

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559

## Meeting Minutes NVRTA Board of Directors

Wednesday, May 18, 2022

1:00 PM

### 1. Call to Order

Chair Pedroza called the meeting to order at 1:00pm.

### 2. Pledge of Allegiance

The Pledge of Allegiance was recited by the Board.

### 3. Roll Call

Leon Garcia  
Chris Canning  
Alfredo Pedroza  
Paul Dohring  
Mark Joseph  
John F. Dunbar  
Belia Ramos  
Geoff Ellsworth  
Liz Alessio  
Gary Kraus  
Scott Sedgley  
Joe Tagliaboschi  
**Non-Voting:**  
Doug Weir

### 4. Adoption of the Agenda

**Motion MOVED by GARCIA, SECONDED by ALESSIO to Approve adoption of the agenda. Motion carried by the following roll call vote:**

**Aye:** 21 - Garcia, Canning, Pedroza, Dohring, Joseph, Ellsworth, Alessio, Kraus, Sedgley, and Tagliaboschi

**Absent:** 3 - Dunbar, and Ramos

### 5. Public Comment

None

{Director Ramos and Director Ellsworth joined the meeting}

### 6. Chairperson's, s', Metropolitan Transportation Commissioner's, and Association of Bay Area Governments Update

No update reported for ABAG.

Chair Pedroza reported on recent MTC activities.

## 7. Director's Update

Director Miller reported:

- Bottlerock transit update
- Soscol Junction project update
- Calistoga to St. Helena Vine Trail groundbreaking on May 24
- Bike to Work/Wherever Day on May 20
- NVTA V-Commute Challenge
- SR37 Commute 37 Program has website
- NVTA awarded CalTRANS funding for shuttle buses
- Honoring Norman Mineta

## 8. PRESENTATIONS

### 8.1 Introduction of Electric Buses

Rebecca Schenck, NVTA Program Manager - Transit, presented information to the Board introducing new electric bus fleet.

Director Joseph commented that he supports option 2.

Director Garcia inquired about maintenance cost of diesel versus electric.

### 8.2 Oxbow Book of Poetry

Rebecca Schenck, NVTA Program Manager - Transit, presented Oxbow Book of Poetry.

## 9. CONSENT AGENDA ITEMS

**Motion MOVED by CANNING, SECONDED by ALESSIO to APPROVE Consent Items 9.1-9.4.**  
**Motion carried by the following roll call vote:**

**Aye:** 24 - Garcia, Canning, Pedroza, Dohring, Joseph, Dunbar, Ramos, Ellsworth,  
Alessio, Kraus, Sedgley, and Tagliaboschi

### 9.1 Meeting Minutes of April 20, 2022 (Laura Sanderlin) (Pages 10-14)

**Attachments:** [Draft Minutes](#)

### 9.2 AB 361 Requirements for Remote Public Meetings (Osman Mufti) (Pages 15-20)

**Attachments:** [Staff Report](#)

### 9.3 Resolution No. 22-16 Operations and Maintenance Agreement between State of California Department of Transportation and the Napa Valley Transportation Authority for Installation, Operation, and Maintenance of Transit Signal Priority System (Rebecca Schenck) (Pages 21-31)

**Attachments:** [Staff Report](#)

- 9.4** Resolution No. 22-13, Revised Authorization for the Execution of the Certifications and Assurances and Authorized Agent Forms for the Low Carbon Transit Operations Program (LCTOP) (Roxanna Moradi) (pages 32-37)

**Attachments:** [Staff Report](#)

## **10. REGULAR AGENDA ITEMS**

- 10.1** Chair and Vice Chair Nominating Committee for Fiscal Year (FY) 2022-23 (Laura Sanderlin) (Pages 38-40)

**Attachments:** [Staff Report](#)

Chair Pedroza nominated Director Dunbar and Director Canning to join him on the committee.

**Motion MOVED by PEDROZA, SECONDED by ALESSIO to APPROVE nominating committee for FY 2022-23 Chair and Vice Chair. Motion carried by the following roll call vote:**

**Aye:** 24 - Garcia, Canning, Pedroza, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Alessio, Kraus, Sedgley, and Tagliaboschi

- 10.2** Resolution No. 22-15 Adopting the Napa Valley Transportation Authority (NVTA) Biennial Budget for Fiscal Years (FY) 2022-23 and 2023-24 (Antonio Onorato) (Pages 41-59)

**Attachments:** [Staff Report](#)

**Motion MOVED by KRAUS, SECONDED by GARCIA to APPROVE Resolution 22-15. Motion carried by the following roll call vote:**

**Aye:** 24 - Garcia, Canning, Pedroza, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Alessio, Kraus, Sedgley, and Tagliaboschi

- 10.3** Delegated Authority to Napa Valley Transportation Authority (NVTA) Policy Manual Chapter 5: Contracting & Procurement Policy (Antonio Onorato) (Pages 60-162)

**Attachments:** [Staff Report](#)

**Motion MOVED by CANNING, SECONDED by JOSEPH to APPROVE Item 9.3, making refinements to NVTA Policy Manual Chapter 5: Contracting and Procurement Policy. Motion carried by the following roll call vote:**

**Aye:** 24 - Garcia, Canning, Pedroza, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Alessio, Kraus, Sedgley, and Tagliaboschi

- 10.4** Amendment 7 to Napa Valley Transportation Authority (NVTA) Agreement No. NVTA 12-08 for the Position of Executive Director (Laura Sanderlin) (Pages 163-167)

**Attachments:** [Staff Report](#)

**Motion MOVED by PEDROZA, SECONDED by ALESSIO to APPROVE Amendment 7 to NVTA Agreement No. 12-08. Motion carried by the following roll call vote:**

**Aye:** 24 - Garcia, Canning, Pedroza, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Alessio, Kraus, Sedgley, and Tagliaboschi

- 10.5** Napa Valley Transportation Authority's (NVTA) Fiscal Year (FY) 2021-22 Q3 Financial Review and Delegated Authority Matrix (Roxanna Moradi) (Pages 168-184)

**Attachments:** [Staff Report](#)

Information Only/No Action Taken

**10.6** Vine Transit Update (Rebecca Schenck) (Pages 185-192)

**Attachments:** [Staff Report](#)

Information Only/No Action Taken

Vice Chair Alessio inquired about Vine ridership, wait times and on demand capacity compared to other Bay Area operators.

Public comment made by Justin Hole.

**10.7** One Bay Area Grant Cycle 3 (OBAG 3) Call for Projects (Alberto Esqueda) (Pages 193-199)

**Attachments:** [Staff Report](#)

Director Ellsworth inquired about the process for jurisdictions to submit priority projects to NVTa.

**Motion MOVED by GARCIA, SECONDED by JOSEPH to APPROVE Item 10.7 opening the OBAG 3 Call for Projects. Motion carried by the following roll call vote:**

**Aye:** 24 - Garcia, Canning, Pedroza, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Alessio, Kraus, Sedgley, and Tagliaboschi

**10.8** Federal and State Legislative Update (Kate Miller) (Pages 200-226)

**Attachments:** [Staff Report](#)

**Motion MOVED by JOSEPH, SECONDED by KRAUS to APPROVE Item 10.8 acting on bills included on the State Bill Matrix. Motion carried by the following roll call vote:**

**Aye:** 24 - Garcia, Canning, Pedroza, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Alessio, Kraus, Sedgley, and Tagliaboschi

**11. FUTURE AGENDA ITEMS**

None

**12. ADJOURNMENT**

Chair Pedroza adjourned the meeting in memory of Secretary Norman Mineta at 2:38pm.

**12.1 Approval of Next Regular Meeting Date of June 15, 2022 and Adjournment**

*Laura Sanderlin*  
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Laura M. Sanderlin, NVTa Board Secretary