

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Meeting Minutes

Wednesday, January 20, 2021
1:30 PM

REFER TO COVID-19 SPECIAL NOTICE

NVTA Board of Directors - Tax Agency

*****COVID-19 SPECIAL NOTICE*****

PUBLIC MEETING GUIDELINES FOR PARTICIPATING VIA PHONE/VIDEO CONFERENCING

Consistent with Governor's Executive Orders No. N-25-20 and N-29-20 from the State of California and Napa County's workplace restrictions, the NVTA-TA Board of Directors meeting will be held virtually. To maximize public safety while still maintaining transparency, members of the public are invited to participate at the noticed meeting time via the methods below, barring technical difficulties:

- 1) To join the meeting via Zoom video conference from your PC, Mac, iPad, iPhone or Android: go to <https://zoom.us/join> and enter meeting ID 997 5007 2830
- 2) To join the Zoom meeting by phone: dial 1-669-900-6833, enter meeting ID: 997 5007 2830 If asked for the participant ID or code, press #.
- 3) Watch live on YouTube: <https://www.youtube.com/channel/UCrjLcW9uRmA0EE6w-eKZyw?app=desktop>

Public Comments: Members of the public may comment on matters within the subject matter of the Board's jurisdiction that are not on the meeting agenda during the general public comment item at the beginning of the meeting. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. (Members of the public are welcome to address the Board, however, under the Brown Act Board members may not deliberate or take action on items not on the agenda, and generally may only listen.)

Instructions for submitting a Public Comment are on the next page.

Members of the public may submit a public comment in writing by emailing info@nvta.ca.gov by 10:00 a.m. on the day of the meeting with PUBLIC COMMENT as the subject line (for comments related to an agenda item, please include the item number). All written comments should be 350 words or less, which corresponds to approximately 3 minutes or less of speaking time. Public comments emailed to info@nvta.ca.gov after 10 a.m. the day of the meeting will be entered into the record but not read out loud. If authors of the written correspondence would like to speak, they are free to do so and should raise their hand and the Chair will call upon them at the appropriate time.

1. To comment during a virtual meeting (Zoom), click the "Raise Your Hand" button (click on the "Participants" tab) to request to speak when Public Comment is being taken on the Agenda item. You must unmute yourself when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will then be re-muted. Instructions for how to "Raise Your Hand" are available at <https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar>.

2. To comment by phone, press "*9" to request to speak when Public Comment is being taken on the Agenda item. You must unmute yourself by pressing "*6" when it is your turn to make your comment, for up to 3 minutes. After the allotted time, you will be re-muted.

Instructions on how to join a Zoom video conference meeting are available at: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

Instructions on how to join a Zoom video conference meeting by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone>

Note: The methods of observing, listening, or providing public comment to the meeting may be altered due to technical difficulties or the meeting may be cancelled, if needed.

All materials relating to an agenda item for an open session of a regular meeting of the NVTA-TA are posted on the NVTA website 72 hours prior to the meeting at: <https://nctpa.legistar.com/Calendar.aspx> or by emailing info@nvta.ca.gov to request a copy of the agenda.

Materials distributed to the members of the Committee present at the meeting will be available for public inspection after the meeting. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

Americans with Disabilities Act (ADA): This Agenda shall be made available upon request in alternate formats to persons with a disability. Persons requesting a disability-related modification or accommodation should contact Laura Sanderlin, NVTA Board Secretary, at (707) 259-8633 during regular business hours, at least 48 hours prior to the time of the meeting.

Note: Where times are indicated for agenda items, they are approximate and intended as estimates only, and may be shorter or longer as needed.

Acceso y el Titulo VI: La NVTA puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Autoridad. Para solicitar asistencia, por favor llame al número (707) 259-8633. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

Ang Accessibility at Title VI: Ang NVTA ay nagkakaloob ng mga serbisyo/akomodasyon kung hilingin ang mga ito, ng mga taong may kapansanan at mga indibiduwal na may limitadong kaalaman sa wikang Ingles, na nais na matugunan ang mga bagay-bagay na may kinalaman sa NVTA-TA. Para sa mga tulong sa akomodasyon o pagsasalin-wika, mangyari lang tumawag sa (707) 259-8633. Kakailanganin namin ng paunang abiso na tatlong araw na may pasok sa trabaho para matugunan ang inyong kahilingan.

1. Call to Order

Chair Pedroza called the meeting to order at 1:32pm.

2. Roll Call

Alfredo Pedroza
Belia Ramos
Chris Canning
Leon Garcia
Paul Dohring
John F. Dunbar
Kerri Dorman
Mark Joseph
Gary Kraus
Geoff Ellsworth
Liz Alessio
Scott Sedgley
Doug Weir

3. Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Scott Sedgley.

4. Adoption of the Agenda

Motion **MOVED** by **CANNING**, **SECONDED** by **JOSEPH** to **APPROVE** adoption of the agenda with the continuance of Agenda Item 9.1. Motion carried by the following vote:

Aye: 12 - Pedroza, Ramos, Canning, Garcia, Dohring, Dunbar, Dorman, Joseph, Kraus, Ellsworth, Alessio, and Sedgley

5. Public Comment

None

6. Chairperson's, Board Members', Metropolitan Transportation Commissioner's, and Association of Bay Area Governments Update

None

7. Director's Update

None

8. CONSENT AGENDA ITEMS

Motion **MOVED** by **GARCIA**, **SECONDED** by **KRAUS** to **APPROVE** Consent Items 8.1-8.3. Motion carried by the following vote:

Aye: 12 - Pedroza, Ramos, Canning, Garcia, Dohring, Dunbar, Dorman, Joseph, Kraus, Ellsworth, Alessio, and Sedgley

- 8.1 Meeting Minutes of July 15, 2020 (Laura Sanderlin) (Pages 8-10)

Attachments: [Draft Minutes](#)

- 8.2 Resolution No. 20-03-TA Setting the Regular Meeting Time, Place, and Schedule of the Napa Valley Transportation Authority-Tax Agency (NVTA-TA) Governing Board and the Independent Taxpayer Oversight Committee (ITOC) for Calendar Year (CY) 2021 (Laura Sanderlin) (Pages 11-17)

Attachments: [Staff Report](#)

- 8.3 Napa Countywide Road Maintenance Act and Expenditure Plan (Measure T) Independent Taxpayer Oversight Committee (ITOC) Member Appointment (Laura Sanderlin) (Pages 18-20)

Attachments: [Staff Report](#)

9. REGULAR AGENDA ITEMS

- 9.1 Amendment No. 1 to NVTA-TA Agreement No. 2018-02, Compliance with Federal Aviation Administration (FAA) Policy and Procedures Concerning the Use of Airport Revenue; Proceeds from Taxes on Aviation Fuel (Kate Miller) (Pages 21-29)

Attachments: [Staff Report](#)

Member Ramos requested a continuance of this agenda item due to Napa County not being in agreement with the amendment as it is currently written.

10. FUTURE AGENDA ITEMS

None

11. ADJOURNMENT

- 11.1 Approval of Next Regular Meeting of Wednesday, February 17, 2021 and Adjournment

Chair Pedroza adjourned the meeting at 1:40pm.

Laura Sanderlin (e-sign)
Laura M. Sanderlin, NVTA-TA Board Secretary