

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Meeting Minutes NVRTA Board of Directors

Wednesday, February 16, 2022

1:00 PM

REFER TO COVID-19 SPECIAL NOTICE

1. Call to Order

Chair Pedroza called the meeting to order at 1:00pm.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Chair Pedroza.

3. Roll Call

Leon Garcia
Chris Canning
Board Member Alfredo Pedroza
Paul Dohring
Mark Joseph
John F. Dunbar
Belia Ramos
Geoff Ellsworth
Scott Sedgley
Eric Knight
Non Voting:
Doug Weir

Absent:
Liz Alessio
Gary Kraus

4. Adoption of the Agenda

Motion **MOVED** by DUNBAR, **SECONDED** by GARCIA to **APPROVE** adoption of the agenda.
Motion carried by the following roll call vote:

{Director Canning joined the meeting}

Aye: 18 - Garcia, Canning, Board Member Pedroza, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Sedgley, Weir, and Knight

Absent: 6 - Board Member Alessio, and Kraus

5. Public Comment

None

6. Chairperson's, Board Members', Metropolitan Transportation Commissioner's, and Association of Bay Area Governments Update

- MTC update was reported by Chair Pedroza
- No ABAG update

7. Director's Update

Director Miller reported:

- NVTA staffing update
- Groundbreaking event for Vine Maintenance Facility on February 18
- Caltrans update SR 29 traffic controls during Feb 22-25
- NVTA partner with Yountville Chamber of Commerce Job Fair
- Bids received for Vine Trail project - Calistoga to St. Helena
- NVTA staff recognition

8. PRESENTATIONS

8.1 MTC Transit Mapping and Wayfinding Project

9. PUBLIC HEARINGS

9.1 Public Hearing and Federal Transit Administration (FTA) Section 5310 Grant Application to the California Department of Transportation (Caltrans) (Rebecca Schenck) (Pages 12-17)

Attachments: [Public Hearing & Staff Report](#)

Public hearing opened at 1:29pm and closed at 1:34pm.

Motion MOVED by DUNBAR, SECONDED by JOSEPH to approve Resolution No. 22-04. Motion carried by the following roll call vote:

Aye: 18 - Garcia, Canning, Board Member Pedroza, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Sedgley, Weir, and Knight

Absent: 6 - Board Member Alessio, and Kraus

10. CONSENT AGENDA ITEMS

Motion MOVED by GARCIA, SECONDED by JOSEPH to APPROVE Consent Items 10.1-10.5, with Director DUNBAR abstaining from Item 10.1. Motion carried by the following roll call vote:

Aye: 18 - Garcia, Canning, Board Member Pedroza, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Sedgley, Weir, and Knight

Absent: 6 - Board Member Alessio, and Kraus

10.1 Meeting Minutes of January 19, 2022 (Laura Sanderlin) (Pages 18-21)

Attachments: [Draft Minutes](#)

10.2 Citizens Advisory Committee (CAC) Member Appointments (Laura Sanderlin) (Pages 22-24)

Attachments: [Staff Report](#)

- 10.3** Resolution No. 22-05 Approving the Amended and Restated Grant of Easement and Easement Agreement and Authorization to Transfer an Easement Interest in Real Property Identified as Assessor Parcel Number 007-082-004 by Quitclaim Deed to the City of Napa (Kate Miller) (Pages 25-43)

Attachments: [Staff Report](#)

- 10.4** Resolution No. 22-06 Adopting the Transportation Fund for Clean Air (TFCA) Program Manager Expenditure Plan for Fiscal Year End (FYE) 2023 (Diana Meehan) (Pages 44-50)

Attachments: [Staff Report](#)

- 10.5** AB 361 Requirements for Remote Public Meetings (DeeAnne Gillick) (Pages 51-56)

Attachments: [Staff Report](#)

11. QUARTERLY PROJECT UPDATE

- 11.1** Soscol Junction Project

Vine Trail St. Helena to Calistoga

Bus Maintenance Facility

Imola Park and Ride

SR 29 American Canyon Project Initiation Document

Napa Valley Forward SR 29 Up Valley Intersection Improvements

SR 37

Information Only/No Action Taken

NVTA staff presented project updates.

Public comment made by Justin Hole.

12. REGULAR AGENDA ITEMS

- 12.1** Vine Transit Update (Rebecca Schenck) (Pages 57-64)

Attachments: [Staff Report](#)

Information Only/No Action Taken

Director Dunbar inquired about transit mask mandate communication.

Public comment made by Justin Hole.

- 12.2** Napa Valley Forward - Award of Right of Way Acquisition Services Agreement (Alberto

Esqueda) (Pages 65-88)

Attachments: [Staff Report](#)

Motion MOVED by JOSEPH, SECONDED by CANNING to APPROVE authorization for the Executive Director to enter into and make minor modifications to Agreement No. 22-01. Motion carried by the following roll call vote:

Aye: 18 - Garcia, Canning, Board Member Pedroza, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Sedgley, Weir, and Knight

Absent: 6 - Board Member Alessio, and Kraus

12.3 State Route 29 Multimodal Improvements through American Canyon Alternative 3 (Danielle Schmitz) (Pages 89-94)

Attachments: [Staff Report](#)

Director Joseph and Director Garcia noted the community benefits to this project. Public comment made by Justin Holley.

Motion MOVED by GARCIA, SECONDED by JOSEPH to APPROVE the elimination of Alternative 3 and a Pedestrian Underpass from the SR 29 Multimodal improvements. Motion carried by the following roll call vote:

Aye: 18 - Garcia, Canning, Board Member Pedroza, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Sedgley, Weir, and Knight

Absent: 6 - Board Member Alessio, and Kraus

12.4 Amending Fiscal Year (FY) 2021-22 Salary Range for Napa Valley Transportation Authority (NVTA) Job Classification of Program Manager-Engineering (Laura Sanderlin) (Pages 95-104)

Attachments: [Staff Report](#)

Motion MOVED by JOSEPH, SECONDED by KNIGHT to APPROVE amendment to the FY salary range 2021-22 job classification of Program Manager-Engineering. Motion carried by the following roll call vote:

Aye: 18 - Garcia, Canning, Board Member Pedroza, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Sedgley, Weir, and Knight

Absent: 6 - Board Member Alessio, and Kraus

12.5 Napa Valley Transportation Authority's (NVTA) Annual Financial Statement with Independent Auditor's Report for the Years Ended June 30, 2021 and 2020 and Single Audit Report of Uniform Guidance (Antonio Onorato) (Pages 105-205)

Attachments: [Staff Report](#)

Motion MOVED by GARCIA, SECONDED by JOSEPH to receive and file the financial statements with Independent Auditor's report and NVTA single audit report. Motion carried by the following roll call vote:

Aye: 18 - Garcia, Canning, Board Member Pedroza, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Sedgley, Weir, and Knight

Absent: 6 - Board Member Alessio, and Kraus

- 12.6** Napa Valley Transportation Authority's (NVRTA) Fiscal Year (FY) 2021-22 Mid-Year Review and Delegated Authority Matrix (Roxanna Moradi) (Pages 206-213)

Attachments: [Staff Report](#)

Information Only/No Action Taken

- 12.7** Swainson Hawk Foraging Land Habitat for Soscol Junction (Danielle Schmitz) (pages 214-293)

Attachments: [Staff Report](#)

Motion MOVED by DUNBAR, SECONDED by ELLSWORTH to APPROVE the authorization for the Executive Director to execute and make minor modifications to the Muzzy Ranch Conservation Bank contract. Motion carried by the following roll call vote:

Aye: 18 - Garcia, Canning, Board Member Pedroza, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Sedgley, Weir, and Knight

Absent: 6 - Board Member Alessio, and Kraus

- 12.8** Federal and State Legislative Update (Kate Miller) (Pages 294-310)

Attachments: [Staff Report](#)

Information Only/No Action Taken

13. FUTURE AGENDA ITEMS

None

14. CLOSED SESSION

- 14.1** PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957(b)(1))
Title: Executive Director

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6))
Authority Designated Representative: Authority Chair
Unrepresented Employee: Executive Director

No reportable action.

15. ADJOURNMENT

- 16.1 Approval of Next Regular Meeting Date of March 16, 2022 and Adjournment**

Chair Pedroza adjourned the meeting at 4:00pm.

Laura Sanderlin
Laura M. Sanderlin, NVRTA Board Secretary