

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559

## Meeting Minutes NVTA Board of Directors

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Wednesday, March 16, 2022

1:00 PM

REFER TO COVID-19 SPECIAL NOTICE

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### 1. Call to Order

Vice Chair Alessio called the meeting to order at 1:36pm.

### 2. Roll Call

Roll call was confirmed at the preceding NVTA-TA meeting.

Director Dunbar introduced new Board Member, Director Tagliaboschi.

Leon Garcia  
Chris Canning  
Paul Dohring  
Mark Joseph  
John F. Dunbar  
Belia Ramos  
Geoff Ellsworth  
Board Member Liz Alessio  
Gary Kraus  
Scott Sedgley  
Joe Tagliaboschi  
Non Voting:  
Doug Weir  
Absent:  
Alfredo Pedroza

### 3. Adoption of the Agenda

Motion **MOVED** by **KRAUS**, **SECONDED** by **DOHRING** to **APPROVE** adoption of the agenda with Item 11.1 Closed Session continued to the next scheduled meeting. Motion moved by the following vote:

**Aye:** 22 - Garcia, Canning, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Board Member Alessio, Kraus, Sedgley, and Tagliaboschi

**Absent:** 2 - Board Member Pedroza

### 4. Public Comment

None

### 5. Chairperson's, Board Members', Metropolitan Transportation Commissioner's, and Association of Bay Area Governments Update

#### ABAG Update

-Director Garcia reported the next scheduled meeting is March 17, 2022.

#### MTC Update

-Director Miller provided update of recent MTC activities

## 6. Director's Update

Director Miller reported:

- Award of 8.5 million dollars in grant funds for 8 electric buses and charging stations
- Committee member vacancies
- Vine Maintenance Groundbreaking event follow up
- Staff recognition

Director Dunbar asked for an Imola Corridor project update, related to the bike/pedestrian path.

## 8. CONSENT AGENDA ITEMS

**Motion MOVED by SEDGLEY, SECONDED by JOSEPH to APPROVE Consent Items 8.1-8.4. Motion carried by the following vote:**

**Aye:** 22 - Garcia, Canning, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Board Member Alessio, Kraus, Sedgley, and Tagliaboschi

**Absent:** 2 - Board Member Pedroza

### 8.1 Meeting Minutes of February 16, 2022 (Laura Sanderlin) (Pages 10-14)

**Attachments:** [Draft Minutes](#)

### 8.2 AB 361 Requirements for Remote Public Meetings (DeeAnne Gillick) (Pages 15-20)

**Attachments:** [Staff Report](#)

### 8.3 Active Transportation Advisory Committee (ATAC) Member Appointments (Diana Meehan) (Pages 21-33)

**Attachments:** [Staff Report](#)

### 8.4 Citizens Advisory Committee (CAC) Member Appointment (Laura Sanderlin) (Pages 34-36)

**Attachments:** [Staff Report](#)

## 9. REGULAR AGENDA ITEMS

### 9.1 Resolution No. 17-06, Revised, Amending the One Bay Area Grant Cycle 2 (OBAG 2) Program to Address the Calistoga to St. Helena Vine Trail Funding Shortfall (Danielle Schmitz) (Pages 37-44)

**Attachments:** [Staff Report](#)

**Motion MOVED by GARCIA, SECONDED by DOHRING to APPROVE Item 9.1, adopting Resolution 17-06, revised and commitment of funding to Green Island Road and St. Helena Main Street Pedestrian Improvements. Motion carried by the following vote:**

**Aye:** 22 - Garcia, Canning, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Board Member Alessio, Kraus, Sedgley, and Tagliaboschi

**Absent:** 2 - Board Member Pedroza

**9.2** Award of Construction Contract for the Napa Valley Vine Trail - St. Helena to Calistoga Project (Rebecca Schenck) (Pages 45-146)

**Attachments:** [Staff Report](#)

Director Joseph inquired about the alternatives.

Public comment made by Chuck McMinn.

**Motion MOVED by KRAUS, SECONDED by DUNBAR to APPROVE Item 9.2, adopting of Resolution 22-11, authorizing Executive Director to make minor modifications and approve contingency amount of change order. Motion carried by the following vote:**

**Aye:** 22 - Garcia, Canning, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Board Member Alessio, Kraus, Sedgley, and Tagliaboschi

**Absent:** 2 - Board Member Pedroza

**9.3** Construction Management, Biologist and Archeologist, Services During Construction and Cultural Resources Monitoring and Treatment Agreement for the St Helena to Calistoga Napa Valley Vine Trail Project (Rebecca Schenck) (Pages 147-213)

**Attachments:** [Staff Report](#)

Director Ellsworth suggested for the Board to consider a way to highlight the cultural history of the area at its site.

Public comment made by Chuck McMinn.

**Motion MOVED by ELLSWORTH, SECONDED by DOHRING to APPROVE Item 9.3, authorizing the Executive Director to execute and make minor modifications with amount limitations to Project Work order No. 21-22-CM02, 21-21-CM02, E-13 and No 22-C10. Motion carried by the following vote:**

**Aye:** 22 - Garcia, Canning, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Board Member Alessio, Kraus, Sedgley, and Tagliaboschi

**Absent:** 2 - Board Member Pedroza

**9.4** Resolution No. 22-10 and Disposing of Non-Performing Assets (Antonio Onorato) (Pages 214-219)

**Attachments:** [Staff Report](#)

**Motion MOVED by DUNBAR, SECONDED by GARCIA to APPROVE Item 9.4, Resolution 22-10 and declaring certain fixed assets as non-performing. Motion moved by the following vote:**

**Aye:** 22 - Garcia, Canning, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Board Member Alessio, Kraus, Sedgley, and Tagliaboschi

**Absent:** 2 - Board Member Pedroza

**9.5** Delegated Authority Changes to NVTA Policy Manual Chapter 5: Contracting & Procurement Policy (Antonio Onorato) (Pages 220-321)

**Attachments:** [Staff Report](#)

Director's engaged in discussion of this item related to alternatives and budget concerns.

{Director Sedgley departed meeting}

**Motion MOVED by DUNBAR, SECONDED by KRAUS to APPROVE Item 9.5 increasing the executive director's delegated signature authority dollar amount in the Contracting and Procurement Policy. Motion carried by the following vote:**

**Aye:** 16 - Garcia, Canning, Joseph, Dunbar, Ramos, Ellsworth, Board Member Alessio, Kraus, and Tagliaboschi

**Nay:** 1 - Dohring

**Absent:** 7 - Board Member Pedroza, and Sedgley

**9.6** Federal and State Legislative Update (Kate Miller) (Pages 322-347)

**Attachments:** [Staff Report](#)

**Motion MOVED by JOSEPH, SECONDED by GARCIA to APPROVE Item 9.6 acting on bills included on the State Bill Matrix. Motion carried by the following vote:**

**Aye:** 17 - Garcia, Canning, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Board Member Alessio, Kraus, and Tagliaboschi

**Absent:** 7 - Board Member Pedroza, and Sedgley

## **10. FUTURE AGENDA ITEMS**

None

## **11. CLOSED SESSION**

**11.1** PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957(b)(1))

Title: Executive Director

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6))

Authority Designated Representative: Authority Chair

Unrepresented Employee: Executive Director

Item 11.1 continued to the next regularly scheduled meeting.

## **12. ADJOURNMENT**

**13.1 Approval of Next Regular Meeting Date of April 20, 2022 and Adjournment**

Vice Chair Alessio adjourned the meeting at 3:29pm.

*Laura Sanderlin*

Laura M. Sanderlin, NVTA Board Secretary