTON / BENNETT to APPROVE** proceeding with the design and development of Napa Intermodal Transit Center project at the site currently under NCTPA ownership located between Fourth Street, Fifth Street, Burnell Street, and railroad tracks (site Option 1).

**11. INTERJURISDICTIONAL ISSUES FORUM**

**11.1 Interjurisdictional Issues Discussion Forum and Information Exchange**

Members are encouraged to share specific new projects with interjurisdictional impacts.

**12. ADJOURNMENT**

**Approval of Next Regular Meeting Date of Wednesday September 16, 2009 and Adjournment**

A special meeting will held in the NCTPA Conference Room on Wednesday August 5, 2009 at 8:30 a.m.

The next regular meeting will held in the NCTPA Conference Room on Wednesday September 16, 2008.

The meeting was adjourned by Chair Krider at 1:58 p.m.